

Town of Reading Massachusetts



1993 ANNUAL REPORT

REFERENCE



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Town of Reading

16 Lowell Street
Reading, MA 01867-2685

FAX: (617) 942-9070

TOWN MANAGER
(617) 942-9043

To the Residents of Reading:

The following pages contain the complete 1993 Annual Report for the Town of Reading. This report supplements the Summary Annual Report that was printed in the February 1994 issue of the Suburban News. The Reading Municipal Light Department has prepared a separate Annual Report which is available from their offices at 230 Ash Street in Reading.

1993 was a busy year in Reading, as one might expect for a community of 23,000 residents. The issues that our residents and that we as a community face, are varied. Your local government tries in all cases to provide the best services possible on an equitable and cost effective basis to all residents of Reading.

Several major events occurred in 1993 which will have a long lasting effect on the Town and the way it operates:

- The passage of a proposition 2 1/2 override in April provides for improved funding of a number of services, including schools. The override also funded several capital projects and eliminated the separate rubbish fee.
- The passage of the Education Reform package by the State Legislature has created a number of changes in how and at what levels the local schools are funded. Importantly, it also changed the interrelationships of the Superintendent of Schools, the School Committee, the newly formed School Councils, the Town Manager, and other areas of local government.
- The Town continues to work out the residual effects of the September 1992 gasoline spill. While there has been no contamination of local wells, the Town has had to enforce reduced water consumption in order to prevent well contamination.
- The Town has developed a long term Capital Improvements Program which identifies the need to expend over \$50 million over the next ten years to support the physical plant in our schools, roads, utilities, and public buildings.

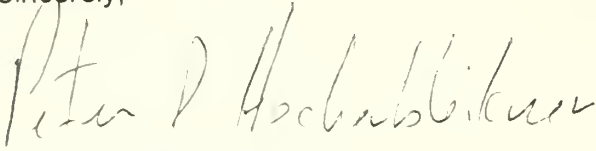
The challenges for 1994 will be at least as great as for 1993. While there is some relief from financial constraints because of increased taxing capacity and increased State funding, the financial problems of the Town are far from over. The Town is experiencing increased School enrollment, increased incidences of crime, and further financial hardship as our snow and ice budgets are being stretched to the breaking point.

Even as we face these momentous problems, there is hope. As a government, we have become more efficient. As a community, we have drawn closer together. The volunteer spirit is alive and well in Reading. And as a Town, we celebrate in 1994 the 350th anniversary of our founding.

Your Town government continues to stand ready to provide you, our residents, with the very best quality of community that is possible, working with the resources we have available. We thank you for your continued support.

And, as always, we welcome any comments, questions, or concerns that you may have.

Sincerely,

A handwritten signature in dark ink, appearing to read "Peter I. Hechenbleikner". The signature is fluid and cursive, with the first name "Peter" being more prominent.

Peter I. Hechenbleikner
Town Manager

Town of Reading, Massachusetts
Supplementary Statements and Schedules to the Annual Financial Report
For the fiscal year ended June 30, 1993

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Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 1993

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
General government:				
Selectmen:				
Non-personal expenses	2,100	2,099		1
Manager:				
Personal services	65,975	65,975		
Non-personal expenses	4,330	4,330		
General services:				
Personal services	93,561	91,377		2,184
Non-personal expenses	86,987	84,688	513	1,786
Finance committee:				
Personal services	850	828		22
Non-personal expenses	32,935	32,935		
Reserve fund	261			261
Accountant:				
Personal services	94,014	92,935		1,079
Non-personal expenses	300	294		6
Board of assessors:				
Personal services	55,595	55,595		
Non-personal expenses	24,550	22,842		1,708
Finance:				
Personal services	253,064	252,609		455
Non-personal expenses	42,979	42,963		16
Law:				
Non-personal expenses	129,084	129,081		3
Personnel:				
Non-personal expenses	30,220	29,940		280
Data processing:				
Non-personal expenses	52,900	52,820		80
Clerk:				
Personal services	32,942	32,168		774
Non-personal expenses	1,875	1,559		316
Elections and Registration:				
Personal services	20,910	20,714		196
Non-personal expenses	15,470	12,078	3,392	

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 1993

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Conservation:				
<i>Personal services</i>	28,349	28,349		
<i>Non-personal expenses</i>	250	224		26
Community development:				
<i>Personal services</i>	61,366	61,123		243
<i>Non-personal expenses</i>	2,300	2,113		187
Zoning:				
<i>Personal services</i>	700	266		434
Building maintenance:				
<i>Personal services</i>	76,981	76,981		
<i>Non-personal expenses</i>	254,248	254,219		29
<i>Capital outlay</i>	7,700	7,700		
Casualty insurance:				
<i>Non-personal expenses</i>	183,870	183,833		37
Total general government	<u>1,656,666</u>	<u>1,642,638</u>	<u>3,905</u>	<u>10,123</u>
	\$	\$	\$	\$
Public safety:				
Police:				
<i>Personal services</i>	1,803,664	1,802,626		1,038
<i>Non-personal expenses</i>	166,975	165,416	1,065	494
Fire:				
<i>Personal services</i>	1,801,626	1,794,818		6,808
<i>Non-personal expenses</i>	73,805	66,513	7,268	24
Dispatchers:				
<i>Personal services</i>	150,387	149,101		1,286
<i>Non-personal expenses</i>	15,241	14,865		376
Indemnification police / fire:				
<i>Non-personal expenses</i>	20,000	19,743		257
Building Inspector:				
<i>Personal services</i>	52,080	51,298		782
<i>Non-personal expenses</i>	1,400	1,400		
Animal control:				
<i>Personal services</i>	11,522	9,845		1,677
<i>Non-personal expenses</i>	2,713	2,712		
Total public safety	<u>4,099,413</u>	<u>4,078,337</u>	<u>8,333</u>	<u>12,742</u>
	\$	\$	\$	\$

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 1993

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Education:				
School department:				
<i>Personal services</i>	12,007,941	11,654,035	353,906	
<i>Non-personal expenses</i>	2,397,046	2,342,822	54,224	
School building committee:				
<i>Non-personal expenses</i>	25,000	12,600	12,400	
Northeast Regional Vocational School District assessment	112,865	112,865		
	\$	\$	\$	\$
Total education	14,542,852	14,122,322	420,530	
	\$	\$	\$	\$
Public works and facilities:				
Public works administration:				
<i>Personal services</i>	57,109	43,541		13,568
<i>Non-personal expenses</i>	3,000	2,972		28
Engineering:				
<i>Personal services</i>	132,356	129,241		3,115
<i>Non-personal expenses</i>	4,000	3,981		19
Highway and equipment maintenance:				
<i>Personal services</i>	482,376	481,605		771
<i>Non-personal expenses</i>	204,426	202,049	2,377	
Waste collection and disposal:				
<i>Non-personal expenses</i>	965,159	920,439	32,927	11,793
Parks and forestry:				
<i>Personal services</i>	222,250	216,791		5,459
<i>Non-personal expenses</i>	19,310	12,712		6,598
<i>Capital outlay</i>				
Snow and ice control:				
<i>Personal services</i>	37,000	121,798		(84,798)
<i>Non-personal expenses</i>	168,000	222,618		(54,618)
Street lighting:				
<i>Non-personal expenses</i>	176,089	175,131		958
Public way acceptance:				
<i>Non-personal expenses</i>	21		21	

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 1993

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Cemetery:				
<i>Personal services</i>	169,573	160,526		9,047
<i>Non-personal expenses</i>	33,450	31,423	115	1,912
<i>Capital outlay</i>	6,000	5,907		93
	\$	\$	\$	\$
Total public works and facilities:	2,680,119	2,730,734	35,440	(86,055)
	\$	\$	\$	\$
Human services:				
Human services:				
<i>Personal services</i>	25,439	22,867		2,572
<i>Non-personal expenses</i>	36,660	36,403		257
Health:				
<i>Personal services</i>	82,334	81,464		870
<i>Non-personal expenses</i>	1,770	1,770		
Elder services:				
<i>Personal services</i>	70,959	66,376		4,583
<i>Non-personal expenses</i>	4,576	3,231		1,345
Veterans:				
<i>Personal services</i>	7,717	7,715		2
<i>Non-personal expenses</i>	500	500		
Veterans assistance	25,600	24,835		765
	\$	\$	\$	\$
Total human services	255,555	245,161		10,394
	\$	\$	\$	\$
Culture and recreation:				
Library:				
<i>Personal services</i>	391,199	391,199		
<i>Non-personal expenses</i>	77,253	77,253		
Recreation:				
<i>Personal services</i>	11,485	10,877		608
<i>Non-personal expenses</i>	800	702		98
Historical commission	200	200		
	\$	\$	\$	\$
Total culture and recreation	480,937	480,231		706

Town of Reading, Massachusetts
Statement of Expenditures and Encumbrances, Compared to Budget (Cash Basis)
General Fund
Year ended June 30, 1993

	Budget (Revised)	Expenditures	Encumbered	Unencumbered Balance
	\$	\$	\$	\$
Debt service:				
Retirement of debt	1,028,233	1,028,233		
Interest on long term debt	395,664	395,664		
Retirement of bond anticipation note	370	370		
Short term Interest expense	44,135	44,134		1
	\$	\$	\$	\$
Total debt service	1,468,402	1,468,401		1
	\$	\$	\$	\$
Employee benefits:				
Contributory retirement assessment	1,646,957	1,646,957		
Non-contributory pensions	116,422	116,422		
Unemployment benefits	48,540	45,411		3,129
Group health and life Insurance	1,950,090	1,751,940		198,150
Social security	153,000	143,785		9,215
Worker compensation	350,000	350,000		
	\$	\$	\$	\$
Total employee benefits	4,265,009	4,054,515		210,494
	\$	\$	\$	\$
Intergovernmental:				
County assessments:				
County tax	45,752	40,409		5,343
State assessments:				
Special education	203			203
School choice assessments		5,845		(5,845)
Energy conservation	4,239	4,239		
Retirement system	3,761	3,761		
Air pollution control	4,793	4,793		
Metro area planning council	4,674	4,674		
Motor vehicle parking surcharge		1,180		(1,180)
Massachusetts Bay Transportation Authority	601,682	599,514		2,168
	\$	\$	\$	\$
Total Intergovernmental	665,104	664,415		689

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
School Special Revenue Funds
Year ended June 30, 1993

	Revenues					Transfers In (Out)	Balance 30-Jun-83
	Balance 01-Jul-92	Inter- governmental	Charges for Services	Other	Expenditures		
Federal grants:							
Chapter I -	9,287	83,893			(89,451)		3,729
Chapter II		12,254			(7,106)		5,148
P. L. 89-313	407	30,272			(26,474)		4,205
P. L. 94-142	2,831	202,001			(192,394)		12,438
Title II	2,451	8,729			(6,208)		4,972
Drug abuse education program	2,432	20,171			(16,784)		5,819
E.P.A. - educational		4,000			(3,102)		898
State grants:							
Racial imbalance	7,496	282,261			(288,122)		1,635
Horace Mann teachers'	1,197				(1,197)		
State / local CII		4,855			(3,710)		1,145
Palms liaison		750			(656)		94
Per pupil education		363,900			(363,900)		
MEAP training		1,000			(1,000)		
Revolving funds:							
Lunch program	41,490	66,270	482,955		(548,576)		42,139
Athletic events	45,063		101,274		(123,173)		23,164
Adult education	2,369		16,680		(17,711)		1,338
Summer school tuition	10,483		13,835		(12,496)		11,822
RISE pre-school	275		10,975		(4,834)		6,416
Use of property	50,175		114,930		(153,506)		11,599
Sports / extra curricular activity	7,217				(7,217)		
Music activities	23,563		9,578		(33,141)		
Receipts reserved for appropriation:							
Transportation fees			7,460			(7,460)	
Donation funds:							
Donations - N A S S P	5,949				(4,912)		1,037
Donations - standard tests	100				(100)		
Donations - Parker School	702				(702)		
Donations - High School				5,541	(5,536)		5
Total all funds	\$ 213,487	\$ 1,080,356	\$ 757,687	\$ 5,541	\$ (1,912,008)	\$ (7,460)	\$ 137,603

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Other Special Revenue Funds
Year ended June 30, 1993

	Revenues						Transfers In (Out)	Balance 30-Jun-93
	Balance 01-Jul-92	Inter- governmental	Charges for Services	Interest Earnings	Other	Expenditures		
Federal grants:								
Title III - older americans		3,000				(3,000)		4,771
Title I - library		7,822				(3,051)		
State grants:								
Arts lottery	4,032	5,629				(4,608)		5,053
Forestry and parks		2,500				(2,500)		
Elder affairs	7,509	6,851				(14,360)		
State aid to libraries	139	21,364				(20,497)		1,006
Revolving funds:								
Special details - police	(12,334)		240,974			(262,219)	208	(33,371)
Recreation - self supporting	59,424		122,051			(101,360)		80,115
Drug related enforcement	6,347					(3,336)		3,011
Former P.W. site cleanup funds					17,517	(17,517)		
Receipts reserved for appropriation:								
Welland protection filing fees	2,630		2,265				(2,492)	2,403
Sale of cemetery lots	61,683				26,075		(43,073)	44,685
Health plan deposit					83,700		(83,700)	
Sale of real estate	514						(514)	
Real estate proceeds	4,266			110			(4,199)	177
Liah Lane extension proceeds	45,020					(3,900)		41,120
Donation funds:								
Library	9,904				31,492	(26,230)		15,166
Council on aging	7,614				7,245	(7,417)		7,442
Gypsy moth					100	(100)		
Shopping assistance	9,385				505	(4,496)		5,394
Substance abuse	612				2,390	(2,643)		359
Human services	2,757				4,375	(4,066)		3,066
Total all funds	\$ 209,502	\$ 47,166	\$ 365,290	\$ 110	\$ 173,399	\$ (481,300)	\$ (133,770)	\$ 180,397

Town of Reading, Massachusetts
Water Fund
Budget Basis
Year ended June 30, 1993

	<u>Budget</u>	<u>Actual</u>	<u>Encumbrances</u>	Variance- Favorable (Unfavorable)
Revenues and Other Resources				
	\$	\$		\$
Revenues:				
Charges for services	1,185,901	1,224,410		38,509
Investment income	20,000	13,849		(6,151)
Special assessments		343		343
State grant		54,923		54,923
Total revenues	<u>1,205,901</u>	<u>1,293,525</u>		<u>87,624</u>
Fund equity:				
Water surplus	531,000	531,000		
	\$	\$		\$
Total revenues and other resources	<u>1,736,901</u>	<u>1,824,525</u>		<u>87,624</u>
Expenditures				
	\$	\$		\$
Expenditures:				
Operations:				
Personal services	447,826	442,193		5,633
Nonpersonal expenses	882,567	882,564		3
Debt service:				
Principal	43,752	43,752		
Interest	16,756	16,756		
Capital outlay	346,000	218,461	127,539	
	\$	\$	\$	\$
Total expenditures	<u>1,736,901</u>	<u>1,603,726</u>	<u>127,539</u>	<u>5,636</u>

<u>Water Surplus</u>	
	\$
Balance July 1, 1992	693,185
Add:	
Revenue excess	87,624
Appropriation excess:	
Current year	5,636
Deduct:	
T. M. vote Nov '92	(264,000)
A.T.M. vote May '93	(229,184)
	\$
Balance June 30, 1993	<u>293,261</u>

Town of Reading, Massachusetts
Sewer Fund
Budget Basis
Year ended June 30, 1993

	<u>Budget</u>	<u>Actual</u>	<u>Encumbrances</u>	Variance- Favorable (Unfavorable)
Revenues and Other Resources	\$	\$		\$
Revenues:				
Charges for services	2,824,359	2,707,391		(116,968)
Investment income	10,000	7,126		(2,874)
Special assessments	4,000	10,471		6,471
Total revenues	<u>2,838,359</u>	<u>2,724,988</u>		<u>(113,371)</u>
Fund equity:				
Sewer surplus	<u>113,000</u>	<u>113,000</u>		
	\$	\$		\$
Total revenues and other resources	<u>2,951,359</u>	<u>2,837,988</u>		<u>(113,371)</u>
Expenditures				
Expenditures:	\$	\$		\$
Operations:				
Personal services	144,143	129,320		14,823
Nonpersonal expenses	279,757	179,070	83,618	17,069
Water Resources Board assessment	2,486,121	2,398,185		87,936
Debt service:				
Principal	31,015	31,015		
Interest	10,323	10,323		
	\$	\$	\$	\$
Total expenditures	<u>2,951,359</u>	<u>2,747,913</u>	<u>83,618</u>	<u>119,828</u>

<u>Sewer Surplus</u>	
Balance July 1, 1992	\$ 247,433
Add:	
Revenue excess	(113,371)
Appropriation excess:	
Current year	119,828
Deduct:	
A.T.M. vote May '93	(47,433)
Balance June 30, 1993	\$ 206,457

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Trust Funds
Year ended June 30, 1993

Balance July 1, 1992			Receipts			Disbursements			Balance June 30, 1993		
Non-expendable	Expendable		Bequests and Contributions	Investment Income	Transfers In	Expenditures	Transfers Out	Non-expendable	Expendable		
\$	\$		\$	\$	\$	\$	\$	\$	\$		
Cemetery funds:											
Charles Lawn	134,737		58,307	13,775		16,992		148,512	75,299		
Forest Glen	560,388		274,871	14,156		71,888		574,544	269,759		
Laurel Hill	219,235		221,424	11,450		37,996		230,685	259,420		
Total cemetery funds	914,360		554,602	39,381		126,876		77,000	953,741	604,478	
Hospital funds:											
Stephen Foster	3,872		28,482		2,764			3,872	31,246		
Anne S. Grouard	75,000		935,453		86,303			75,000	1,021,756		
Gilman L. Parker	35,000		1,863,084	40	156,436			35,000	1,875,093		
Total hospital funds	113,872		2,827,019	40	245,503			113,872	2,928,095		
Library funds:											
Appleton / Mansfield	11,000		20,699		2,661			11,000	21,760		
Edward Appleton	5,000		10,021		1,283			5,000	11,304		
R / M Babcock	3,598		1,595		443			3,598	2,038		
Stephen Foster	12,000		14,948		2,301			12,000	17,249		
Helen Symonds			1,479		126				1,605		
Charles Torrey	1,000		1,307		197			1,000	1,504		
Donald Tuttle	500		563		91			500	654		
Sumner Noyes			11,553		972				7,119		
James Rawstrom	2,505		96		195			1,613	278		
Elaine and George Long	5,000		379		460			5,000	839		
Barbara Hewitt	2,352		58	3,100	337			5,452	395		
Roderick McKay				7,453	291				7,744		
Total library funds	42,955		62,698	10,553	9,357			45,163	72,489		

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Trust Funds
Year ended June 30, 1993

	Balance July 1, 1992		Receipts			Disbursements		Balance June 30, 1993	
	Non- expendable	Expendable	Requests and Contributions	Investment Income	Transfers In	Expenditures	Transfers Out	Non- expendable	Expendable
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Scholarship funds:									
Kenneth Brown	1,000	1,778		237		25		1,000	1,990
Nathaniel Hill	1,500	410		163		100		1,500	473
No. Residents Association	11,370	3,106		1,151		2,400		11,370	1,857
Gilman L. Parker	5,000	2,062		603		600		5,000	2,065
Torre		5,500		470					5,970
Carl Sawyer	5,000	1,681		570		600		5,000	1,651
Hal Croft	2,917	294		274		400		2,917	168
Florence Nichols	16,680	541		1,471		800		16,680	1,212
Exemplary teacher award:									
Arnold Berger	6,856	945		662		1,200		6,856	407
Education loan fund:									
Winthrop Parker	8,604			244				8,848	
Total education funds	58,927	16,317		5,845		6,125		59,171	15,793
Elder services:									
Avis E. Schroeder	10,000	1,634		978		325		10,000	2,287
Conservation fund		884		49	3,700	289			4,344
Worker compensation fund		18,013	486,080	653		366,156			138,590
Group health Insurance fund		90,794				12,381			78,413
Municipal light pension fund		8,496,005		655,735		603,678	65,532		8,482,530
Total trust funds	\$ 1,140,114	\$ 12,067,966	\$ 536,054	\$ 1,044,996	\$ 3,700	\$ 1,141,332	\$ 142,532	\$ 1,181,947	\$ 12,327,019

Town of Reading, Massachusetts
Schedule of Bonds Payable
June 30, 1993

	Original Issue	Interest Rate	Date of Issue	Date of Maturity	Bonds Payable July 1, 1992	New Bonds Issued	Bonds Retired	Bonds Payable June 30, 1993
Enterprise funds:								
Water supply:								
Land acquisition	102,120	4.80	12/15/86	09/01/96	47,175		11,100	36,075
Public works building	341,965	6.43	11/15/88	11/15/98	245,865		32,653	213,212
					293,040		43,753	249,287
Sewerage disposal:								
Construction	35,000	4.80	12/15/86	09/01/93	10,000		5,000	5,000
Land acquisition	61,050	4.80	12/15/86	09/01/96	28,050		6,600	21,450
Public works building	204,435	6.43	11/15/88	11/15/98	146,190		19,415	126,775
					184,240		31,015	153,225
Electric utility:								
Plant enlargement	3,465,000	5.72	02/15/91	12/15/00	3,078,000	1,860,000	342,000	2,736,000
Plant enlargement	1,860,000	4.97	12/15/92	02/15/03				1,860,000
					3,078,000	1,860,000	342,000	4,596,000
General long term debt:								
Land acquisition	946,830	4.80	12/15/86	09/01/96	434,775		102,300	332,475
Surface drain	144,000	4.80	12/15/86	09/01/96	69,000		15,000	54,000
Site preparation	432,500	4.80	12/15/86	09/01/96	181,000		50,000	131,000
Public works building	3,170,600	6.43	11/15/88	11/15/98	2,265,945		300,932	1,965,013
Town hall renovations	1,500,000	5.73	02/15/91	12/15/98	1,312,500		187,500	1,125,000
Fire station	2,305,000	5.71	02/15/91	12/15/00	2,155,750		194,250	1,961,500
Ambulance	85,000	5.11	12/15/92	02/15/96		85,000		85,000
Ladder truck	380,000	4.79	12/15/92	02/15/01		380,000		380,000
Coolidge school roof	168,000	4.80	12/15/86	09/01/94	40,000		25,000	15,000
Joshua eaton school roof	90,000	4.80	12/15/86	09/01/95	40,000		10,000	30,000
High school remodeling	60,000	6.34	11/15/88	11/15/94	30,000		10,000	20,000
Barrows / high school roofs	146,800	6.34	11/15/88	11/15/94	71,800		25,000	46,800
Field house roof	222,000	6.36	11/15/88	11/15/95	126,000		32,000	94,000
High school transformers	239,200	6.37	11/15/88	11/15/96	149,200		30,000	119,200
High school remodeling	175,000	5.73	02/15/91	12/15/98	153,125		21,875	131,250
School asbestos removal	195,000	5.73	02/15/91	12/15/98	170,625		24,375	146,250
Killiam school roof	150,000	4.79	12/15/92	02/15/01		150,000		150,000
High school roof	135,000	4.94	12/15/92	02/15/03		135,000		135,000
					7,199,720	750,000	1,028,232	6,921,488
					\$ 10,755,000	\$ 2,610,000	\$ 1,445,000	\$ 11,920,000

Town of Reading, Massachusetts
Annual Requirements to Amortize Long-Term Debt
June 30, 1993

Fiscal Year	Total Debt Service			General Long Term Debt		
	Principal	Interest	Total	Principal	Interest	Total
	\$	\$	\$	\$	\$	\$
1994	1,685,000	651,628	2,336,628	1,123,233	375,889	1,499,122
1995	1,680,000	529,442	2,209,442	1,117,643	302,920	1,420,563
1996	1,655,000	434,464	2,089,464	1,077,775	239,944	1,317,719
1997	1,500,000	347,633	1,847,633	921,625	182,836	1,104,461
1998	1,420,000	266,466	1,686,466	839,000	131,882	970,882
1999	1,415,000	186,502	1,601,502	826,212	82,962	909,174
2000	1,040,000	118,032	1,158,032	498,000	44,713	542,713
2001	1,045,000	60,992	1,105,992	493,000	16,968	509,968
2002	235,000	25,082	260,082	15,000	1,305	16,305
2003	245,000	12,863	257,863	10,000	525	10,525
	\$	\$	\$	\$	\$	\$
	11,920,000	2,633,104	14,553,104	6,921,488	1,379,944	8,301,432

Fiscal Year	Water Supply			Sewerage Disposal		
	Principal	Interest	Total	Principal	Interest	Total
	\$	\$	\$	\$	\$	\$
1994	43,752	14,149	57,901	31,015	8,533	39,548
1995	44,122	11,532	55,654	26,235	6,856	33,091
1996	47,175	8,796	55,971	28,050	5,229	33,279
1997	41,625	6,065	47,690	24,750	3,607	28,357
1998	37,000	3,553	40,553	22,000	2,113	24,113
1999	35,613	1,175	36,788	21,175	699	21,874
2000						
2001						
2002						
2003						
	\$	\$	\$	\$	\$	\$
	249,287	45,270	294,557	153,225	27,037	180,262

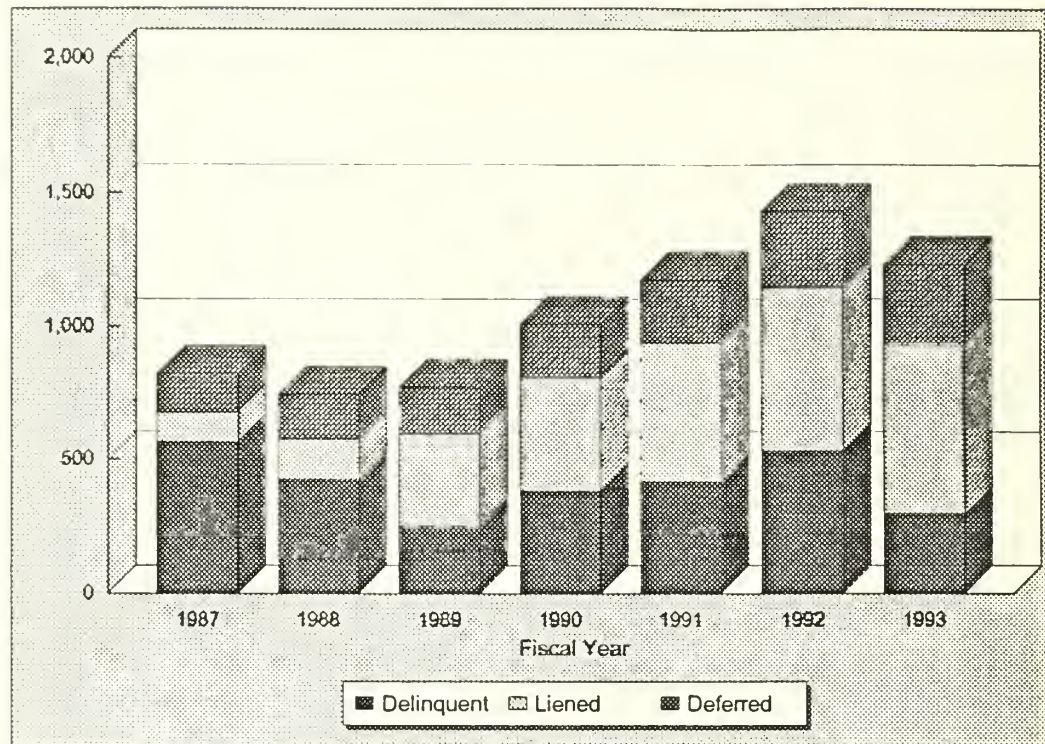
Fiscal Year	Electric Utility		
	Principal	Interest	Total
	\$	\$	\$
1994	487,000	253,057	740,057
1995	492,000	208,134	700,134
1996	502,000	180,495	682,495
1997	512,000	155,125	667,125
1998	522,000	128,918	650,918
1999	532,000	101,666	633,666
2000	542,000	73,319	615,319
2001	552,000	44,024	596,024
2002	220,000	23,777	243,777
2003	235,000	12,338	247,338
	\$	\$	\$
	4,596,000	1,180,853	5,776,853

Town of Reading, Massachusetts
Statement of Revenues, Expenditures and Changes in Fund Balance
General Fund

	Year Ended 30-Jun-87	Year Ended 30-Jun-88	Year Ended 30-Jun-89	Year Ended 30-Jun-90	Year Ended 30-Jun-91	Year Ended 30-Jun-92	Year Ended 30-Jun-93
Revenues:							
Property taxes	16,211,339	17,040,223	17,624,478	18,095,870	18,958,878	19,638,241	20,635,936
Excise taxes	1,351,427	1,589,808	1,349,653	1,356,262	1,253,258	1,367,423	1,447,656
Penalties on taxes and excises	99,105	164,912	123,030	116,514	120,488	160,827	215,481
Payments in lieu of taxes	56,473	5,175	120,369	63,650	199,499	223,182	240,839
Charges for services	320,275	380,676	435,567	539,742	624,351	842,168	1,212,463
Licenses and permits	43,939	47,506	51,574	51,800	58,809	58,220	62,092
Intergovernmental	5,934,485	6,506,046	6,923,605	6,658,053	5,361,139	4,454,371	4,326,924
Special assessments	15,547	15,322	13,187	10,692	47,444	28,465	21,169
Fines	174,915	183,438	162,822	224,437	161,038	117,617	135,517
Investment income	487,529	737,715	883,049	1,066,282	832,071	528,093	328,821
Other	18,976	44,108	55,929	13,771	35,776	4,026	51,153
Total revenues	24,714,010	26,714,929	27,743,263	28,199,073	27,652,751	27,422,633	28,678,051
Expenditures:							
General government	1,472,480	1,706,912	1,972,204	1,922,406	1,884,037	1,733,327	1,653,733
Public safety	3,437,929	3,763,189	4,015,045	4,140,052	4,110,195	3,924,982	4,092,065
Education	12,362,538	13,191,658	14,483,063	15,218,802	14,906,660	14,557,214	14,532,124
Public works and facilities	2,924,560	3,309,355	3,378,348	3,244,798	2,784,192	2,653,575	2,959,392
Human services	196,403	245,616	251,377	268,435	260,947	249,041	245,161
Culture and recreation	520,651	503,605	552,183	556,500	537,179	484,477	480,231
Employee benefits	2,506,325	2,902,993	3,417,606	3,948,964	4,526,968	4,164,300	4,054,515
Intergovernmental	777,882	799,439	586,767	613,834	643,526	644,340	664,415
Debt service	815,881	1,158,632	1,322,318	1,541,925	1,567,050	1,635,171	1,468,388
Total expenditures	25,014,649	27,581,399	29,978,911	31,455,716	31,220,754	30,046,427	30,150,024
Excess (deficiency) of revenues over expenditures	(300,639)	(866,470)	(2,235,648)	(3,256,643)	(3,568,003)	(2,623,794)	(1,471,973)
Other financing sources (uses):							
Operating transfers in (out)	1,749,732	1,467,345	1,316,298	2,407,013	2,682,082	1,992,989	1,614,530
Excess (deficiency) of revenues and other sources over expenditures and other uses	1,449,093	600,875	(919,350)	(849,630)	(885,921)	(630,805)	142,557
Fund balance, beginning of year	2,429,990	3,879,083	4,479,958	3,560,608	2,710,978	1,825,057	1,194,252
Fund balance, end of year	3,879,083	4,479,958	3,560,608	2,710,978	1,825,057	1,194,252	1,336,809

Town of Reading, Massachusetts
Outstanding Property Taxes at End of Fiscal Year
Last Seven Fiscal Years

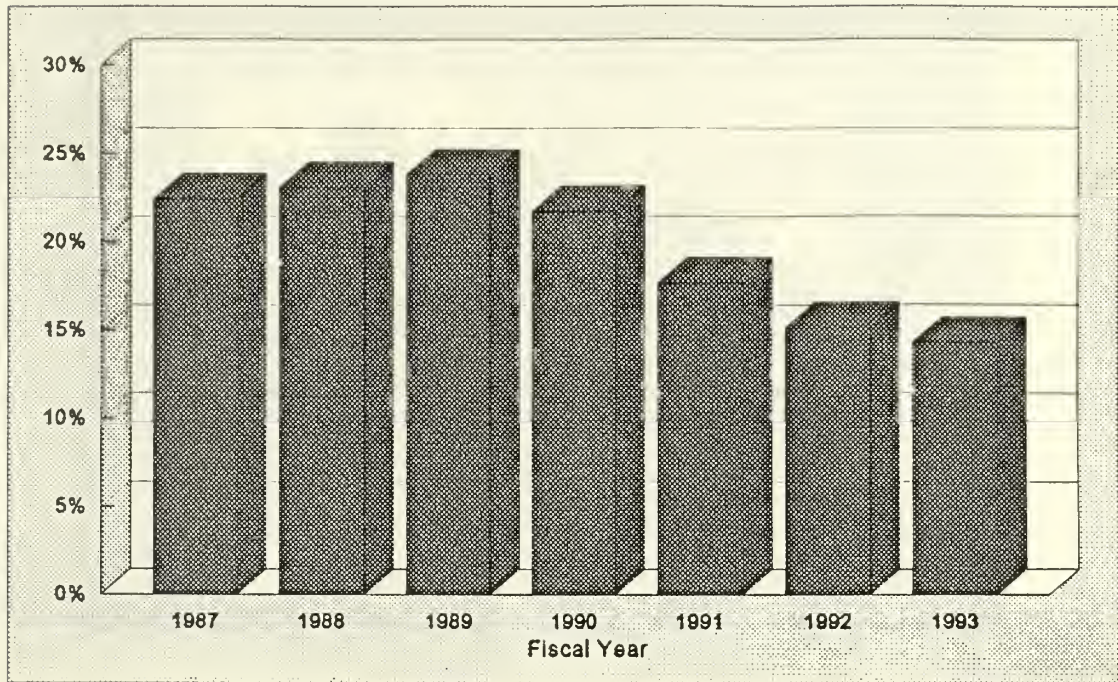
Amount
Outstanding
('000)



Fiscal Year Ended June 30,	Outstanding Property Taxes (amounts expressed in thousands)			
	Delinquent (1)	Liened (2)	Deferred (3)	Totals
	\$	\$	\$	\$
1987	568	108	146	822
1988	423	151	168	742
1989	255	341	176	772
1990	384	423	203	1,010
1991	416	524	238	1,178
1992	531	617	283	1,431
1993	297	632	305	1,234

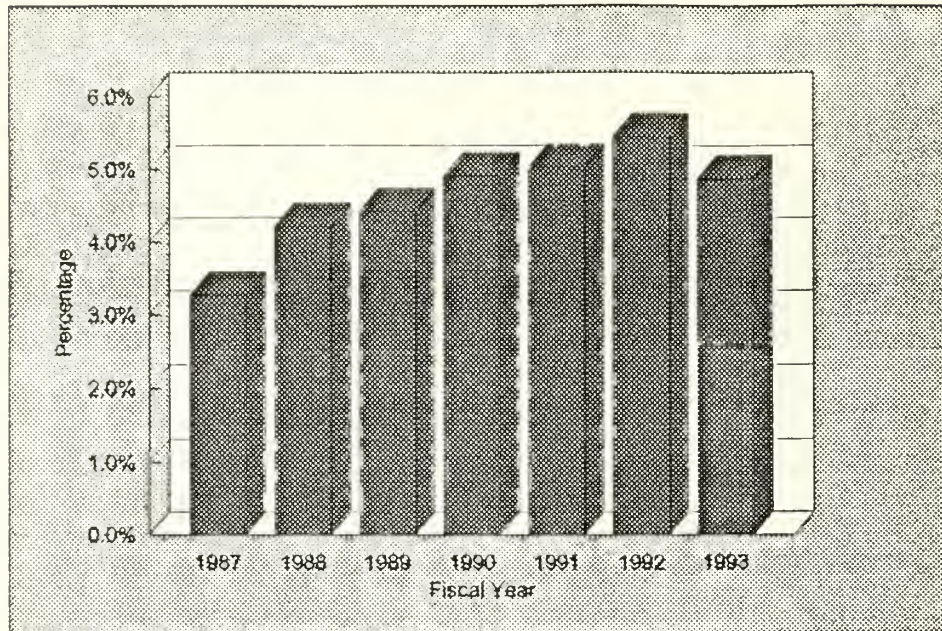
- (1) Unpaid real estate and personal property taxes (including taxes in litigation) that have not been converted into tax liens.
- (2) Includes real estate taxes, interest to date of taking, and certain costs of converting delinquent taxes to tax liens.
- (3) Real estate taxes that remain unpaid through tax deferral and recovery agreements.

Town of Reading, Massachusetts
Ratio of Unrestricted State Aid to Total General Fund Revenues and Other Financing sources
Last Seven Fiscal Years



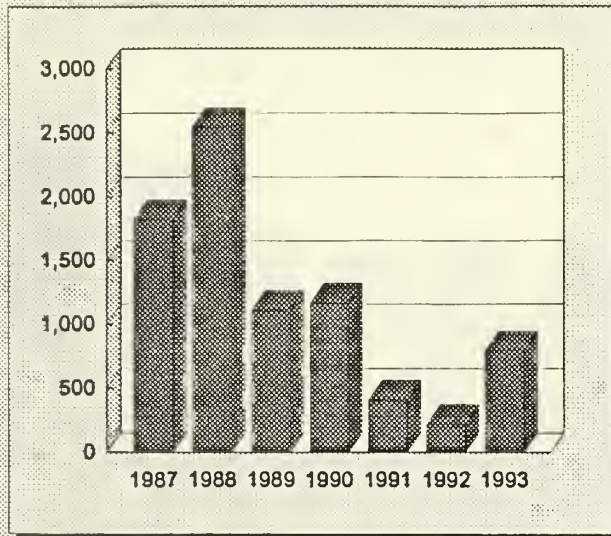
Fiscal Year Ended June 30,	Unrestricted State Aid \$	Total Revenues and Other Financing Sources \$	Ratio of State Aid to Total Revenues and Other Financing Sources
1987	5,934	26,464	22.4%
1988	6,504	28,182	23.1%
1989	6,924	29,060	23.8%
1990	6,658	30,606	21.8%
1991	5,361	30,335	17.7%
1992	4,454	29,416	15.1%
1993	4,327	30,293	14.3%

Town of Reading, Massachusetts
Ratio of Annual Debt Service for General Bonded Debt to Total General Expenditures
Last Seven Fiscal Years



<u>Fiscal Year</u>	<u>Debt Service</u>	<u>Total Expenditures</u>	<u>Ratio of Debt Service To Total Expenditures</u>
	\$	\$	
1987	816	25,015	3.3%
1988	1,159	27,591	4.2%
1989	1,322	29,979	4.4%
1990	1,542	31,456	4.9%
1991	1,567	31,221	5.0%
1992	1,635	30,046	5.4%
1993	1,468	30,150	4.9%

Town of Reading, Massachusetts
Certified "Free Cash"
Last Seven Fiscal Years
(Amounts Expressed in Thousands)



Fiscal Year Ended June 30	Amount (000)
	\$
1987	1,822
1988	2,541
1989	1,105
1990	1,166
1991	411
1992	221
1993	793

Conservative budget estimates when setting the tax rate, aggressive collection of delinquent taxes, and a surprising lack of increase in employee health insurance contributed to an improved "free cash" position.

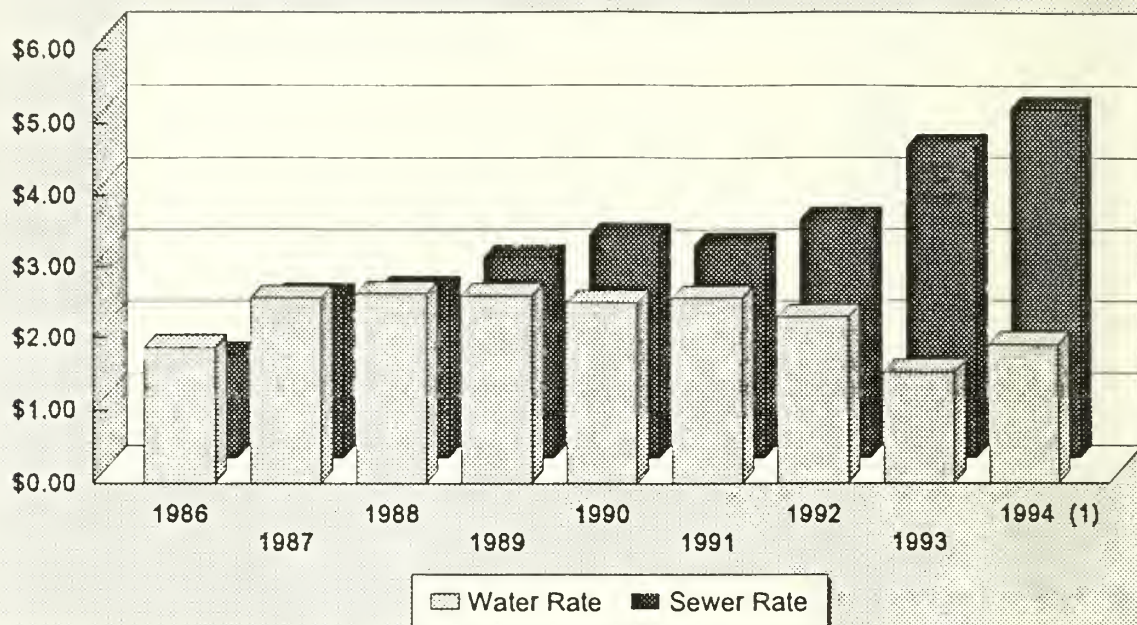
Certified "free cash" represents the amount of the Town's general fund balance that is unrestricted and available for appropriation. This amount is determined as of the beginning of each fiscal year by the Massachusetts Department of Revenue, Bureau of Accounts.

This unrestricted fund balance is generated by the following conditions:

- (1) actual revenues (cash basis) exceeding budgeted estimates
- (2) unexpended appropriation balances lapsing at year end
- (3) provisions for property tax abatements decreasing
- (4) provisions for certain assets and liabilities decreasing

Town of Reading, Massachusetts
Water and Sewer Rates
Last Nine Fiscal Years

Rates
per
100 Cubic Feet



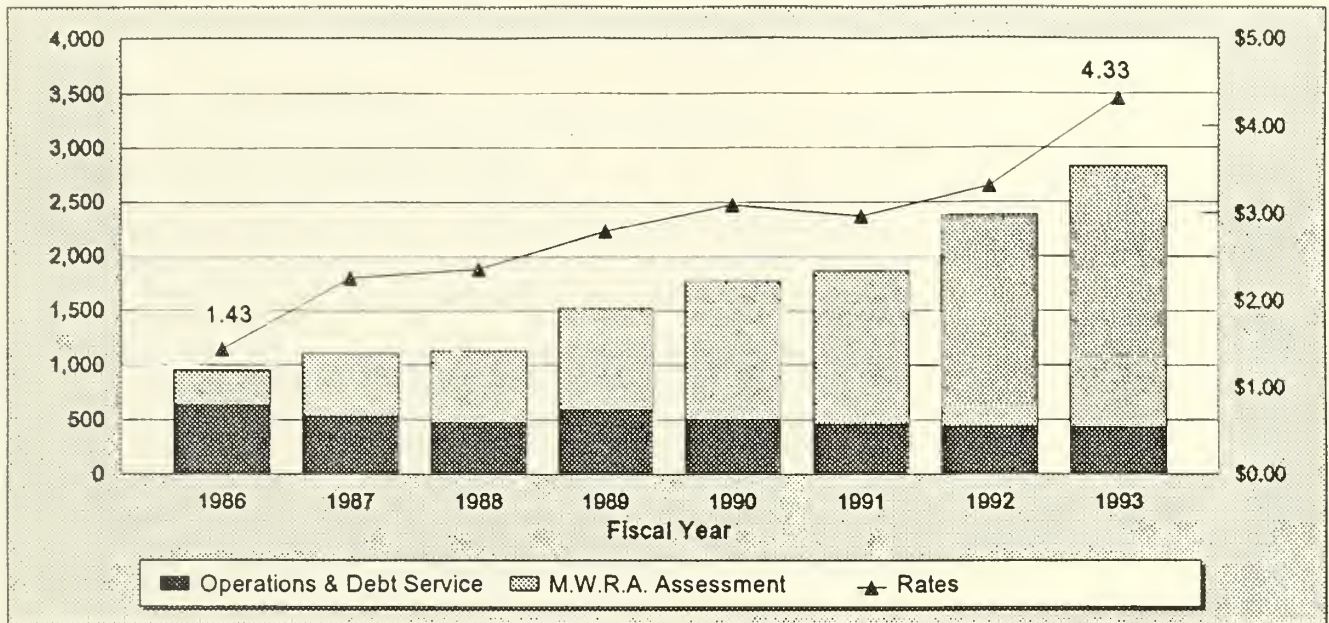
Fiscal Year	Water Rates		Sewer Rates		Combined Rates	
	Amount	% Change from Prior Year	Amount	% Change from Prior Year	Amount	% Change from Prior Year
1986	\$ 1.87		\$ 1.43		\$ 3.30	
1987	2.56	36.9%	2.25	57.3%	4.81	45.8%
1988	2.62	2.3%	2.35	4.4%	4.97	3.3%
1989	2.59	-1.1%	2.79	18.7%	5.38	8.2%
1990	2.50	-3.5%	3.09	10.8%	5.59	3.9%
1991	2.56	2.4%	2.96	-4.2%	5.52	-1.3%
1992	2.29	-10.5%	3.31	11.8%	5.60	1.4%
1993	1.52	-33.6%	4.33	30.8%	5.85	4.5%
1994 (1)	1.91	25.3%	4.85	11.9%	6.75	15.4%

(1)		Billing 8/1/93 & 11/1/93	Billing 2/1/94 & 5/1/94	Average Rate
		\$	\$	\$
	Water Rate	1.68	2.13	1.91
	Sewer Rate	5.06	4.63	4.85

Town of Reading, Massachusetts
Sewer Fund Expenditures (Cash Basis)
Last Eight Fiscal Years
(Amounts Expressed in Thousands)

Expenditures
('000)

Rates
(per 100 c.f.)



Expenditures (Cash Basis)

M.W.R.A. Assessment

Fiscal Year	Total	Operations	Debt Service	M.W.R.A. Assessment	Increase Over Prior Fiscal Year	Percentage of Increase Over Prior Fiscal Year	Ratio of Assessment to Total Expenditures
	\$	\$	\$	\$	\$		
1986	952	205	432	315	-	-	33.1%
1987	1,105	247	291	567	252	80.0%	51.3%
1988	1,175	238	285	652	85	15.0%	55.5%
1989	1,525	322	272	931	279	42.8%	61.0%
1990	1,768	294	214	1,260	329	35.3%	71.3%
1991	1,862	378	86	1,398	138	11.0%	75.1%
1992	2,382	395	43	1,944	546	39.1%	81.6%
1993	2,831	392	41	2,398	454	23.4%	84.7%

TOWN OF READING, MASSACHUSETTS

General Purpose Financial Statements
and Supplementary Schedules

Year Ended June 30, 1993

(With Independent Auditors' Report Thereon)

TOWN OF READING, MASSACHUSETTS

General Purpose Financial Statements and Supplementary Schedules

Year Ended June 30, 1993

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Independent Auditors' Report

The Board of Selectmen
Town of Reading, Massachusetts:

We have audited the general purpose financial statements of the Town of Reading, Massachusetts, as of and for the year ended June 30, 1993, as listed in the accompanying table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit. We did not audit the financial statements of the Electric Enterprise Fund, which statements reflect total assets and revenues consisting of 75% and 92%, respectively, of the related proprietary fund types. Those financial statements were audited by other auditors whose report thereon has been furnished to us and our opinion expressed herein, insofar as it relates to the amounts included for the Electric Enterprise Fund, is based solely upon the report of the other auditors.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town has not maintained records of the cost of its general fixed assets and, therefore, a general fixed assets account group is not presented in the accompanying general purpose financial statements as required by generally accepted accounting principles.

As described in note 2, the financial statements of the Electric Enterprise Fund were prepared in conformity with the accounting practices prescribed by the Massachusetts Department of Public Utilities, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, based upon our audit and the report of the other auditors, except that the omission of a general fixed assets group of accounts results in an incomplete presentation, as discussed in the third paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Reading, Massachusetts at June 30, 1993, and the results of its operations and cash flows of its proprietary and nonexpendable trust funds for the applicable years then ended, in conformity with generally accepted accounting principles, except for the Electric Enterprise Fund, which is in conformity with the basis of accounting described in note 2.

The Board of Selectmen
Town of Reading, Massachusetts
Page Two

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplementary information on pages 34 through 43 as listed in the accompanying table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Town of Reading, Massachusetts. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

The analysis of funding progress and revenues by source and expenses by type of the Town of Reading's Retirement System on pages 32 and 33 are not a required part of the general purpose financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures to this information, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

KPMG Peat Marwick

October 22, 1993

TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1993

(except for the Electric Enterprise Fund which is as of December 31, 1992)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total (Memorandum only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	
Assets and Other Debits								
Cash and investments (note 5)	\$ 4,770,043	71,536	24,322	64,056	13,224,652	31,999,326	-	50,153,935
Investments with fiscal agents, at market (notes 5 and 14)	-	-	-	-	-	1,382,100	-	1,382,100
Receivables:								
Property taxes (note 3)	297,290	-	-	-	-	-	-	297,290
Subsequent year's levy (note 3)	11,762,258	-	-	-	-	-	-	11,762,258
Deferred property taxes	305,356	-	-	-	-	-	-	305,356
Tax liens	632,198	-	-	83,647	-	-	-	715,845
Motor vehicle excises	75,900	-	-	-	-	-	-	75,900
User charges (net of allowance for uncollectibles)	73,037	-	-	1,505,225	2,599,408	-	-	4,177,670
Special assessments	65,479	-	153,453	39,932	-	-	-	105,411
Intergovernmental	-	-	-	-	-	93,549	-	247,002
Accrued interest	-	-	-	-	-	188,436	-	188,436
Other	-	-	-	-	365,339	5,750	-	371,089
Due from other funds (note 10)	-	442,603	250,473	1,438,814	-	82,544	-	2,214,434
Other assets	-	-	-	-	461,872	-	-	461,872
Prepaid expenses	-	-	-	-	1,297,948	-	-	1,297,948
Inventory	-	-	-	41,291	815,044	-	-	856,335
Property, plant and equipment - net (note 13)	-	-	-	10,414,943	21,916,643	-	-	32,331,586
Amount to be provided for retirement of general long-term obligations	-	-	-	-	-	-	23,001,328	23,001,328
Total assets and other debits	\$ 17,981,561	514,139	428,248	13,587,908	40,680,906	33,751,705	23,001,328	129,945,795

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Balance Sheet - All Fund Types and Account Group

June 30, 1993

(except for the Electric Enterprise Fund which is as of December 31, 1992)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Group	Total Memorandum only
	General Fund	Special Revenue Funds	Capital Projects Funds	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Trust and Agency Funds	General Long-term Obligations	
Liabilities:								
Warrants and accounts payable	\$ 732,009	71,536	314,153	153,850	3,818,757	49,046	-	5,139,351
Accrued liabilities:								
Payroll	353,906	24,603	-	-	-	-	-	378,509
Withholdings	155,262	-	-	-	-	-	-	155,262
Compensated absences (note 7)	-	-	-	44,559	458,080	-	567,880	1,070,519
Deposits	-	100,000	-	-	602,591	-	-	702,591
Other	-	-	-	-	608,367	82,544	-	690,911
Due to other funds (note 10)	2,213,425	-	-	-	-	1,009	-	2,214,434
Deferred revenue and allowance for doubtful accounts (note 3)	13,190,150	-	-	127,804	1,221,616	-	-	14,539,570
Accrued interest on bonds payable	-	-	-	3,733	17,328	-	230,000	21,061
Notes payable (notes 7 and 9)	-	-	-	-	680,000	-	6,921,488	910,000
Bonds payable (note 7)	-	-	-	402,512	4,596,000	-	15,281,960	11,920,000
Pension obligation payable (note 7)	-	-	-	-	-	-	15,281,960	15,281,960
Deferred compensation (note 14)	-	-	-	-	-	1,382,100	-	1,382,100
Total liabilities	16,644,752	196,139	314,153	732,458	12,002,739	1,514,699	23,001,328	54,406,268
Fund equity:								
Contributed capital	-	-	-	4,501,268	2,794,254	-	-	7,295,522
Retained earnings:								
Reserved	-	-	-	7,854,464	-	-	-	7,854,464
Unreserved	-	-	-	499,718	25,883,913	-	-	26,383,631
Fund balances:								
Reserved by state statute	432,855	-	-	-	-	-	-	432,855
Reserved for:								
Encumbrances	72,559	-	269,725	-	-	-	-	342,284
Subsequent years' expenditures	38,000	36,000	-	-	-	53,000	-	127,000
Endowments	-	-	-	-	-	1,181,947	-	1,181,947
Employees' retirement benefits	-	-	-	-	-	18,728,040	-	18,728,040
Unreserved:								
Undesignated (note 18)	793,395	282,000	(155,630)	-	-	12,274,019	-	13,193,784
Total fund equity	1,336,809	318,000	114,095	12,855,450	28,678,167	32,237,006	-	75,539,527
Contingencies (notes 8 and 12)								
Total liabilities and fund equity	\$ 17,981,561	514,139	428,248	13,587,908	40,680,906	33,751,705	23,001,328	129,945,795

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues, Expenditures and Changes in Fund Equity - All Governmental Fund Types and Expendable Trust Funds

Year ended June 30, 1993

	Governmental Fund Types				Fiduciary Fund Types	Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Project Funds	Expendable Trust Funds		
Revenues:						
Property taxes	\$ 20,635,936	-	-	-	20,635,936	
Excise taxes	1,447,656	-	-	-	1,447,656	
Penalties and interest on taxes and excises	215,481	-	-	-	215,481	
Payments in lieu of taxes	240,839	-	-	-	240,839	
Charges for services	1,212,463	1,122,977	-	-	2,335,440	
Licenses and permits	62,092	-	-	-	62,092	
Intergovernmental	4,326,924	1,127,522	803,233	-	6,257,679	
Special assessments	21,169	-	-	-	21,169	
Fines	135,517	-	-	-	135,517	
Investment income	328,821	110	-	948,995	1,277,926	
Contributions	-	-	-	493,573	493,573	
Other	51,153	178,940	-	-	230,093	
Total revenues	<u>28,678,051</u>	<u>2,429,549</u>	<u>803,233</u>	<u>1,442,568</u>	<u>33,353,401</u>	
Expenditures:						
Current:						
General government	1,653,733	-	-	289	1,654,022	
Public safety	4,092,065	265,555	-	-	4,357,620	
Education	14,532,124	1,912,008	-	6,125	16,450,257	
Public works and facilities	2,959,392	6,500	-	-	2,965,892	
Human services	245,161	35,982	-	144,792	425,935	
Culture and recreation	480,231	155,746	-	7,911	643,888	
Employee benefits	4,054,515	-	-	982,215	5,036,730	
Intergovernmental	664,415	-	1,213,648	-	1,878,063	
Capital outlay	-	-	-	-	-	
Debt service	1,468,388	17,517	-	-	1,485,905	
Total expenditures	<u>30,150,024</u>	<u>2,393,308</u>	<u>1,213,648</u>	<u>1,141,332</u>	<u>34,898,312</u>	
Excess (deficiency) of revenues over expenditures	<u>(1,471,973)</u>	<u>36,241</u>	<u>(410,415)</u>	<u>301,236</u>	<u>(1,544,911)</u>	
Other financing sources (uses):						
Proceeds of general obligation bond (note 7)	-	-	135,000	-	135,000	
Operating transfers in (out) (note 11)	1,614,530	(141,230)	-	(42,183)	1,431,117	
Total other financing sources (uses)	<u>1,614,530</u>	<u>(141,230)</u>	<u>135,000</u>	<u>(42,183)</u>	<u>1,566,117</u>	
Excess (deficiency) of revenues and other financing sources over expenditures and other financing uses	<u>142,557</u>	<u>(104,989)</u>	<u>(275,415)</u>	<u>259,053</u>	<u>21,206</u>	
Fund equity, beginning of year	<u>1,194,252</u>	<u>422,989</u>	<u>389,510</u>	<u>12,067,966</u>	<u>14,074,717</u>	
Fund equity, end of year	<u>\$ 1,336,809</u>	<u>318,000</u>	<u>114,095</u>	<u>12,327,019</u>	<u>14,095,923</u>	

TOWN OF READING, MASSACHUSETTS

Statement of Revenues and Expenditures - Budgetary Basis - General Fund

Year ended June 30, 1993

	<u>Final Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Property taxes	\$ 20,311,941	19,980,865	(331,076)
Excise taxes	1,350,000	1,461,056	111,056
Penalties and interest on taxes and excises	160,000	215,481	55,481
Payments in lieu of taxes	220,000	240,839	20,839
Charges for services	1,098,334	1,212,463	114,129
Licenses and permits	55,000	62,092	7,092
Intergovernmental	4,347,247	4,326,924	(20,323)
Special assessments	15,000	21,169	6,169
Fines	115,000	135,517	20,517
Investment income	400,000	328,821	(71,179)
Other	-	51,153	51,153
Total revenues	<u>28,072,522</u>	<u>28,036,380</u>	<u>(36,142)</u>
Expenditures:			
General government	1,656,666	1,646,543	10,123
Public safety	4,099,413	4,086,671	12,742
Education	14,542,852	14,542,852	-
Public works and facilities	2,680,119	2,766,174	(86,055)
Human services	255,555	245,161	10,394
Culture and recreation	480,937	480,231	706
Employee benefits	4,265,009	4,054,515	210,494
Intergovernmental	659,761	664,415	(4,654)
Debt service	<u>1,468,389</u>	<u>1,468,388</u>	<u>1</u>
Total expenditures	<u>30,108,701</u>	<u>29,954,950</u>	<u>153,751</u>
(Deficiency) excess of revenues over expenditures	<u>(2,036,179)</u>	<u>(1,918,570)</u>	<u>117,609</u>
Other financing sources (uses):			
Transfers from (to):			
Special revenue funds	141,230	141,230	-
Enterprise funds	1,400,000	1,400,000	-
Trust funds	<u>73,300</u>	<u>73,300</u>	<u>-</u>
Total other financing sources (uses)	<u>1,614,530</u>	<u>1,614,530</u>	<u>-</u>
(Deficiency) excess of revenues and other financing sources over expenditures and other financing uses	\$ <u>(421,649)</u>	<u>(304,040)</u>	<u>117,609</u>

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Combined Statement of Revenues, Expenses and Changes in Fund Equity - All Proprietary Fund Types and Similar Trust Funds

Year ended June 30, 1993

(except for the Electric Enterprise Fund which is for the year ended December 31, 1992)

	Proprietary Fund Types		Fiduciary Fund Types		Total Memorandum (Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Employee Retirement Trust Fund	Nonexpendable Trust Funds	
Operating revenues:					
Charges for services	\$ 3,979,801	44,715,884	-	-	48,695,685
Special assessments	10,814	-	-	-	10,814
Investment income	-	-	1,147,686	96,001	1,243,687
Contributions	-	-	3,573,012	-	3,573,012
Gifts	-	-	-	42,481	42,481
Total operating revenues	<u>3,990,615</u>	<u>44,715,884</u>	<u>4,720,698</u>	<u>138,482</u>	<u>53,565,679</u>
Operating expenses:					
Personal services	571,513	-	25,222	-	596,735
Fringe benefits	213,952	-	-	-	213,952
Energy purchases	130,120	37,522,317	-	-	37,652,437
Intergovernmental	2,398,185	-	-	-	2,398,185
Depreciation	501,639	746,241	-	-	1,247,880
Benefit payments	-	-	2,994,387	-	2,994,387
Refunds	-	-	108,059	-	108,059
Other	831,239	-	2,892	-	834,131
Electric operations - personal services and other	-	<u>5,770,297</u>	-	-	<u>5,770,297</u>
Total operating expenses	<u>4,646,648</u>	<u>44,038,855</u>	<u>3,130,560</u>	<u>-</u>	<u>51,816,063</u>
Operating income (loss)	<u>(656,033)</u>	<u>677,029</u>	<u>1,590,138</u>	<u>138,482</u>	<u>1,749,616</u>
Non-operating revenues (expenses):					
Operating grant	54,923	-	-	-	54,923
Gain on disposal of property, plant and equipment	-	7,500	-	-	7,500
Investment income	20,975	644,440	-	-	665,415
Interest expense	(26,297)	(189,296)	-	-	(215,593)
Total non-operating revenues	<u>49,601</u>	<u>462,644</u>	<u>-</u>	<u>-</u>	<u>512,245</u>
Income (loss) before operating transfers	(606,432)	1,139,673	1,590,138	138,482	2,261,861
Operating transfers (out) (note 11)	-	(1,400,000)	-	(96,649)	(1,496,649)
Net income (loss)	<u>(606,432)</u>	<u>(260,327)</u>	<u>1,590,138</u>	<u>41,833</u>	<u>765,212</u>
Fund equity, beginning of year	13,461,882	28,710,479	17,137,902	1,140,114	60,450,377
Contributions from customers	-	228,015	-	-	228,015
Fund equity, end of year	<u>\$ 12,855,450</u>	<u>28,678,167</u>	<u>18,728,040</u>	<u>1,181,947</u>	<u>61,443,604</u>

See accompanying notes to general purpose financial statements

TOWN OF READING, MASSACHUSETTS

Combined Statement of Cash Flows - All Proprietary Fund Types and Nonexpendable Trust Funds

Year ended June 30, 1993

(except for the Electric Enterprise Fund which is for the year ended December 31, 1992)

	Proprietary Fund Types Water and Sewer Enterprise Funds	Electric Enterprise Fund	Fiduciary Fund Type Nonexpendable Trust Funds	Totals (Memorandum Only)
Cash flows from operating activities:				
Operating income (loss)	\$ (656,033)	677,029	138,482	159,478
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:				
Depreciation	501,639	746,241	-	1,247,880
Changes in assets and liabilities:				
Account receivables, net and other assets	(22,135)	867,618	-	845,483
Due from other funds	503,331	-	-	503,331
Prepaid expenses	-	187,319	-	187,319
Inventory	8,202	71,471	-	79,673
Warrants and accounts payable	87,044	(220,450)	-	(133,406)
Compensated absences payable	2,728	135,780	-	138,508
Deposits	-	(14,742)	-	(14,742)
Other accrued liabilities	-	(747,212)	-	(747,212)
Deferred revenues	(25,865)	(697,699)	-	(723,564)
Net cash provided by operating activities	398,911	1,005,355	138,482	1,542,748
Cash flows from noncapital financing activities:				
Operating grants received	54,923	-	-	54,923
Operating transfers out to other funds	-	(1,400,000)	(96,649)	(1,496,649)
Net cash provided (used) by noncapital financing activities	54,923	(1,400,000)	(96,649)	(1,441,726)
Cash flows from capital and related financing activities:				
Acquisition of property, plant and equipment	(375,713)	(2,251,437)	-	(2,627,150)
Bond proceeds	-	1,860,000	-	1,860,000
Bond anticipation notes proceeds	-	680,000	-	680,000
Principal payments - bonds	(74,767)	(342,000)	-	(416,767)
Interest paid	(27,079)	(179,421)	-	(206,500)
Contributions from customers	-	228,015	-	228,015
Net cash (used) for capital and related financing activities	(477,559)	(4,843)	-	(482,402)

(Continued)

TOWN OF READING, MASSACHUSETTS

Combined Statement of Cash Flows - All Proprietary Fund Types and Nonexpendable Trust Funds

Year ended June 30, 1993

(except for the Electric Enterprise Fund which is for the year ended December 31, 1992)

	Proprietary Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)
	Water and Sewer Enterprise Funds	Electric Enterprise Fund	Nonexpendable Trust Funds	
Cash flows from investing activities:				
Interest on investments	<u>20,975</u>	<u>644,440</u>	<u>-</u>	<u>665,415</u>
Net cash provided by investing activities	<u>20,975</u>	<u>644,440</u>	<u>-</u>	<u>665,415</u>
Net increase (decrease) in cash and investments	(2,750)	244,952	41,833	284,035
Cash and investments, beginning of year	<u>66,806</u>	<u>12,979,700</u>	<u>1,134,364</u>	<u>14,180,870</u>
Cash and investments, end of year	<u>\$ 64,056</u>	<u>13,224,652</u>	<u>1,176,197</u>	<u>14,464,905</u>

See accompanying notes to general purpose financial statements.

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

June 30, 1993

(1) Financial Statement Presentation

The general purpose financial statements present information on organizations and activities of the Town of Reading, Massachusetts (the "Town"), for which the Board of Selectmen has oversight responsibility. The criteria, as established by the Governmental Accounting Standards Board, for inclusion of organizations and activities in the oversight entity's general purpose financial statements are selection of governing authority, designation of management, ability to significantly influence operations, accountability over fiscal matters and scope of public service.

The inclusion of organizations and activities in the Town's general purpose financial statements does not affect their separate legal standing. In addition to the operations of the Town, the Town of Reading Retirement System (the "System") and the Town of Reading Municipal Light Department (the "Light Department" or the "Department") are included in the accompanying general purpose financial statements. The System was established under the authority of Chapter 32 of the Massachusetts General Laws, as amended, and is an independent contributory retirement system available to employees of the Town. The powers of the System are vested in the Retirement Board. The Light Department sells electric power to citizens of the Town and other municipalities. In addition, the Town has fiscal responsibility over cash transactions and borrowings of the Light Department. The powers of the Light Department are vested in a separately elected Municipal Light Board. There is also an advisory board with representatives from each community served by The Light Department.

The Reading Housing Authority has been excluded from the accompanying general purpose financial statements; the Town has no oversight responsibility for the Authority's operations and no responsibility for the Authority's deficits or debts.

(2) Summary of Significant Accounting Policies

(a) Basis of Presentation

The financial condition and results of operations of the Town's funds are presented as of and for the year ended June 30, 1993, except for the Town's Electric Enterprise Fund which is presented as of and for the year ended December 31, 1992. The accounting policies of the Town conform with generally accepted accounting principles ("GAAP"), except that the Town does not maintain, and therefore does not report, a general fixed assets account group. Such departure from GAAP is permissible under the Massachusetts Uniform Municipal Accounting System.

The financial statements of the Electric Enterprise Fund are prepared on the basis of accounting prescribed by the Massachusetts Department of Public Utilities (DPU) which requires that certain items be charged or credited directly to retained earnings. Generally accepted accounting principles would require the same items to be charged or credited to operating income. Accordingly, the financial statements of the Electric Enterprise Fund are not intended to present financial position and results of operation in conformity with generally accepted accounting principles.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(b) Fund Accounting

Transactions are recorded in the funds and account group described below. The operations of each fund are accounted for with a set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures and other financing sources and uses. Transactions between funds within a fund type have been eliminated. The funds and account group are organized into four categories as follows:

Governmental Fund Types

Governmental Funds are those through which most governmental functions are financed. The acquisition, use and balances of expendable financial resources and the related liabilities are accounted for through governmental funds. The measurement focus is on determination of changes in financial position, rather than on net income. The governmental fund types are as follows:

General Fund - This fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in other funds.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or capital projects) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). Such resources are derived principally from proceeds of general obligation bonds and from federal and state grants.

Proprietary Fund Types

These funds are used to account for activities that are similar to those often found in the private sector. The measurement focus is upon determination of net income and capital maintenance.

Fiduciary Fund Types

Fiduciary Funds are used to account for assets held in a trustee capacity (Trust Funds) or as an agent (Agency Funds) for individuals, private organizations, other governmental units, and/or other funds. Trust funds include expendable trust funds, nonexpendable trust funds and pension trust funds.

Account Group

The general long-term obligations account group is used to establish control and accountability for all long-term obligations of the Town, except those accounted for in proprietary funds.

(c) Basis of Accounting

Governmental fund types, expendable trust funds and agency funds are accounted for on the modified accrual basis of accounting. Revenues are recorded in the accounting period when susceptible to accrual (i.e., both measurable and available). Available means expected to be collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying this principle, the Town accrues as revenue the amount of taxes due to the Town prior to year end and collected within 60 days after the end of its fiscal year; all other revenues are recorded when cash is received. Expenditures are recorded when the

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

liability is incurred except for (1) interest on general long-term obligations, which is recorded when due, (2) the noncurrent portion of accrued sick leave which is recorded in the general long-term obligations account group, and (3) pension cost which is recorded when assessments are made.

Under the modified accrual basis of accounting, capital outlay and principal payments on long-term debt are recorded as expenditures when purchased or when due, respectively.

Proprietary funds and nonexpendable trust funds follow the full accrual method of accounting.

(d) Accrued Sick and Vacation

Employee vacation leave is vested annually but may not be carried forward to succeeding years. Generally, sick leave may accumulate indefinitely, of which a maximum of 100 days may be paid upon termination at 50% of the current rate of pay for those not exempted. The Town's policy is to recognize vacation costs at the time payments are made. The Town records accumulated unused vested sick pay as a liability in the general long-term obligations account group and the proprietary fund types. The amount recorded is the maximum amount to be paid at termination at 50% of the current rate of pay.

(e) Deferred Revenue

Deferred revenue is recognized for receivables which are not available to finance current operations.

(f) Encumbrances and Continuing Appropriations

Encumbrance accounting, under which contracts and other commitments for expenditure of funds are recorded to reserve that portion of the applicable appropriation, is employed in the governmental fund types as a significant aspect of budgetary control.

Unencumbered appropriations which are carried over to the ensuing fiscal year are reported as "continuing appropriations." Continuing appropriations represent amounts appropriated for specific programs or projects which were not completed during the fiscal year.

Encumbrances and continuing appropriations are reported as reservations of fund balances in the accompanying combined balance sheet because they do not constitute expenditures or liabilities. Encumbrances and continuing appropriations are combined with expenditures for budgetary comparison purposes (see note 4).

(g) Retained Earnings

In accordance with Chapter 306 - Acts of 1986 of the Massachusetts General Laws, the Town accounts for its Water and Sewer funds as enterprise funds. The reserved portion of the Water and Sewer funds represents the amount of fund equity which is not available for appropriation in accordance with statutory requirements.

(h) Fund Balance

The Town has allocated fund balances of its governmental and trust funds as follows:

Reserved by State Statute - Represents the amount of fund balance which is not available for appropriation in accordance with statutory requirements.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Reserved for Encumbrances and Continuing Appropriations - Represents the amount of unexpended appropriations carried forward to fiscal year 1994 for projects which have not been completed and for contracts which have not been performed.

Reserved for Subsequent Years' Expenditures - Represents the amount of fund balance authorized to fund fiscal year 1994 appropriations.

Reserved for Endowments - Represents the amount of Trust Fund fund balance which is legally restricted to endowment purposes.

Reserved for Employees' Retirement Benefits - Represents the amount of funds accumulated in the Contributory Retirement System.

Unreserved Fund Balances (Undesignated) - Represents the amount of funds available for appropriation at Town Meeting or for expenditure in accordance with legal restrictions for certain special revenue and trust funds.

(i) Property, Plant and Equipment

Property, plant and equipment of the proprietary funds are recorded at cost. Depreciation is computed on a straight-line basis over the estimated useful lives of the assets for Water and Sewer funds as follows:

Plant and buildings	10 - 50 years
Water and sewer lines	20 - 50 years
Equipment and fixtures	5 - 20 years

Depreciation expense on municipal contributed property, plant and equipment is shown as a reduction of municipal contributed capital (\$289,944 in 1993) of the Water and Sewer Enterprise Funds whereas depreciation expense on purchased property, plant and equipment is shown as a reduction of retained earnings. Depreciation on property, plant and equipment of the Light Department is computed based on statutory rates which may be adjusted upon receiving approval from the Department of Public Utilities.

(j) Inventories

Inventories are stated at the lower of cost (first-in, first-out) or market.

(k) Reclassifications

Certain reclassifications have been made to the financial statements of the Electric Enterprise Fund to conform with the Town's presentation.

(l) Total (Memorandum Only) Columns

Total (memorandum only) columns on the general purpose financial statements are presented to aggregate financial data of the fund types and account group. No consolidating or eliminating entries were made in arriving at the totals; thus, they do not present consolidated information in conformity with generally accepted accounting principles.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(m) Self Insurance

The Town is self insured for workers compensation.

(3) Property Taxes

Real and personal property taxes are based on values assessed as of the prior January 1 and are due in quarterly installments on August 1st, November 1st, February 1st and May 1st. By law, all taxable property in the Commonwealth must be assessed at approximately 100% of fair cash value. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid. Property taxes levied are recorded as receivables in the fiscal year billed. As of June 30, 1993, the Town has billed its first quarterly installment of the fiscal year 1994 real estate tax bills. The gross amount of the billing is shown as subsequent year's levy and deferred revenue on the accompanying combined balance sheet. Property tax revenues are recorded in accordance with the modified accrual basis of accounting described in note 2.

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by a Town-wide referendum vote.

(4) Budgetary Basis of Accounting

The Town must establish its property tax rate each year so that the resulting property tax levy will comply with the limits required by Proposition 2-1/2 and also constitute that amount which will equal the sum of (a) the aggregate of all annual appropriations for expenditures, state and county assessments, a provision for property tax abatements and exemptions, and transfers, plus (b) provision for the prior fiscal year's deficits, if any, less (c) the aggregate of all non-property tax revenues and transfers projected to be received by the Town, including available surplus funds.

Under the Town's charter, the budgets for all departments and operations of the Town, except that of public schools, are prepared under the direction of the Town Manager. The School Department budget is prepared under the direction of the School Committee. The Finance Committee then presents its recommendations on the budget at Town Meeting. Original and supplemental appropriations are acted upon by Town Meeting vote.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The Town's General Fund budget is prepared on a basis other than generally accepted accounting principles (GAAP). The "actual" results column of the Statement of Revenues and Expenditures - Budgetary Basis is presented on a "budget basis" to provide a meaningful comparison with the budget. The major differences between the budget and GAAP bases are that:

- (a) Budgeted revenues are recorded when current year levy cash is received, as opposed to when susceptible to accrual (GAAP), and;
- (b) Encumbrances and continuing appropriations are recorded as the equivalent of expenditures (budget) as opposed to a reservation of fund balance (GAAP).

The following reconciliation summarizes the differences between budget and GAAP basis accounting principles for the year ended June 30, 1993:

Deficiency of revenues and other financing sources over expenditures - budgetary basis	\$ (304,040)
Adjustments:	
Revenue from prior year's property taxes	687,171
Current year revenue accrual from excise and property taxes	63,000
Prior year revenue accrual from excise and property taxes	(108,500)
Prior year encumbrances expended in fiscal year 1993	(246,131)
Current year encumbrances included as expenditures for budget presentation	<u>51,057</u>
Excess of revenues and other financing sources over expenditures and other financing uses - GAAP basis	\$ <u><u>142,557</u></u>

(5) Cash and Investments

State and local statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels without collateralization by the financial institutions involved. Investments can also be made in securities issued by or unconditionally guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by the U.S. government or agencies that have a maturity of less than one year from the date of purchase, repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase and units in the Massachusetts Municipal Depository Trust ("MMDT") and the Pension Reserves Investment Trust ("PRIT").

In addition, the Town's trust funds have additional investment powers, most notably the ability to invest in common stocks, corporate bonds and other specified investments.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Cash

The following summary presents the amount of Town deposits which are fully insured or collateralized with securities held by the Town or its agent in the Town's name (Category 1), those deposits which are collateralized with securities held by the pledging financial institution's trust department or agent in the Town's name (Category 2), and those deposits which are not collateralized (Category 3) at June 30, 1993. The carrying amount of the Electric Enterprise Fund in the accompanying general purpose financial statements is as of December 31, 1992, which is \$3,443,484 more than the carrying amount at June 30, 1993.

	<u>Category</u>			<u>Total Bank Balance</u>	<u>Carrying Amount</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Bank deposits	\$ 16,040,963	-	1,941,689	17,982,652	17,722,942
Petty cash	<u>2,610</u>	<u>-</u>	<u>-</u>	<u>2,610</u>	<u>2,610</u>
Total cash	\$ <u>16,043,573</u>	<u>-</u>	<u>1,941,689</u>	<u>17,985,262</u>	<u>17,725,552</u>

Investments

The Town categorizes investments according to the level of risk assumed by the Town. Category 1 includes investments that are insured, registered or held by the Town's agent in the Town's name. Category 2 includes uninsured and unregistered investments held by the counterparty's trust department or agent in the Town's name. Category 3 includes uninsured and unregistered investments held by the counterparty, its trust department or its agent, but not in the Town's name. Investments in MMDT, PRIT and pooled funds are not categorized. The Town's investments are carried at cost or amortized cost.

	<u>Category</u>			<u>Not Categorized</u>	<u>Carrying Amount</u>	<u>Market Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>			
Common and preferred stock	\$ 466,287	-	-	-	466,287	499,256
Corporate bonds and notes	3,009,471	-	-	-	3,009,471	3,136,333
U.S. Government obligations	4,377,204	-	-	-	4,377,204	4,858,118
U.S. Government agency obligations	780,790	-	-	-	780,790	869,309
MMDT	-	-	-	1,815,664	1,815,664	1,815,664
PRIT cash fund	-	-	-	270	270	270
PRIT capital fund	-	-	-	18,535,213	18,535,213	19,815,071
Pooled funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,382,100</u>	<u>1,382,100</u>	<u>1,382,100</u>
Totals	\$ <u>8,633,752</u>	<u>-</u>	<u>-</u>	<u>21,733,247</u>	<u>30,366,999</u>	<u>32,376,121</u>

The composition of the Town's bank recorded deposits and investments fluctuates depending primarily on the timing of real estate tax receipts, proceeds from borrowings, collection of state and federal receipts, capital outlays throughout the year and operating requirements of the Light Department.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(6) Pension Plan

(a) Plan Description

The Town contributes to the Town of Reading Retirement System (the "System"), a single-employer, public employee retirement system that acts as the investment and administrative agent for the Town. Covered payroll for employees participating in the System for the year ended June 30, 1993, was \$11,883,200. Public school teachers are covered by the Commonwealth of Massachusetts Teachers' Retirement System (TRS), to which the Town of Reading does not contribute. The amount of contributions made to the TRS on behalf of Reading teachers is not known. The Town's payroll covered by TRS was \$10,445,523 for the year ended June 30, 1993. Total payroll for the Town was \$24,240,123.

The System and the TRS are contributory defined benefit plans covering Town employees and teachers deemed eligible. Certain retired Town employees are covered by the Town's noncontributory pension plan.

Instituted in 1940, the System is a member of the Massachusetts Contributory System and is governed by Chapter 32 of the Massachusetts General Laws, as amended. Membership in both the System and the TRS is mandatory immediately upon the commencement of employment for all permanent, full-time employees. As of June 30, 1993, current membership of the System was as follows:

Active participants:	
Vested employees	193
Nonvested employees	<u>216</u>
	<u>409</u>
Retired participants:	
Pensioners	255
Beneficiaries	<u>42</u>
	<u>297</u>
Total	<u>706</u>

Both systems provide for retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, level of compensation and group classification. Members joining the System after January 1, 1979, were subject to a cap of \$30,000 on the level of compensation upon which their benefits were calculated. Effective January 1, 1990, the \$30,000 salary cap was removed.

Members of both systems become vested after 10 years of creditable service. A retirement allowance may be received upon reaching age 65 or upon attaining 20 years of service. The systems also provide for early retirement at age 55 if the participant (1) has a record of 10 years of creditable service, (2) was on the Town payroll on or after January 1, 1978, (3) voluntarily left Town employment on or after that date and (4) left accumulated annuity deductions in the fund. In addition, the systems provide for retirement benefits if the participant was employed by the Town prior to January 1, 1978, regardless of the years of creditable service. Active members contribute either 5%, 7% or 8% of their gross regular compensation depending on the date upon which their membership began and certain employees contribute an additional 2% over \$30,000 of annual compensation.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The systems also provide death and disability benefits.

The Light Department's (the "Department") employees are covered by the System; however, in addition to the Department's portion of System assets, the Department maintains a separate trust for the exclusive benefit of the Department's employees. This trust was established on December 31, 1966 by the Municipal Light Board of the Town pursuant to Chapter 164 of the Massachusetts General Laws.

(b) Significant Accounting Policies and Plan Assets of the System

The System is a participating system in PRIT, and as such, shares in the annual appropriation made to PRIT by the Commonwealth of Massachusetts. State contributions are based upon the System's net assets in PRIT at the beginning of the fiscal year. The 1993 appropriation was not funded by the legislature. The amount of the fiscal 1994 appropriation is uncertain and is subject to legislative approval.

PRIT consists of two funds, the Capital Fund and the Cash Fund. The Capital Fund serves as the long-term asset portfolio and includes stocks, bonds, money market investments, international investments, real estate and other alternative investments. The Cash Fund consists of short-term investments which are used to meet the System's liquidity requirements.

The allocation of the System's shares in PRIT at June 30, 1993, is as follows:

	<u>Number of Shares</u>	<u>Book Value</u>	<u>Market Value</u>
Cash Fund	270	\$ 270	\$ 270
Capital Fund	<u>15,894,246</u>	<u>18,535,213</u>	<u>19,815,071</u>
Total	<u>15,894,516</u>	<u>\$ 18,535,483</u>	<u>\$ 19,815,341</u>

The System values its shares at cost.

(c) Funding Status and Progress

The amount shown below as the "pension benefit obligation" for the System is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the system on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due, and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and is independent of the funding method used to determine contributions to the system.

The pension benefit obligation was computed as part of an actuarial valuation performed as of June 30, 1993. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8% a year compounded annually, (b) projected salary increases of 6% a year compounded annually, attributed to inflation and seniority/merit, and (c) no post retirement benefit increases.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

Total unfunded pension benefit obligation of the System at June 30, 1993 is as follows:

Retirees and beneficiaries currently receiving benefits and former employees not yet receiving benefits	\$ 20,768,100
Current employees:	
Accumulated employee contributions	8,356,200
Employer-financed vested	4,167,800
Employer-financed nonvested	<u>8,456,800</u>
Total pension benefit obligation	<u>41,748,900</u>
Net assets available for benefits, at book value (market value of \$20,007,898)	<u>18,728,000</u>
Unfunded pension benefit obligation	\$ <u>23,020,900</u>

Additional assets with a market value of \$8,864,967 have been set aside in a separate trust by the Light Department for the exclusive benefit of the Light Department's employees.

(d) Contribution Requirements and Contribution Made

The Town's contribution to the System was \$2,327,261 (20% of current covered payroll). Such contribution was actuarially determined using the entry age normal cost method. The contribution level was calculated using a level percentage of future payroll to amortize the unfunded actuarial liability (approximately 35 years remaining). Employee contributions were \$826,178 (7% of current covered payroll). The Commonwealth's contribution to the System for COLAs amounted to \$419,573.

Contributions made by the Light Department to its Retirement Trust Fund are based upon independent actuarial valuations using an aggregate cost method in which all plan liabilities are funded by normal cost payments under which method there is no separate stated liability for past service costs. The Light Department was not required to make a contribution to the Trust for the year ended June 30, 1993. Payments made from the Trust to the System for the year ended June 30, 1993 totaled \$576,550, which are reflected in total employer contributions stated above.

(e) Trend Information

Trend information gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. For the three years ended June 30, 1993, 1992, and 1991, available assets were sufficient to fund 45%, 42%, and 39%, respectively, of the pension benefit obligation. Unfunded pension benefit obligation represented 194%, 198%, and 197%, of the annual payroll for employees covered by the System for the years ended June 30, 1993, 1992, and 1991, respectively. Showing unfunded pension benefit obligation as a percentage of the annual covered payroll approximately adjusts for the effects of inflation for analysis purposes. In addition, for each of the three years ended June 30, 1993, 1992, and 1991, employer contributions to the System were 20% of annual covered payroll. Certain other trend information may be found on pages 32 and 33 of the Town's general purpose financial statements.

(Continued)

TOWN OF READING, MASSACHUSETTS
Notes to General Purpose Financial Statements

(7) Long-term Obligations

The following is a summary of bonds and other long-term obligations transactions of the Town for the year as well as the composition of debt outstanding at June 30, 1993 (except for The Electric Enterprise Fund which is as of December 31, 1992):

<u>Description</u>	<u>Interest Rates</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Bonds:					
General purpose, serial maturities through 2000	4.80% to 7.60%	\$ 6,742,720	465,000	849,982	6,357,738
Electric, serial maturities through 2000	5.72% to 6.00%	3,078,000	1,860,000	342,000	4,596,000
Schools, serial maturities through 1998	4.75% to 6.37%	457,000	285,000	178,250	563,750
Sewer, serial maturities through 1998	4.80% to 10.74%	184,240	-	31,015	153,225
Water, serial maturities through 1998	4.80% to 10.75%	<u>293,040</u> <u>10,755,000</u>	<u>-</u> <u>2,610,000</u>	<u>43,753</u> <u>1,445,000</u>	<u>249,287</u> <u>11,920,000</u>
Bonds anticipation notes payable (note 9)		<u>862,888</u>	<u>2,055,000</u>	<u>2,007,888</u>	<u>910,000</u>
Other long-term obligations:					
Sick leave		912,601	157,918	-	1,070,519
Pension costs		<u>15,691,830</u>	<u>-</u>	<u>409,870</u>	<u>15,281,960</u>
Total long-term obligations		\$ <u>28,222,319</u>	<u>4,822,918</u>	<u>3,862,758</u>	<u>29,182,479</u>

In January 1993, the Electric Enterprise Fund retired \$680,000 of 2.93% Bond Anticipation Notes for bonds issued in December 1992.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 1993, including interest, are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Year ending June 30,			
1994	\$ 1,685,000	651,628	2,336,628
1995	1,680,000	529,442	2,209,442
1996	1,655,000	434,464	2,089,464
1997	1,500,000	347,633	1,847,633
1998	1,420,000	266,466	1,686,466
Thereafter	<u>3,980,000</u>	<u>403,471</u>	<u>4,383,471</u>
	\$ <u>11,920,000</u>	<u>2,633,104</u>	<u>14,553,104</u>

The Commonwealth of Massachusetts has approved school construction assistance to the Town. The assistance program which is administered by the School Building Assistance Bureau (SBAB) provides resources for future debt service of general obligation school bonds outstanding. These resources are subject to annual appropriation by the State legislature and the Town's compliance with certain reporting requirements. During 1993, the Town received \$18,567 of such assistance. Assuming satisfactory audit results and annual appropriations by the State legislature, \$95,142 will be received over the life of these grants including \$18,567 in fiscal year 1994.

The Town is subject to a dual level general debt limit; the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Debt may be authorized up to the normal debt limit without state approval. Authorizations under the double debt limit, however, require the approval of the Commonwealth's Emergency Finance Board. Additionally, there are many categories of general obligation debt which are exempt from the debt limit but are subject to other limitations.

The authorized and unissued debt at June 30, 1993, is as follows:

Site cleanup	\$ 230,000
Electric plant expansion	3,090,000
High school roof	71,000
Birch Meadow/Eaton School renovation	<u>6,346,465</u>
	\$ <u>9,737,465</u>

As of June 30, 1993, the Town may issue approximately \$55,213,000 of additional general obligation debt under the normal debt limit. The Town has approximately \$8,999,000 of debt exempt from the debt limit.

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TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The Town pays assessments which include debt service payments to other local governmental units providing services within the Town's boundaries (commonly referred to as overlapping debt). The primary overlapping debt relates to the Massachusetts Bay Transportation Authority (MBTA), and the Massachusetts Water Resources Authority (MWRA). The following summary sets forth the long-term debt of each entity at June 30, 1993, the estimated share of such debt being serviced by the Town and the total of its share of estimated indirect debt.

	Long-term Debt Outstanding (Unaudited)	Town's Estimated Share	Town's Estimated Indirect Debt
MBTA	\$ 2,015,405,000	.49%	\$ 9,935,947
MWRA	1,708,730,000	1.03%	17,565,744
Middlesex County	99,375	1.52%	1,511
Northeast Metropolitan Regional Vocational School District	<u>388,000</u>	1.96%	<u>7,601</u>
	<u>\$ 3,724,622,375</u>		<u>\$ 27,510,803</u>

(8) Massachusetts Municipal Wholesale Electric Company

The Light Department of the Town of Reading is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company ("MMWEC"). MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts created as a means to develop bulk power supply requirements of its Members and Project Participants.

MMWEC is authorized to construct, own or purchase ownership interests in and to issue revenue bonds to finance electric facilities ("Projects"). MMWEC has acquired ownership interests in and operates its own electric generating facilities. MMWEC sells the capability of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements ("PSAs"). Among other things, the PSA for each Project requires each Project Participant to pay its share of MMWEC's costs related to the Project, which costs include debt service on bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should any Project Participant fail to make any payment, other Project Participants may be required to provide additional payments in an amount up to 25% of the continuing Participants' share of the Project. PSA Participants have covenanted to fix, revise, and collect rates at least sufficient to meet their obligations under the PSA.

MMWEC also obtains power by entering into contracts to purchase power from third parties which is resold to Members and other utilities under agreements known as Power Purchase Agreements ("PPAs").

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The commitments made by participants in both PSAs and PPAs are payable solely from their electric system revenues. Under each PSA, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project is completed or operating and notwithstanding the suspension or interruption of the output of the Project.

MMWEC's 11.6% ownership interest in the Seabrook Station nuclear generating unit represents a substantial portion of its plant investment and financing programs. In addition, MMWEC has a 4.8% ownership interest in the Millstone 3 nuclear unit. The MMWEC Seabrook and Millstone Project Participants, per the PSA's, are liable for their proportionate share of the cost of a nuclear incident at a nuclear power plant as outlined in the Price-Andersen Act. The Participants are also liable for the decommissioning expenses being funded through monthly project billings. Seabrook Station originally consisted of two 1,150 megawatt nuclear reactors. Unit 2 has been cancelled. Seabrook Station experienced persistent and substantial cost increases and significant schedule delays during construction. Effective June 30, 1990, Seabrook Unit 1 was released to the New England Power Pool for dispatch.

In January 1988, PSNH, then the lead Seabrook owner, filed for protection from its creditors under Chapter 11 of the U.S. Bankruptcy Code. In June 1992, in accordance with a court-approved plan of reorganization, Northeast Utilities ("NU") acquired PSNH and placed Seabrook Station in a separate single asset subsidiary corporation. In June 1993, certain federal regulatory approvals of the NU acquisition of PSNH were upheld on appeal.

In May 1991, New Hampshire Electric Cooperative ("NHEC"), a 2% owner of Seabrook, filed for protection from its creditors under Chapter 11 of the U.S. Bankruptcy Code. NHEC continued to make all of its Seabrook payments and a joint plan of reorganization, subject to certain final regulatory requirements, has been approved by the court.

In February 1991, EUA Power Corp., a 12% Seabrook joint owner, filed for protection from its creditors under the provisions of Chapter 11 of the U.S. Bankruptcy Code. Two Seabrook joint owners, subject to repayment, agreed to fund EUA Power Corp.'s Seabrook obligations. The Bondholders' Committee filed a plan of reorganization approved by the Bankruptcy Court. EUA Power Corp. changed its name to Great Bay Power Corporation and is currently seeking regulatory approval of certain aspects of the plan. The Bondholders' Committee plan assumes the continuation of the Seabrook Joint Ownership Agreement ("JOA").

In 1988, MMWEC's Board of Directors adopted a strategic plan of action relating to its Seabrook joint ownership interests. MMWEC and PSNH subsequently entered into a Memorandum of Understanding ("MOU") whereby PSNH paid MMWEC's capital costs up to \$30 million; MMWEC maintained its full ownership in Seabrook Station and agreed to execute a Comprehensive Settlement Agreement, which Agreement was executed and approved by the Bankruptcy Court in April 1989. The agreement provided for amendments to the Seabrook JOA, notices of default being rescinded, certain covenants not to sue, PSNH to pay MMWEC \$2 million per year for eight years upon commercial operation of the Unit, joint termination of the Sellback Agreement between MMWEC and PSNH, and certain other considerations.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

The Vermont Department of Public Service ("VDPS") sued MMWEC in a Superior Court in 1985, challenging the validity of the Project No. 6 Vermont PSAs. In 1986, the Superior Court ruled that the PSAs for Project No. 6 between MMWEC and the consumer-owned utilities in Vermont were valid under Vermont law. The plaintiffs appealed this ruling to the Vermont Supreme Court, which ruled, in 1988, among other things, that the Project No. 6 PSAs with the Vermont utilities were void since inception. In January 1989, the Vermont Supreme Court denied a MMWEC motion for rehearing and MMWEC filed a writ of certiorari with the United States Supreme Court which was denied. The Vermont Supreme Court decision, together with VDPS actions, and a Vermont Public Service Board order resulted in all the Vermont Project No. 6 Participants ceasing to make their payments to MMWEC. The default by the Vermont Participants and Eastern Maine Electric Cooperative ("EMEC") brought about the reallocation of the Project No. 6 Project Capability in accordance with the step-up provisions of the PSA and precipitated various lawsuits discussed below.

Inasmuch as the Stony Brook Intermediate Project has approximately 8.2% of Project Capability under PSAs with Vermont entities, which PSAs are virtually identical to the Project No. 6 PSA, the Vermont decision on the Project No. 6 PSA could apply equally to the Stony Brook Intermediate PSA. The Vermont legislature enacted legislation seeking to validate the Stony Brook Intermediate PSA in light of the Vermont Supreme Court decision. MMWEC is seeking a declaration of the validity of the Stony Brook Intermediate PSA, as well as curative legislation in a Vermont superior court. In August 1992, the court declared the Stony Brook Intermediate PSA valid. MMWEC appealed this decision to the Vermont Supreme Court where it is under advisement.

The Vermont Supreme Court decision declaring the Project No. 6 Vermont Participants' contracts void since inception caused certain Massachusetts Project No. 6 Participants to file complaints in Massachusetts Superior Court relating to the validity of their PSAs and the imposed step-up therein. The primary contention in the complaints was whether their Project No. 6 PSAs are valid and binding as to them, since, as alleged in the complaints, a condition precedent to the validity of all the Project No. 6 PSAs is 100% participation in other PSAs, and if the Vermont Participants' contracts were void since inception, then this condition precedent has not been met. Further, the complaints alleged that the step-up in Project No. 6. billings as a result of default by the Vermont Project No. 6 Participants was unlawful on the basis that the Project No. 6 PSAs failed to have 100% participation and MMWEC's use of Project No. 6 funds to cover the shortfall in receipts constitutes a breach of the PSAs.

In 1989, MMWEC filed an original action in the Supreme Judicial Court for Suffolk County against two Massachusetts Project No. 6 Participants. The Supreme Judicial Court for Suffolk County combined this case with the other Project No. 6 Participant cases pending in the Superior Court and subsequently granted two preliminary injunctions, ordering the nonpaying Participants to pay their obligations. After procedural issues were resolved, the judge recused himself, sending the case back to the Suffolk County Superior Court. In 1990, the Superior Court stayed any further proceedings and ruled that the nonpayment of the Vermont Participants constituted a default within the meaning of the governing documents and that this default triggered the step-up and other related actions required by the PSAs. On appeal, the Supreme Judicial Court for the Commonwealth ("SJC") issued its opinion in MMWEC et. al. v. Town of Danvers et. al. noting that "the Project 6 PSAs executed by the

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

defendants are valid and that the step-up provisions therein have been properly invoked. In October 1991, judgment was entered for MMWEC in the Superior Court. Two Massachusetts Participants filed a writ of certiorari with the United States Supreme Court seeking to overturn the SJC opinion. The writ was rejected.

In 1992, the Superior Court amended the 1991 judgment, stating that the only issue remaining in this case was the sellback damages claims of two Participants against MMWEC. By stipulation of all parties to the case, all rights of appeal with respect to the 1991 judgment entered in the Superior Court and the 1992 order amending that judgment and all issues decided therein were waived. Therefore, all issues regarding rescission of the Project No. 6 PSA raised in this case have been decided in favor of MMWEC.

In 1992, the Superior Court granted MMWEC's summary judgment motion on the sellback damages claims. The two Participants appealed the Superior Court order granting summary judgment to the Massachusetts Appeals Court, where this matter is currently pending.

In 1989, MMWEC filed an action against certain directors, managers and attorneys of the Washington Electric Cooperative ("WEC") for misrepresentation in Vermont Federal District Court. These third party defendants have moved to dismiss the claim of \$6.2 million for restitution of all Vermont Project No. 6 Participant payments. The Federal District Court dismissed the VDPS's intervention in the case. The VDPS appealed the decision to the Second Circuit Court of Appeals, which upheld the District Court's ruling denying VDPS's motion to intervene. In 1991, Stowe pressed its motion to intervene in the WEC v. MMWEC case and filed a complaint against MMWEC seeking \$1.78 million in damages. MMWEC filed a motion to dismiss WEC's complaint and the third-party defendants have filed motions to dismiss MMWEC's complaints against them. Morrisville filed a complaint against MMWEC and Stowe in Vermont Superior Court seeking damages of \$1.2 million against MMWEC and \$100,000 against Stowe. MMWEC removed the case to Federal District Court in Vermont. Over MMWEC's objections, the Federal District Court remanded the case to the Vermont Superior Court. Subsequently the Villages of Lyndonville, Ludlow and Northfield were permitted to intervene in the state court action. MMWEC moved to stay the state court action and filed a motion for interpleader which motion was heard in March 1993. Morrisville also filed a motion to dismiss MMWEC's counterclaim for interpleader and Stowe filed a similar motion, as well as a motion to dismiss its complaint in the event MMWEC's counterclaim for interpleader is dismissed. The Federal Magistrate denied, and a Federal District Court upheld an appeal of decision, the motion to dismiss MMWEC's counterclaim for interpleader and enjoined Morrisville and Stowe from proceeding with the state court action. The intervenors in the state court action (Lyndonville, Ludlow and Northfield) moved for judgment on the pleadings in the state court. MMWEC responded with a supplemental motion to dismiss, which the intervenors opposed. Morrisville and Stowe appealed the Federal District Court's interpleader order to the United States Court of Appeals which in February 1993 reversed the Federal District Court in part and upheld it in part. Thus, through a combination of the WEC v. MMWEC case in Federal Court and the Morrisville v. Stowe and MMWEC case in Vermont Superior Court, the Vermont former Project No. 6 Participants are seeking restitution of the \$6.2 million they paid to MMWEC under the Project No. 6 PSA. The Superior Court will hear argument on the various motions in September 1993.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

In 1991, seventeen Massachusetts municipal light departments which are Participants in MMWEC's Project No. 6, and MMWEC separately filed actions against the Vermont utilities which were Project No. 6 Participants and their respective managers, consultants and lawyers. These separate actions seek damages resulting from the imposition of the step-up in Project No. 6. In 1992, the Federal Court denied MMWEC's motion to consolidate these cases. In 1993, the Federal Magistrate granted all of the defendants' motions to dismiss and/or for summary judgment. MMWEC has filed objections to the Magistrate's recommendation with the Federal District Court judge.

Eastern Maine Electric Cooperative ("EMEC"), a Participant in MMWEC's Project No. 6, did not make its June payment and filed for protection under Chapter 11 of the Federal Bankruptcy Code. In 1988, the Bankruptcy Court denied EMEC's attempted rejection of its PSA with MMWEC, concluding that MMWEC has a valid claim against EMEC stemming from EMEC's default under the PSA prior to EMEC entering into Chapter 11. In addition, it was ruled that EMEC's plan of reorganization was nonconfirmable as a matter of law. In 1992, MMWEC, the Participants Committee and individual Participants filed a joint plan of reorganization which calls for a new EMEC to be a subsidiary of MMWEC. Thereafter, EMEC, the Participants, the Participants' Committee and MMWEC entered into a settlement of all claims, wherein EMEC is to pay the Project No. 6 Participants \$15 million over ten years. The Maine Public Utilities Commission (PUC) approved an EMEC rate surcharge sufficient to pay the settlement amount. In July 1993, a joint plan of reorganization was filed by EMEC, MMWEC and the Participants, which plan permits EMEC to emerge from Chapter 11 with the obligation to make said payments to MMWEC. Hearings on the joint plan are scheduled for the fall of 1993.

In January 1986, the Hull Municipal Lighting Plant ("HMLP") filed suit against MMWEC seeking a declaration that its PSA for Nuclear Mix 1, Nuclear Projects Nos. 4 and 5 and Project No. 6 relating to Seabrook were invalid, and sought an injunction against MMWEC collecting any amounts from Hull under the agreements and monetary damages. The suit challenges the validity of these PSA on various grounds and alleges, among other things, various misrepresentations, breaches and imprudent action by MMWEC. In 1986, the Massachusetts Superior Court granted MMWEC's motions to stay the legal proceedings and compel arbitration of the suit and for a preliminary injunction requiring Hull to pay its share of monthly power costs as required by the PSAs. The SJC upheld the injunction. In 1987, the arbitrator ruled that Hull's PSAs with MMWEC were valid, without ruling on the alleged breaches, imprudencies and misrepresentations claimed against MMWEC by Hull. A MMWEC motion for partial summary judgment was denied in part and trial before the arbitrator commenced in 1992 on the remaining issues. In January 1993, the arbitration was stayed by agreement of the parties because Hull voted to withdraw its complaint and to settle its claims with MMWEC. Pursuant to that settlement, in March 1993, Hull and MMWEC filed a joint notice of dismissal, with prejudice, in the Superior Court, thereby terminating this case.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

In 1991, the Pascoag Fire District ("Pascoag"), a Project No. 6 Participant doing business in Rhode Island, filed a pleading with the Rhode Island Public Utilities Commission ("RIPUC"), which sought to have its Project No. 6 PSA declared void by the RIPUC. The RIPUC referred these matters to the Division of Public Utilities and Carriers ("the Division") for investigation and hearing for investigation. MMWEC intervened in the investigation and after hearings, the Division filed its report with the Rhode Island Public Utilities Commission ("Commission") recommending that the Project No. 6 PSA be invalidated because, in its view, under Rhode Island law, the PSA is an evidence of indebtedness requiring prior approval of the Division before Pascoag executed it. In January 1993, the Commission rejected the Division's recommendation by denying Pascoag's declaratory judgment and ruled that the Project No. 6 PSA is not an evidence of indebtedness. Pascoag appealed this RIPUC decision to the Rhode Island Supreme Court where the matter awaits oral argument.

As of June 30, 1993, total capital expenditures amounted to \$1,465,970,000, of which \$103,622,000 represents the amount attributable to the Department. Debt outstanding for the Projects included Power Supply System Revenue bonds totaling \$1,409,100,000, of which \$100,317,000 is attributable to the PSAs of the Department. As of June 30, 1993, the total future debt service requirement on outstanding Bonds issued for Projects under construction is \$2,659,466,000 of which \$176,786,000 is attributable to the Department.

The Reading Light Department has entered into power purchase contracts or Power Sales Agreements with MMWEC. Under these agreements, the Department is required to make capacity or debt service payments to MMWEC. The aggregate amount of such required payments, exclusive of Reserve and Contingency Fund billings, on Bonds outstanding and significant power purchase contracts through MMWEC at June 30, 1993, is shown below.

For the years ended June 30,

1994	\$ 11,467,000
1995	9,300,000
1996	8,579,000
1997	8,579,000
1998	8,580,000
Later fiscal years	<u>130,280,000</u>
Total	<u>\$ 176,785,000</u>

In addition, the Department is required to pay its share of the operation and maintenance costs of the units in which they participate. The Department's total O&M costs including debt service under the agreements were \$19,847,000 and \$21,762,000 for the years ended June 30, 1993 and 1992, respectively.

(9) Temporary Borrowings

Under state law and by authorization of the Board of Selectmen, the Town is authorized to borrow on a temporary basis to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

- Capital project costs incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS).
- Federal and state aided capital projects and other program expenditures prior to receiving reimbursement through issuance of Federal and state aid anticipation notes (FANs and SANs).

Temporary loans are general obligations of the Town and carry maturity dates which are limited by statute. Interest expenditures for Town temporary borrowings were \$44,121 and are accounted for in the General Fund. At June 30, 1993, \$230,000 of 2.96% BANS maturing in 1994 were outstanding. Such notes have been classified as long-term obligations because the Town has the intent and ability to refinance on a long-term basis (see note 7).

At December 31, 1992, the Electric Enterprise Fund had \$680,000 BANS of 2.93% maturing in January 1993.

(10) Interfund Receivable and Payable Balances

Individual fund interfund receivable and payable balances at June 30, 1993, were as follows:

<u>Fund</u>	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
General Fund	\$ -	2,213,425
Special Revenue Funds:		
School Funds	162,206	-
Other Funds	280,397	-
Capital Projects Funds:		
Highway Project Fund	29,989	-
Killam School Roof Fund	21,129	-
High School Elevator Renovation	35,000	-
High School Roof Fund	136,355	-
Coolidge School Chair Lift Fund	28,000	-
Enterprise Funds:		
Water Fund	1,044,378	-
Sewer Fund	394,436	-
Fiduciary Funds:		
Employee Retirement Trust Fund	-	1,009
Agency Funds	<u>82,544</u>	<u>-</u>
	\$ <u>2,214,434</u>	<u>2,214,434</u>

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(11) Operating Transfers

Operating transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. The following table summarizes operating transfers for the year ended June 30, 1993.

	Transfers In (Out)					
	General	Special Revenue	Capital Projects Fund	Electric Enterprise	Expendable Trusts	Non-expendable Trusts
Purpose of operating transfer:						
Sale of real estate fund	\$ 4,199	(4,199)	-	-	-	-
Real estate (special acct)	514	(514)	-	-	-	-
Cemetery sale of lots	43,073	(43,073)	-	-	-	-
School transportation fees	7,460	(7,460)	-	-	-	-
Wetland protection act	2,492	(2,492)	-	-	-	-
Reimbursement-B/C	83,700	(83,700)	-	-	-	-
Reserve fund transfer police detail	(208)	208	-	-	-	-
Fire station fund	-	-	(38,432)	-	-	-
High school roof	-	-	7,432	-	-	-
Coolidge school chairlift	-	-	31,000	-	-	-
Electric earnings distribution	1,400,000	-	-	(1,400,000)	-	-
Cemetery perpetual care	77,000	-	-	-	(77,000)	-
Compensation trust	(3,700)	-	-	-	3,700	-
Pension trust fund	-	-	-	65,532	(65,532)	-
Library trust - J. Rawstrom	-	-	-	-	892	(892)
Investment income	-	-	-	-	95,757	(95,757)
	<u>\$ 1,614,530</u>	<u>(141,230)</u>	<u>-</u>	<u>(1,334,468)</u>	<u>(42,183)</u>	<u>(96,649)</u>

The \$65,532 operating transfer between the Electric Enterprise Fund and the Expendable Trusts occurred in March of 1993 and is, therefore, not reflected in the Electric Enterprise Fund financial statements in the accompanying general purpose financial statements.

(12) Contingencies

Numerous lawsuits are pending or threatened against the Town, which arose from the ordinary course of operations, including actions commenced and claims asserted against it for property damage and personal injury, breaches of contract, condemnation proceedings and other alleged violations of law.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(13) Property, Plant and Equipment

A summary of property, plant and equipment by major category is as follows:

	Water and Sewer Funds (June 30, 1993)	Electric Light Department (December 31, 1992)
Land and land improvements	\$ 254,632	677,039
Plant and buildings	4,753,033	7,532,597
Lines	9,102,185	-
Equipment and fixtures	1,630,978	31,910,877
Construction in progress	-	145,626
	<u>15,740,828</u>	<u>40,266,139</u>
Less accumulated depreciation	<u>(5,325,885)</u>	<u>(18,349,496)</u>
	<u>\$ 10,414,943</u>	<u>21,916,643</u>

(14) Deferred Compensation Plan

The Town offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Town employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the Plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the Town (without being restricted to the provisions of benefits under the plan), subject only to the claims of the Town's general creditors. Participants' rights under the Plan are equal to those of general creditors of the Town in an amount equal to the fair market value of the deferred account for each participant.

(15) Risk Management

The Town has a limited risk management program for workers' compensation insurance. Premiums are paid into the workers' compensation fund from the general and enterprise funds and are available to pay claims and administrative expenses. Payments for claims and administrative expenses totaling \$366,156 were made during the year ended June 30, 1993.

(Continued)

TOWN OF READING, MASSACHUSETTS

Notes to General Purpose Financial Statements

(16) Segment Information - Water and Sewer Funds

Financial segment information as of and for the year ended June 30, 1993 is presented below:

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Operating revenues	\$ 1,167,753	2,822,862	3,990,615
Depreciation expense	316,099	185,540	501,639
Operating loss	(553,055)	(102,978)	(656,033)
Operating grant	54,923	-	54,923
Net (loss)	(500,599)	(105,833)	(606,432)
Property, plant and equipment additions	375,713	-	375,713
Net working capital	1,432,584	1,454,994	2,887,578
Total assets	6,749,058	6,838,850	13,587,908
Bonds payable	249,287	153,225	402,512
Total equity	6,276,297	6,579,153	12,855,450

(17) Postemployment Health Benefits

In addition to the pension benefits described in Note 6, the Town provides postemployment health care benefits, in accordance with State statutes and Town policy, to all employees who retire from the Town. Currently 416 retirees, medicare eligible spouses and surviving spouses meet those eligibility requirements. The percentage paid by the Town fluctuates based on collective bargaining agreements. As of June 30, 1993, the Town pays 70% of the premiums for medical and hospitalization insurance incurred by pre-Medicare retirees and their dependents. The Town also pays 70% of the premiums for a Medicare supplement for each retiree eligible for Medicare and 70% of the insurance premiums for said retiree's dependents. The Town's share of the total cost for the year ended June 30, 1993, was approximately \$702,350.

(18) Fund Deficit

At June 30, 1993, the Town had a \$155,630 fund deficit in the Birch Meadow School and Eaton School Renovation Fund. The Town plans to eliminate this fund deficit through a future bond issue.

TOWN OF READING RETIREMENT SYSTEM

Required Supplementary Information

Analysis of Funding Progress (in thousands)

(Unaudited - See accompanying independent auditors' report)

Fiscal year	(1) Net assets available for benefits*	(2) Pension benefit obligation	(3) Percentage funded (1)/(2)	(4) Unfunded pension benefit obligation (2)-(1)	(5) Annual covered payroll	(6) Unfunded pension benefit obligation as a percentage of covered payroll (4)/(5)
1987	\$ 10,195	\$ 29,941	34.1%	\$ 19,746	\$ 8,690	227.2%
1988	10,211	30,468	33.5	20,257	9,211	219.9
1989	11,703	28,081	41.7	16,378	9,880	165.8
1990(A)	13,598	32,988	41.2	19,390	11,380	170.4
1991	15,164	38,857	39.0	23,693	12,012	197.2
1992	17,138	40,833	42.0	23,695	11,982	197.8
1993	18,728	41,749	44.9	23,021	11,883	193.7

Isolated analysis of the dollar amounts of net assets available for benefits, pension benefit obligation, and unfunded pension benefit obligation can be misleading. Expressing the net assets available for benefits as a percentage of the pension benefit obligation provides one indication of the Town's funding status on a going-concern basis. Analysis of this percentage over time indicates whether the system is becoming financially stronger or weaker. Generally, the greater this percentage, the stronger the Public Employee Retirement System (PERS). Trends in unfunded pension benefit obligation and annual covered payroll are both affected by inflation. Expressing the unfunded pension benefit obligation as a percentage of annual covered payroll approximately adjusts for the effects of inflation and aids analysis of the progress made in accumulating sufficient assets to pay benefits when due. Generally, the smaller this percentage, the stronger the PERS.

* Net assets are presented at book value.

(A) On January 1, 1990 the \$30,000 salary cap was lifted. This affected the calculation of pension benefits for certain employees.

Note: Generally accepted accounting principles require 10 years of actuarial data, if available. Such data prior to 1987 is not available.

TOWN OF READING RETIREMENT SYSTEM

Required Supplementary Information

Revenues by Source and Expenses by Type

(Unaudited - See accompanying independent auditors' report)

<u>Fiscal Year</u>	<u>Revenues by Source</u>				<u>Total</u>
	<u>Employee Contributions</u>	<u>Employer Contributions</u>	<u>State Contributions</u>	<u>Investment Income</u>	
1984	\$ 432,034	1,349,957	-	635,139	2,417,130
1985	506,387	1,508,004	8,283	786,422	2,809,096
1986	507,242	1,665,046	243,416	1,265,455	3,681,159
1987	534,077	1,721,134	200,795	1,324,085	3,780,091
1988	596,516	2,071,634	246,422	(265,115)	2,649,457
1989	679,616	2,411,833	281,659	846,072	4,219,180
1990	752,649	2,532,364	293,688	1,166,672	4,745,373
1991	813,551	2,382,147	287,143	894,897	4,377,738
1992	784,222	2,392,695	367,192	1,303,546	4,847,655
1993	826,178	2,327,261	419,573	1,147,686	4,720,698

<u>Fiscal Year</u>	<u>Expenses by Type</u>			
	<u>Administrative Benefits</u>	<u>Expenses</u>	<u>Refunds</u>	<u>Total</u>
1984	1,627,113	27,268	102,015	1,756,396
1985	1,749,096	27,098	111,026	1,887,220
1986	2,012,597	29,561	135,060	2,177,218
1987	2,208,530	37,705	145,742	2,391,977
1988	2,374,561	47,595	142,985	2,565,141
1989	2,635,980	43,454	68,116	2,747,550
1990	2,593,977	35,152	96,382	2,725,511
1991	2,615,773	33,319	287,720	2,936,812
1992	2,740,465	28,674	104,630	2,873,769
1993	2,994,387	28,114	108,059	3,130,560

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Special Revenue Funds

June 30, 1993

<u>Assets</u>	<u>School Funds</u>	<u>Other Funds</u>	<u>Totals</u>
Cash and investments	\$ 44,808	26,728	71,536
Due from other funds	<u>162,206</u>	<u>280,397</u>	<u>442,603</u>
Total assets	\$ <u>207,014</u>	<u>307,125</u>	<u>514,139</u>
 <u>Liabilities and Fund Equity</u>			
Liabilities:			
Warrants and accounts payable	44,808	26,728	71,536
Accrued payroll	24,603	-	24,603
Deposits	<u>-</u>	<u>100,000</u>	<u>100,000</u>
Total liabilities	<u>69,411</u>	<u>126,728</u>	<u>196,139</u>
Fund equity:			
Reserved for subsequent year's expenditures	-	36,000	36,000
Unreserved	<u>137,603</u>	<u>144,397</u>	<u>282,000</u>
Total fund equity	<u>137,603</u>	<u>180,397</u>	<u>318,000</u>
Total liabilities and fund balances	\$ <u>207,014</u>	<u>307,125</u>	<u>514,139</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Equity

Special Revenue Funds

Year ended June 30, 1993

	<u>School Funds</u>	<u>Other Funds</u>	<u>Totals</u>
Revenues:			
Charges for services	\$ 757,687	365,290	1,122,977
Intergovernmental	1,080,356	47,166	1,127,522
Investment income	-	110	110
Other	<u>5,541</u>	<u>173,399</u>	<u>178,940</u>
Total revenues	<u>1,843,584</u>	<u>585,965</u>	<u>2,429,549</u>
Expenditures:			
Public safety	-	265,555	265,555
Education	1,912,008	-	1,912,008
Public works and facilities	-	6,500	6,500
Human services	-	35,982	35,982
Culture and recreation	-	155,746	155,746
Debt service	<u>-</u>	<u>17,517</u>	<u>17,517</u>
Total expenditures	<u>1,912,008</u>	<u>481,300</u>	<u>2,393,308</u>
Excess (deficiency) of revenues over expenditures	(68,424)	104,665	36,241
Other financing sources (uses):			
Operating transfers in (out)	<u>(7,460)</u>	<u>(133,770)</u>	<u>(141,230)</u>
Deficiency of revenues over expenditures and other sources (uses)	(75,884)	(29,105)	(104,989)
Fund equity, beginning of year	<u>213,487</u>	<u>209,502</u>	<u>422,989</u>
Fund equity, end of year	\$ <u><u>137,603</u></u>	<u><u>180,397</u></u>	<u><u>318,000</u></u>

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Capital Projects Funds

June 30, 1993

	Senior Center Fund	Highway Projects Fund	High School Elevator Renovation Fund	Killam School Roof Fund	High School Roof Fund	Coolidge School Chair Lifts Fund	Birch Meadow School and Eaton School Renovation Fund	Totals
Assets								
Cash and investments	\$ 18,863	5,459	-	-	-	-	-	24,322
Intergovernmental receivable	-	153,453	-	-	-	-	-	153,453
Due from other funds	-	29,989	35,000	21,129	136,355	28,000	-	250,473
Total assets	\$ 18,863	188,901	35,000	21,129	136,355	28,000	-	428,248
Liabilities and Fund Equity (Deficit)								
Liabilities:								
Warrants and accounts payable	18,863	121,455	-	18,205	-	-	155,630	314,153
Fund equity (deficit):								
Reserved for encumbrances	-	67,446	35,000	2,924	136,355	28,000	-	269,725
Unreserved	-	-	-	-	-	-	(155,630)	(155,630)
Total liabilities and fund equity (deficit)	\$ 18,863	188,901	35,000	21,129	136,355	28,000	-	428,248

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Equity

Capital Projects Funds

Year ended June 30, 1993

	Senior Center Fund	Highway Projects Fund	Fire Station Facility Fund	High School Elevator Renovation Fund	Killam School Roof Fund	High School Roof Fund	Coolidge School Chair Lifts Fund	Birch Meadow School and Eaton School Renovation Fund	Total
Revenues:									
Intergovernmental	\$ 466,223	337,010	-	-	-	-	-	-	803,233
Expenditures:									
Capital outlays	758,172	269,564	-	3,000	18,205	6,077	3,000	155,630	1,213,648
Excess (deficiency) of revenues over expenditures	(291,949)	67,446	-	(3,000)	(18,205)	(6,077)	(3,000)	(155,630)	(410,415)
Other financing sources (uses):									
Proceeds of general obligation notes and bonds	-	-	(38,432)	-	-	135,000	-	-	135,000
Operating transfers in (out)	-	-	(38,432)	-	-	7,432	31,000	-	-
Total other financing sources (uses)	-	-	(38,432)	-	-	142,432	31,000	-	135,000
Excess (deficiency) of revenues and other financing sources over expenditures and other financing (uses)	(291,949)	67,446	(38,432)	(3,000)	(18,205)	136,355	28,000	(155,630)	(275,415)
Fund equity, beginning of year	291,949	-	38,432	38,000	21,129	-	-	-	389,510
Fund equity (deficit), end of year	\$ -	67,446	-	35,000	2,924	136,355	28,000	(155,630)	114,095

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Water and Sewer Enterprise Funds

June 30, 1993

<u>Assets</u>	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Cash and investments	\$ 50,493	13,563	64,056
Receivables (net of allowances for uncollectibles):			
Tax liens	43,363	40,284	83,647
User charges	440,914	1,064,311	1,505,225
Special assessments	1,371	38,561	39,932
Due from other funds	1,044,378	394,436	1,438,814
Inventory	41,291	-	41,291
Property, plant and equipment, net	<u>5,127,248</u>	<u>5,287,695</u>	<u>10,414,943</u>
Total assets	\$ <u>6,749,058</u>	<u>6,838,850</u>	<u>13,587,908</u>
 <u>Liabilities and Fund Equity</u>			
Liabilities:			
Warrants and accounts payable	140,287	13,563	153,850
Compensated absences payable	34,248	10,311	44,559
Deferred revenue	46,648	81,156	127,804
Accrued interest on bonds payable	2,291	1,442	3,733
Bonds payable	<u>249,287</u>	<u>153,225</u>	<u>402,512</u>
Total liabilities	<u>472,761</u>	<u>259,697</u>	<u>732,458</u>
Fund equity:			
Municipal contributed capital	922,860	3,578,408	4,501,268
Retained earnings:			
Reserved	5,060,176	2,794,288	7,854,464
Unreserved	<u>293,261</u>	<u>206,457</u>	<u>499,718</u>
Total fund equity	<u>6,276,297</u>	<u>6,579,153</u>	<u>12,855,450</u>
Total liabilities and fund equity	\$ <u>6,749,058</u>	<u>6,838,850</u>	<u>13,587,908</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenses and Changes in Fund Equity

Water and Sewer Enterprise Funds

Year ended June 30, 1993

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Operating revenues:			
Charges for services	\$ 1,167,410	2,812,391	3,979,801
Special assessments	<u>343</u>	<u>10,471</u>	<u>10,814</u>
Total operating revenues	<u>1,167,753</u>	<u>2,822,862</u>	<u>3,990,615</u>
Operating expenses:			
Personal services	442,193	129,320	571,513
Fringe benefits	188,824	25,128	213,952
Energy purchases	112,119	18,001	130,120
Intergovernmental	-	2,398,185	2,398,185
Depreciation	316,099	185,540	501,639
Other	<u>661,573</u>	<u>169,666</u>	<u>831,239</u>
Total operating expenses	<u>1,720,808</u>	<u>2,925,840</u>	<u>4,646,648</u>
Operating (loss)	<u>(553,055)</u>	<u>(102,978)</u>	<u>(656,033)</u>
Non-operating revenues (expenses):			
Operating grant	54,923	-	54,923
Investment income	13,849	7,126	20,975
Interest expense	<u>(16,316)</u>	<u>(9,981)</u>	<u>(26,297)</u>
Total nonoperating revenues (expenses)	<u>52,456</u>	<u>(2,855)</u>	<u>49,601</u>
Net (loss)	(500,599)	(105,833)	(606,432)
Fund equity, beginning of year	<u>6,776,896</u>	<u>6,684,986</u>	<u>13,461,882</u>
Fund equity, end of year	\$ <u>6,276,297</u>	<u>6,579,153</u>	<u>12,855,450</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Cash Flows

Water and Sewer Enterprise Funds

Year ended June 30, 1993

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Totals</u>
Cash flows from operating activities:			
Operating loss	\$ (553,055)	(102,978)	(656,033)
Adjustments to reconcile operating loss to net cash provided by operating activities:			
Depreciation	316,099	185,540	501,639
Changes in assets and liabilities:			
Account receivables, net	68,503	(90,638)	(22,135)
Due from other funds	450,392	52,939	503,331
Inventory	8,202	-	8,202
Warrants and accounts payable	81,105	5,939	87,044
Compensated absences payable	(983)	3,711	2,728
Deferred revenues	<u>(11,503)</u>	<u>(14,362)</u>	<u>(25,865)</u>
Net cash provided by operating activities	<u>358,760</u>	<u>40,151</u>	<u>398,911</u>
Cash flows from noncapital financing activities:			
Operating grants received	<u>54,923</u>	<u>-</u>	<u>54,923</u>
Cash flows from capital and related financing activities:			
Acquisition of property, plant and equipment	(375,713)	-	(375,713)
Principal payments - bonds	(43,752)	(31,015)	(74,767)
Interest paid on bonds	<u>(16,756)</u>	<u>(10,323)</u>	<u>(27,079)</u>
Net cash (used) for capital and related financing activities	<u>(436,221)</u>	<u>(41,338)</u>	<u>(477,559)</u>
Cash flows from investing activities:			
Interest on investments	<u>13,849</u>	<u>7,126</u>	<u>20,975</u>
Net increase (decrease) in cash and investments	(8,689)	5,939	(2,750)
Cash and investments, beginning of year	<u>59,182</u>	<u>7,624</u>	<u>66,806</u>
Cash and investments, end of year	\$ <u><u>50,493</u></u>	<u><u>13,563</u></u>	<u><u>64,056</u></u>

TOWN OF READING, MASSACHUSETTS

Combining Balance Sheet

Fiduciary Funds

June 30, 1993

	Employee Retirement Trust Fund	Nonexpendable Trust Funds	Expendable Trust Funds	Agency Funds	Totals
<u>Assets</u>					
Cash and investments	\$ 18,635,500	1,176,197	12,186,836	793	31,999,326
Investments with fiscal agents, at market	-	-	-	1,382,100	1,382,100
Receivables:					
Intergovernmental	93,549	-	-	-	93,549
Education loans	-	5,750	-	-	5,750
Accrued interest	-	-	188,436	-	188,436
Due from other funds	-	-	-	82,544	82,544
<u>Total assets</u>	<u>\$ 18,729,049</u>	<u>1,181,947</u>	<u>12,375,272</u>	<u>1,465,437</u>	<u>33,751,705</u>
<u>Liabilities and Fund Equity</u>					
<u>Liabilities:</u>					
Warrants and accounts payable	-	-	48,253	793	49,046
Other liabilities	-	-	-	82,544	82,544
Due to other funds	1,009	-	-	-	1,009
Deferred compensation	-	-	-	1,382,100	1,382,100
<u>Total liabilities</u>	<u>1,009</u>	<u>-</u>	<u>48,253</u>	<u>1,465,437</u>	<u>1,514,699</u>
Fund balances reserved for:					
Subsequent year's expenditures	-	-	53,000	-	53,000
Endowments	-	1,181,947	-	-	1,181,947
Employees' retirement benefits	18,728,040	-	-	-	18,728,040
Unreserved	-	-	12,274,019	-	12,274,019
<u>Total fund equity</u>	<u>18,728,040</u>	<u>1,181,947</u>	<u>12,327,019</u>	<u>-</u>	<u>32,237,006</u>
<u>Total liabilities and fund equity</u>	<u>\$ 18,729,049</u>	<u>1,181,947</u>	<u>12,375,272</u>	<u>1,465,437</u>	<u>33,751,705</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Equity

Expendable Trust Funds

Year ended June 30, 1993

	Municipal Light Pension Fund	Group Health Insurance Fund	Workers' Compensation Fund	Other Expendable Trust Funds	Totals
Revenues:					
Investment income	\$ 655,735	-	653	292,607	948,995
Contributions	-	-	486,080	7,493	493,573
Total revenues	<u>655,735</u>	<u>-</u>	<u>486,733</u>	<u>300,100</u>	<u>1,442,568</u>
Expenditures:					
General government	-	-	-	289	289
Education	-	-	-	6,125	6,125
Human services	-	-	-	144,792	144,792
Culture and recreation	-	-	-	7,911	7,911
Employee benefits	<u>603,678</u>	<u>12,381</u>	<u>366,156</u>	<u>-</u>	<u>982,215</u>
Total expenditures	<u>603,678</u>	<u>12,381</u>	<u>366,156</u>	<u>159,117</u>	<u>1,141,332</u>
Excess of revenues over (under) expenditures	52,057	(12,381)	120,577	140,983	301,236
Other financing sources (uses):					
Operating transfers in (out)	<u>(65,532)</u>	<u>-</u>	<u>-</u>	<u>23,349</u>	<u>(42,183)</u>
Excess of revenues and other financing sources over (under) expenditures and other financing (uses)	(13,475)	(12,381)	120,577	164,332	259,053
Fund equity, beginning of year	<u>8,496,005</u>	<u>90,794</u>	<u>18,013</u>	<u>3,463,154</u>	<u>12,067,966</u>
Fund equity, end of year	<u>\$ 8,482,530</u>	<u>78,413</u>	<u>138,590</u>	<u>3,627,486</u>	<u>12,327,019</u>

TOWN OF READING, MASSACHUSETTS

Combining Statement of Revenues, Expenditures and Changes in Fund Equity

Employee Retirement Trust and Nonexpendable Trust Funds

Year ended June 30, 1993

	Employee Retirement Trust <u>Fund</u>	Nonexpendable Trust <u>Funds</u>	<u>Totals</u>
Operating revenues:			
Investment income	\$ 1,147,686	96,001	1,243,687
Contributions	3,573,012	-	3,573,012
Gifts	<u>-</u>	<u>42,481</u>	<u>42,481</u>
Total operating revenues	<u>4,720,698</u>	<u>138,482</u>	<u>4,859,180</u>
Operating expenses:			
Personal services	25,222	-	25,222
Benefit payments	2,994,387	-	2,994,387
Refunds	108,059	-	108,059
Other	<u>2,892</u>	<u>-</u>	<u>2,892</u>
Total operating expenses	<u>3,130,560</u>	<u>-</u>	<u>3,130,560</u>
Income before operating transfer	1,590,138	138,482	1,728,620
Operating transfers in (out)	<u>-</u>	<u>(96,649)</u>	<u>(96,649)</u>
Net income	1,590,138	41,833	1,631,971
Fund equity, beginning of year	<u>17,137,902</u>	<u>1,140,114</u>	<u>18,278,016</u>
Fund equity, end of year	\$ <u>18,728,040</u>	<u>1,181,947</u>	<u>19,909,987</u>

DEPARTMENT OF COMMUNITY DEVELOPMENT

The Department of Community Development serves the Community Planning and Development Commission, the Conservation Commission, the Zoning Board of Appeals, the Historical Commission, and the Land Bank Committee.

Inspections Division

The Building Inspector issued and inspected 527 permits and obtained \$120,792 in revenues. The Plumbing and Gas Inspector issued 295 plumbing permits with \$10,907 in revenues and issued 178 gas permits with \$4,475 in revenues. The Wiring Inspector issued 393 wiring permits with revenues of \$16,480.

Community Planning and Development Commission

The Community Planning and Development Commission held 27 public meetings during 1993. It conducted 17 Public Hearings relative to Site Plan (including the Reading Ice Arena), Zoning, Scenic Roads, and Subdivision Reviews (including Definitive Plans for the Bay State Road Extension, Nugent Lane, Varney Circle, Autumn Lane, Ashley Woods phase II subdivisions).

Commissioners participated in the Bear Hill, Pearl Street School, Water Supply Protection, and Reading Business Park (former Landfill) Task Forces/Evaluation Committees. The Commission held a series of fourteen public meetings and public hearings, as well as over a dozen subcommittee work sessions, to work with the Chamber of Commerce and other interested citizens in developing comprehensive revisions and improvements to the sign portions of the Zoning By-Laws, which were approved overwhelmingly by the Town Meeting.

In accordance with Master Plan objectives, the Commission has begun a comprehensive revision of the Subdivision Rules and Regulations, including streamlined applications procedures, off-site mitigation provisions, updated public street and utility standards, and tree preservation requirements.

Objectives of the Master Plan which have been implemented, or concerning which implementation has been begun, are open space planning, water supply and aquifer protection measures, regional transportation improvements, strengthened zoning standards for new lots, provisions for biotech/biomedical uses in the PUD district, revisions to the sign regulations, promotion of Planned Residential Developments, completion of the Senior Center, and various traffic improvements as recommended by the Town-Wide Traffic Study.

Conservation Commission

There were 27 Requests for Determination of Applicability (RDA) and Notice of Intent (NOI) filings; 33 Determinations & Orders (including Enforcement Orders and 32 Certificates of Compliance were issued. Total fees collected amounted to \$5,734.22. Seventy public hearings were held and 216 inspections were made.

Highlights of Conservation Commission activity in 1993 included significant wetlands protection and restoration efforts, progress on several Town projects, and many hours of volunteer work. Major cases were the new Reading Health Center, which restored a large wetland that had been illegally destroyed by a former owner; approval of a Route 93 gas spill restoration plan; refining the Wetlands Protections regulations; restoration of part of the Aberjona River behind Willow Street; the cleanup of the former Nike missile silos off of Haverhill Street; and water treatment plant backwash remediation in the Town Forest wetlands.

The Commission purchased color infrared aerial photos of the Town to aid in wetlands location, monitoring and enforcement, and it continued certification of more vernal pools (Reading now has the most pools certified in the Commonwealth). The Commission received a donation from the Reading Rifle and Revolver Club to the Town Conservation Trust Fund. The Commission's efforts were greatly aided by much volunteer work: reorganization of the Conservation files; beautification of the Bare Meadow parking area; trimming of overgrowth on all of the conservation area trails in Town.

Zoning Board of Appeals

During 1993 the Zoning Board of Appeals dealt with 15 petitions, two of which are being carried over to 1994. As to the remaining petitions, 8 were for variances, four for special permits, and one for an accessory apartment. Of the thirteen petitions, four variances were withdrawn, three were granted, and two were denied. Two special permits were granted, and two were denied.

Land Bank Committee

The Land Bank Committee has continued to add pertinent information to the record files. This included copies of maps, deeds, and detailed items collected from many sources. Also, it has furnished information to various Town Boards and Committees, as well as to Town Counsel, on request from them.

Historical Commission

The Reading Historical Commission (RHC) in 1993 continued to provide preservation information and advice to town officials and citizens, and to local state, and national preservation organizations.

A member of the committee continues to serve on the board of directors of the 350th Celebration Committee, while other members researched photographs and wrote text for the 350th committee's forth coming book At Wood End. Planning is under way for the Historical Commission to provide historical trolley tours during the 350th celebration in June 1994.

With the dedication of the the Senior Center in March the project to rehabilitate the former Central Fire Station came to a close. A member of the RHC served on the Senior Center Advisory Committee.

During Preservation Week in May Allen C. Hill informed townspeople about "Additions to Existing Houses".

The RHC is working with the developer of the Pearl Street School project in order to incorporate the preservation guidelines that were previously prepared for the Pearl Street School.

The Historical Commission also responded to requests for information from the Secretary of the Interior, the National Trust for Historic Preservation, the Massachusetts Historical Commission and the Bay State Historical League.

The Reading Historical Commission greatly appreciates, and wishes to thank, the many persons who supported and encouraged us in the past year.

Metropolitan Area Planning Council (MAPOC)

Reading is among the 101 member communities of the Metropolitan Area Planning Council, and is represented on the MAPC by Mark Favaloro. MAPC has continued to act on a variety of matters in the interests of Reading and its other members: Regional Transportation Plan, Transportation Enhancement programs, Air Quality Management programs, Economic Development grant programs, demographic and statistical analysis, and through the North Suburban Planning Council on specific transportation and development issues of direct concern to Reading.

FINANCE DEPARTMENT

Assessment Division

Assessment of property is the first step in the process of tax revenue collection for the Town of Reading. The Assessment Division's function is to provide for the fair and equitable assessment of all taxable real and personal property. The three member Board of Assessors must annually determine the tax levy and obtain state approval of the tax rate, so that the bills can be issued in a timely manner. The tax rate for Fiscal 1994 was set at \$16.69 per thousand, an increase of \$1.65 per thousand over the Fiscal 1993 rate of \$15.04 per thousand. The increase was primarily a result of the Proposition 2 1/2 general override vote in the Spring of 1993, whereby the Town voted to allow an extra \$2,410,512 to be raised on the tax levy.

The total assessed value of all of the 8000+ properties in the Town of Reading for Fiscal 1994 is \$1,396,384,400. The breakdown of this total by classes of property is as follows:

Residential	\$1,260,540,500	90.3%
Commercial	108,126,300	7.7%
Industrial	15,576,400	1.1%
Personal	<u>12,141,200</u>	<u>.9%</u>
TOTAL	\$1,396,384,400	100.0%

Since the Town's residential property is over 90% of the value, the Board of Assessors recommended and the Board of Selectmen concurred that it is wise to keep the tax rate the same for all classes of property. Shifting of the tax burden to commercial properties would be an enormous burden to the businesses, with very little tax relief for individual property owners. The Ad Hoc Tax Classification Task Force approved by the Board of Selectmen, headed by Steven Cool of the Reading Taxpayers' Association, studied the issue and also recommended against having different tax rates for different classes of real estate.

Collector

The Town Collection function can report success in reducing the total of delinquent, liened, and deferred real estate taxes, which had been rising dramatically in the last four years. The total outstanding property taxes of \$1,234,000 at the end of Fiscal Year 1993 is \$200,000 less than in Fiscal Year 1992. \$305,000 of the total outstanding taxes is in deferred taxes, which will be collected when the elderly persons who deferred paying taxes are no longer the owners of their homes. The aggressive pursuit of outstanding receivables, most particularly through land court, netted the Town an additional \$300,000 through November of 1993.

The fact that interest rates hit all time lows brought mortgage refinancings to an all time high. \$46,888 was collected in lien certificate fees. The processing of the 1,875 certificates was an average of 36 per week for Fiscal 1993, rising to 50 a week in June.

Special legislation allowed the Town to collect the Fiscal 1994 real estate taxes attributable to the Proposition 2 1/2 override equally in all four quarterly billings. This spreading out of the new taxes eased the impact on taxpayers.

Town residents saw their trash fee disappear at the end of Fiscal 1993. \$1,000,000 of the Proposition 2 1/2 override, which added to the real estate taxes, went to pay for rubbish disposal. The projected FY 1994 rubbish fee of \$206 per household was thereby eliminated.

Excise taxes continue to generate considerable revenue for the Town, \$1,447,656 in Fiscal 1993. This was an \$80,000 increase from Fiscal 1992. The marking system at the State

Registry of Motor Vehicles has proved to be effective in aiding collections. The Registry does not renew licenses and registrations for delinquent excise tax payers.

REPORT OF THE TOWN COLLECTOR

12 MONTHS ENDING JUNE 30, 1993

1993 REAL ESTATE

Committed Dec.18, 1992	\$20,835,956.20	
Refunds	126,239.42	
Interest & Costs Collected	32,498.43	
Abatements		\$ 160,305.79
Paid to Treasurer		20,255,583.00
Subsequent Tax Title		242,304.97
Deferred Taxes		56,999.66
Uncollected June 30, 1993		279,500.63
	<u>\$20,994,694.05</u>	<u>\$20,994,694.05</u>

1992 REAL ESTATE

Balance July 1, 1992	\$ 457,015.03	
Refunds	52,655.58	
Interest and Costs Collected	40,328.94	
Abatements		\$ 14,023.39
Paid to Treasurer		464,172.11
Tax Title		63,144.88
Litigation		6,319.31
Uncollected June 30,1993		2,339.86
	<u>-----</u>	<u>-----</u>
	\$ 549,999.55	\$ 549,999.55

1993 PERSONAL PROPERTY

Committed Dec 18, 1992	\$ 187,157.84	\$
Refunds	870.35	
Interest and Costs Collected	1,042.23	
Abatements		1,133.18
Paid to Treasurer		164,095.33
Uncollected June 30, 1993		23,841.91
	<hr/>	<hr/>
	\$ 189,070.42	\$ 189,070.42

1992 PERSONAL PROPERTY

Balance July 1, 1992	\$ 25,648.23	\$	
Interest and Costs Collected	965.34		
Abatements			28.26
Paid to Treasurer			21,295.82
Uncollected June 30, 1993			5,289.49
	<u> </u>		<u> </u>
	\$ 26,613.57	\$	26,613.57

1993 MOTOR VEHICLE EXCISE

Committed 1993	\$ 1,159,668.18	\$	
Refunds	7,140.25		
Interest and Costs Collected	10,409.93		
Abatements			43,126.59
Paid to Treasurer			1,091,465.93
Uncollected June 30, 1993			42,625.84
	<hr/>		<hr/>
	\$ 1,177,218.36	\$	1,177,218.36

1992 MOTOR VEHICLE EXCISE

Balance July 1, 1992	\$ 44,738.28	\$	
Committed 1993	358,611.80		
Refunds	6,762.17		
Interest and Costs Collected	6,947.84		
Abatements			18,239.68
Paid to Treasurer			379,481.11
Uncollected June 30, 1993			19,339.30
	<hr/>		<hr/>
	\$ 417,060.09	\$	417,060.09

1991 MOTOR VEHICLE EXCISE

Balance July 1, 1992	\$ 30,016.95	\$	
Committed 1993	3,804.84		
Refunds	747.94		
Interest and Costs Collected	3,170.61		
Abatements			1,371.55
Paid to Treasurer			22,428.93
Uncollected June 30, 1993			13,939.86
	<hr/>		<hr/>
	\$ 37,740.34	\$	37,740.34

1990 MOTOR VEHICLE EXCISE

Balance July 1, 1992	\$	17,042.93	\$	
Interest and Costs Collected		272.42		
Abatements		806.15 (Rescinded)		
Paid to Treasurer				1,408.68
Uncollected June 30, 1993				16,712.82
		<hr/>		<hr/>
	\$	18,121.50	\$	18,121.50

1989 MOTOR VEHICLE EXCISE

Balance July 1, 1992	\$	19,264.12	\$	
Interest and Costs Collected		204.13		
Abatements		500.11 (Rescinded)		
Paid to Treasurer				704.24
Uncollected June 30, 1993				19,264.12
		<hr/>		<hr/>
	\$	19,968.36	\$	19,968.36

UNAPPORTIONED BETTERMENTS

Balance July 1, 1992	\$	32,662.90	\$	
Committed 1993		2,055.22		
Paid to Treasurer				1,499.10
Added to Taxes				32,120.86
Uncollected June 30, 1993				1,098.16
		<hr/>		<hr/>
	\$	34,718.12	\$	34,718.12

ADVANCE PAYMENTS

Committed 1993	\$	7,883.47	\$	
Paid to Treasurer				7,883.47
		<hr/>		<hr/>
	\$	7,883.47	\$	7,883.47

WATER CHARGES

Balance July 1, 1992	\$	235,365.62	\$
Committed 1993		1,172,707.00	
Refunds		416.91	
Interest		16,834.37	
Abatements			5,250.42
Paid to Treasurer			1,045,910.11
Discount for Timely payments			91,832.96
Added to 1993 Taxes			112,267.43
Uncollected June 30, 1993			170,062.98
	\$	<u>1,425,323.90</u>	\$ <u>1,425,323.90</u>

SEWER RENTAL

Uncollected July 1, 1992	\$	294,673.63	\$
Committed 1993		2,961,493.22	
Refunds		472.84	
Interest and Costs Collected		22,124.28	
Abatements			5,188.04
Paid to Treasurer			2,541,971.06
Discounts for Timely Payments			235,445.56
Added to 1993 Taxes			131,618.28
Uncollected June 30, 1993			364,541.03
		<u></u>	<u></u>
	\$	3,278,763.97	\$ 3,278,763.97

TRASH

Uncollected July 1, 1992	\$	26,947.40	\$
Committed 1993		766,177.50	
Refunds		162.35	
Interest and costs collected		2,976.36	
Abatements			3,149.05
Paid to Treasurer			646,469.19
Discounts for timely payments			61,615.09
Added to 1993 Taxes			13,078.80
Uncollected June 30, 1993			71,951.48
	\$	<u>796,263.61</u>	\$ <u>796,263.61</u>

LIEN CERTIFICATES

Certificates and Releases	\$ 46,888.00	\$	
Paid to Treasurer			46,888.00
	-----		-----
	\$ 46,888.00	\$	46,888.00

Elizabeth W. Klepeis

Town Collector

TOWN OF READING
REAL ESTATE ABATEMENTS

512	1	IODICE MICHAEL F	LAKEVIEW AVE	13,888.50	12-OCT-93
1990 ABATEMENTS: 1 AMOUNT: 13,888.50					
515	5	IODICE MICHAEL F JR TR	LAKEVIEW AVE	8,727.49	12-OCT-93
1991 ABATEMENTS: 1 AMOUNT: 8,727.49					
386	7	GALE DONALD	HAVEN ST	425.32	03-MAY-93
389	5	GALLO MATTEO TR	AVON ST	380.10	10-MAY-93
471	4	HAYNES WHITCOMB	SPRINGVALE RD	-500.00	13-JAN-93
516	5	IODICE MICHAEL F JR TR	LAKEVIEW AVE	2,416.23	12-OCT-93
871	1	RESNIK EDWARD J	GROVE ST	141.30	24-MAY-93
1,039	3	TRAVIA JOSEPH J JR	SUMMER AVE	159.08	10-MAY-93
1992 ABATEMENTS: 6 AMOUNT: 3,022.03					
31	3	ARTHUR CHARLES R JR	HOPKINS ST	43.14	01-APR-93
31	3	ARTHUR CHARLES R JR	HOPKINS ST	669.76	01-MAR-93
99	6	BRADY MORGAN J III	WILLOW ST	49.46	02-FEB-93
99	6	BRADY MORGAN J III	WILLOW ST	3.18	01-APR-93
157	5	CASTALDO JOSEPH R	LISA LN	8.01	01-APR-93
157	5	CASTALDO JOSEPH R	LISA LN	124.34	02-FEB-93
232	2	CULLINANE JEREMIAH J (L.	BEACON ST	108.80	18-FEB-93
232	2	CULLINANE JEREMIAH J (L.	BEACON ST	7.01	01-APR-93
237	7	CURRAN THOMAS P	WINTHROP AVE	7.37	01-APR-93
237	7	CURRAN THOMAS P	WINTHROP AVE	114.45	02-FEB-93
253	6	DAWE EVELYN A	LINE RD	93.26	02-FEB-93
253	6	DAWE EVELYN A	LINE RD	6.00	01-APR-93
274	2	DIACOR CORPORATION	LINDSAY LN	10.55	01-APR-93
274	2	DIACOR CORPORATION	LINDSAY LN	163.91	10-MAR-93
280	2	DILEO RENATO	WILLOW ST	-500.00	10-MAR-93
283	6	DINJIAN ROBERT A	PLEASANT ST	346.19	01-MAR-93
283	6	DINJIAN ROBERT A	PLEASANT ST	22.29	01-APR-93
315	3	DUFFY SALLY A	SUMMER AVE	180.58	24-MAY-93
340	3	FAFARD MADLYN A	AZALEA CIR	469.12	10-MAR-93
340	3	FAFARD MADLYN A	AZALEA CIR	30.21	01-APR-93
344	5	FANTASIA VINCENT C	MAIN ST	2,556.80	15-APR-93
347	2	FARRIS GRAYEL E	WASHINGTON ST	20.84	01-APR-93
347	2	FARRIS GRAYEL E	WASHINGTON ST	323.58	01-MAR-93
368	4	FLOROS COSTAS P	ARROW CIR	50.87	18-FEB-93
368	4	FLOROS COSTAS P	ARROW CIR	3.27	01-APR-93
370	5	FODERA GIUSEPPE	E/S HAVERHILL ST	320.75	01-MAR-93
370	5	FODERA GIUSEPPE	E/S HAVERHILL ST	20.66	01-APR-93
385	7	FULGONI KEVIN TR	MAIN ST	560.99	06-APR-93
401	5	GAVIN PATRICIA A	WEST ST	19.93	01-APR-93
401	5	GAVIN PATRICIA A	WEST ST	309.45	10-FEB-93
428	5	GRASEWICZ FREDERICK Z	GROVE ST	56.52	10-FEB-93
428	5	GRASEWICZ FREDERICK Z	GROVE ST	3.64	01-APR-93
434	3	GREENHOUSE ACRES DEVELOP	SANBORN ST	585.92	01-APR-93
449	1	HAGGERTY PETER M	PROSPECT ST	261.70	06-APR-93
483	7	HILDRETH THOMAS J	PIERCE ST	161.08	02-FEB-93
483	7	HILDRETH THOMAS J	PIERCE ST	10.38	01-APR-93
497	5	HOUPES THOMAS J II	WASHINGTON ST	163.91	02-FEB-93
497	5	HOUPES THOMAS J II	WASHINGTON ST	10.55	01-APR-93
507	2	HULSE HAROLD V	SANBORN LN	76.70	15-MAR-93
507	3	HULSE HAROLD V	SANBORN LN	34.59	15-MAR-93

TOWN OF READING
REAL ESTATE ABATEMENTS

514	3	IACOVIELLO JOSEPH A	LILAH LN	91.85	10-MAR-93
514	3	IACOVIELLO JOSEPH A	LILAH LN	5.91	01-APR-93
530	2	JOHNSON DAVID P	VERDE CIR	185.10	02-FEB-93
530	2	JOHNSON DAVID P	VERDE CIR	11.92	01-APR-93
534	6	JOHNSON WILLIAM J TR	WEST ST	240.61	01-APR-93
534	6	JOHNSON WILLIAM J TR	WEST ST	3,735.97	10-FEB-93
560	1	KILDUFF WILLIAM F	SUMMER AVE	80.54	18-FEB-93
560	1	KILDUFF WILLIAM F	SUMMER AVE	5.19	01-APR-93
561	5	KILLAM JAMES W	COUNTY RD	16.15	03-FEB-93
576	4	KURSMARK ROBERT R	EASTWAY	93.25	22-MAR-93
589	3	LAROSA LEONARDO	ARCADIA AVE	2.27	01-APR-93
589	3	LAROSA LEONARDO	ARCADIA AVE	35.33	02-FEB-93
596	3	LAYHE JO ANNE-ELIZABETH	BOYCE ST	3.82	01-APR-93
596	3	LAYHE JO ANNE-ELIZABETH	BOYCE ST	59.35	02-FEB-93
599	3	LEBLANC PATRICIA A	PLEASANT ST	151.19	18-FEB-93
599	3	LEBLANC PATRICIA A	PLEASANT ST	9.74	01-APR-93
609	3	LEWIS WAYNE	WOBURN ST	19.48	01-APR-93
609	3	LEWIS WAYNE	WOBURN ST	302.38	18-FEB-93
610	5	LIBERATORE RUDOLPH A ETA	DEERING ST	10.38	01-APR-93
610	5	LIBERATORE RUDOLPH A ETA	DEERING ST	161.08	02-FEB-93
630	2	LYNCH ROBERT R	SHELBY RD	4.55	01-APR-93
630	2	LYNCH ROBERT R	SHELBY RD	70.65	10-MAR-93
644	4	MAGAZZU ANGELA C	MAIN ST	103.15	10-MAR-93
644	4	MAGAZZU ANGELA C	MAIN ST	6.64	01-APR-93
660	2	MARGIOTTA MARK R	EASTWAY	275.54	18-FEB-93
660	2	MARGIOTTA MARK R	EASTWAY	17.74	01-APR-93
715	1	MICCICHE MICHAEL F ETAL	CARNATION IR	457.22	15-MAR-93
717	5	MIKSEN OLIVE E	PINEVALE AVE	387.16	10-FEB-93
717	5	MIKSEN OLIVE E	PINEVALE AVE	24.94	01-APR-93
729	3	MOONEY KENNETH J	SANBORN LN	84.78	01-MAR-93
729	3	MOONEY KENNETH J	SANBORN LN	5.46	01-APR-93
769	2	NIGRO JANICE C	WOBURN ST	275.54	10-MAR-93
769	2	NIGRO JANICE C	WOBURN ST	17.74	01-APR-93
773	7	NORDSTRAND ROBERT I	FRANKLIN ST	189.34	02-FEB-93
773	7	NORDSTRAND ROBERT I	FRANKLIN ST	12.20	01-APR-93
820	4	PERRONE ANTHONY J	MAIN ST	1,528.06	22-MAR-93
820	2	PERRONE ANTHONY J	MAIN ST	1,971.74	22-MAR-93
825	2	PETERSON ROBERT H	CHARLES ST	293.90	02-FEB-93
825	2	PETERSON ROBERT H	CHARLES ST	18.93	01-APR-93
847	2	PROCTOR MAURICE C JR	HAVERHILL ST	484.66	10-MAR-93
847	2	PROCTOR MAURICE C JR	HAVERHILL ST	31.21	01-APR-93
848	3	PULLO DAVID A	WEST ST	166.73	18-FEB-93
848	3	PULLO DAVID A	WEST ST	10.74	01-APR-93
861	6	READIBANK PROPERTIES	HAVEN ST	902.40	20-APR-93
869	5	RESNIK EDWARD J	GROVE ST	150.40	24-MAY-93
882	7	RIVERS JOHN R	BRENTWOOD DR	524.22	01-MAR-93
882	7	RIVERS JOHN R	BRENTWOOD DR	33.76	01-APR-93
932	7	SCRIBNER ELAINE K	WEST ST	162.50	10-FEB-93
932	7	SCRIBNER ELAINE K	WEST ST	10.46	01-APR-93
937	5	SELLERS WILLIAM W ETAL T	WOBURN ST	266.21	15-MAR-93
943	7	SHEEHAN IRENE	LONGWOOD RD	193.58	02-FEB-93
943	7	SHEEHAN IRENE	LONGWOOD RD	12.47	01-APR-93
974	2	SOUZA JANE A	DAVIS LN	63.59	18-FEB-93
974	2	SOUZA JANE A	DAVIS LN	4.09	01-APR-93
982	6	STAPLES WILLIAM S	RUSTIC LN	875.00	10-FEB-93
987	3	STEWART AUBREY C	HAVERHILL ST	200.65	18-FEB-93
987	3	STEWART AUBREY C	HAVERHILL ST	12.92	01-APR-93

TOWN OF READING
REAL ESTATE ABATEMENTS

1,010	5	SYMONDS OTIS P	VINE ST	159.67	02-FEB-93
1,010	5	SYMONDS OTIS P	VINE ST	10.28	01-APR-93
1,043	6	TUCKER EMERSON W	KENSINGTON AVE	96.08	01-MAR-93
1,043	6	TUCKER EMERSON W	KENSINGTON AVE	6.19	01-APR-93
1,115	5	YING LAW SIU	FRANKLIN ST	866.30	15-APR-93
1,115	4	YING LAW SIU	OFF FRANKLIN ST	360.96	15-APR-93
1993	ABATEMENTS: 103		AMOUNT:	24,081.62	
	732	2 MORAN DIANE	GROVE ST	50.00	16-DEC-93
1994	ABATEMENTS: 1		AMOUNT:	50.00	

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes In Fund Balance
Trust Funds
Year ended June 30, 1993

	Balance July 1, 1992		Receipts			Disbursements		Balance June 30, 1993	
	Non- expendable	Expendable	Bequests and Contributions	Investment Income	Transfers In	Expenditures	Transfers Out	Non- expendable	Expendable
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cemetery funds:									
Charles Lawn	134,737	58,307	13,775	16,992				148,512	75,299
Forest Glen	560,388	274,871	14,156	71,888			77,000	574,544	269,759
Laurel Hill	219,235	221,424	11,450	37,996				230,685	259,420
Total cemetery funds	914,360	554,602	39,381	126,876			77,000	953,741	604,478
Hospital funds:									
Stephen Foster	3,872	28,482		2,764				3,872	31,246
Anne S. Grouard	75,000	935,453		86,303				75,000	1,021,756
Gilman L. Parker	35,000	1,863,084	40	156,436		144,467		35,000	1,875,093
Total hospital funds	113,872	2,827,019	40	245,503		144,467		113,872	2,928,095
Library funds:									
Appleton / Mansfield	11,000	20,699		2,661		1,600		11,000	21,760
Edward Appleton	5,000	10,021		1,283				5,000	11,304
R / M Babcock	3,598	1,595		443				3,598	2,038
Stephen Foster	12,000	14,948		2,301				12,000	17,249
Helen Symonds		1,479		126					1,605
Charles Torrey	1,000	1,307		197				1,000	1,504
Donald Tuttle	500	563		91				500	654
Sumner Noyes		11,553		972		5,406			7,119
James Rawstrom	2,505	96		195		905		1,613	278
Elaine and George Long	5,000	379		460				5,000	839
Barbara Hewitt	2,352	58	3,100	337				5,452	395
Roderick McKay			7,453	291					7,744
Total library funds	42,955	62,698	10,553	9,357		7,911		45,163	72,489

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Trust Funds
Year ended June 30, 1993

	Balance July 1, 1992		Receipts			Disbursements		Balance June 30, 1993	
	Non- expendable	Expendable	Bequests and Contributions	Investment Income	Transfers In	Expenditures	Transfers Out	Non- expendable	Expendable
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Scholarship funds:									
Kenneth Brown	1,000	1,778		237		25		1,000	1,990
Nathaniel Hill	1,500	410		163		100		1,500	473
No. Residents Association	11,370	3,106		1,151		2,400		11,370	1,857
Gilman L. Parker	5,000	2,062		603		600		5,000	2,065
Torre		5,500		470					5,970
Carl Sawyer	5,000	1,681		570		600		5,000	1,651
Hal Croft	2,917	294		274		400		2,917	168
Florence Nichols	16,680	541		1,471		800		16,680	1,212
Exemplary teacher award:									
Arnold Berger	6,856	945		662		1,200		6,856	407
Education loan fund:									
Winthrop Parker	8,604			244				8,848	
Total education funds									
	58,927	16,317		5,845		6,125		59,171	15,793
Elder services:									
Avis E. Schroeder	10,000	1,634		978		325		10,000	2,287
Conservation fund		884		49	3,700	289			4,344
Worker compensation fund		18,013	486,080	653		366,156			138,590
Group health Insurance fund		90,794				12,381			78,413
Municipal light pension fund		8,496,005		655,735		603,678	65,532		8,482,530
Total trust funds	\$ 1,140,114	\$ 12,067,966	\$ 536,054	\$ 1,044,996	\$ 3,700	\$ 1,141,332	\$ 142,532	\$ 1,181,947	\$ 12,327,019

GENERAL SERVICES DEPARTMENT

BOARD OF SELECTMEN

At the Annual Town Meeting in March, George Hines and Sally Hoyt were re-elected to three-year terms on the Board of Selectmen. To maintain continuity during the budget discussions, the Board did not re-organize until the start of the new fiscal year in July. At that time, George Hines was elected Chairman; Eugene Nigro became Vice Chairman; and Sally Hoyt was re-elected Secretary. Rounding out the Board's roster were Dan Ensminger and Bill Burditt.

Personnel

A long series of negotiations resulted in the Board's ratification of two union contracts in 1993. The contract between the Town and AFSCME Local 1703 Department of Public Works for the term July 1, 1992 through June 30, 1995. The three-year contract provides for 0%, 4%, and 4.5% salary increases. Justification for the 4% increase for FY94 was the significant buy back of past workers compensation practices which meets or exceeds the additional 1.5% over the Town-wide increase of 2.5% mandated for FY94.

The Reading Public Safety Dispatchers Union agreed to a contract with the Town of Reading for a term beginning July 1, 1993 and expiring June 30, 1994. Their contract calls for a 2 1/2% salary increase in FY94.

Following ratification of the Public Works contract, representatives of the Reading Public Library staff appeared before the Board of Selectmen to put a complaint on record. Although the Library staff recognized the reasons for the higher increase granted Public Works employees, the Library's expectation is for equal treatment.

The question of equity and fairness was also raised when the settlement reached with the Town's teachers resulted in pay raises above those granted to Town employees. The Board emphasized that, during the process of putting a Proposition 2 1/2 override on the ballot, it voted to communicate to the School Committee its intent to hold salary increases for FY94 to 2.5% and its hope that the School Committee would follow suit.

Board members, as liaisons to the various Boards, Committees, and Commissions, again learned first hand the efforts these volunteers extend to the Town of Reading. Regrettably, changes in work schedules, relocation, and time commitments resulted in a number of resignations during 1993. Among them were: Carol Edwards, Solid Waste Advisory Committee; Adrienne McMahon, Reading Housing Partnership; Thomas Stohlman, Community Planning and Development Commission; Donald Farnham, Cable TV Advisory Committee; Philip Doherty, Hazardous Waste Advisory Committee; Joseph Giordano, Recreation Committee; Joseph Dinan, Jr., Insurance Committee; Sharon Ofenstein, Historical Commission; Claire Brown, Council on Aging; Jim Beggan, Cable TV Advisory Committee; Irving Stackpole, Council on Aging; Michael Belmonte, Constable; Stephen Thomases, Solid Waste Advisory Committee; and William Albro, Jr., Finance Committee. Fortunately, the Town has many highly qualified candidates who willingly step forward when vacancies occur and many of the positions were quickly filled.,

Environmental Concerns

James Biller, Chairman of the Conservation Commission, met with the Board of Selectmen to update the Board on several issues of concern. Included were conservation easements and restrictions of Reading Rifle and Revolver Club property, an outreach program to get donations for conservation purposes, and separation of conservation land from the proposed new cemetery

An Ad Hoc Water Supply Protection Task Force was established in early spring to coordinate actions to review and, where appropriate, to implement the recommendations of the North Suburban Water Supply Protection Plan. The Task Force also established focus groups to concentrate on specific issues such as I-93 Containment, Public Land and Road Management, Hazardous Materials, Land Use, and Well/Water Supply. A final report from the Task Force will be presented early in the upcoming year.

At this writing, water restrictions resulting from the September 1992 gasoline spill on I 93 are still in effect. On the plus side however, Cumberland Gulf has paid the Town \$259,348.94 for all costs incurred and billed as of November 30, 1993.

Budget and Related Issues

In February, the Board of Selectmen approved placing on the Annual Town Meeting Warrant an override of Proposition 2 1/2 in the amount of \$2,500,000. During their discussion, amendments to reduce the tax lien, library hours, police salaries and fuel, and fire salaries were defeated. Amendments to reduce Dispatching, salary adjustments and benefits were approved resulting in a final override amount of \$2,410,512. The Board also voted to rescind the Rubbish Collection Disposal Fee effective in July if the override were to win voter approval at the March Town Meeting. All five members of the Board were very supportive of the override. As history tells us, the override was successful.

The Board of Selectmen held a Retreat on September 17 and 18 at the Senior Center. Friday's area of concentration was on Team Building among the various major participants in local government decision making and administration. The focus of Saturday's all-day meeting was on laying the groundwork for a Strategic Planning Process. Participants were asked to consider what factors they think will influence the operations of Reading government over the next three to five years and to rethink mission statements and important goals for long-range development. Feedback from the Retreat included the following statement, "There was clear evidence that Reading has managers and volunteers who are deeply committed to the welfare of Reading and its citizens."

Reading's Water & Sewer rates became effective on August 1, 1993. As recommended by the Water and Sewer Advisory Committee the rates were as follows: Water - \$1.68 per 100 cubic feet, with a minimum quarterly bill of \$8.40. Sewer - #5.06 per 100 cubic feet of water used, with a minimum quarterly bill of \$25.30.

Among the many budget concerns facing the Board, was the Education Reform Bill. In September, the Board of Selectmen, the School Committee and the Finance Committee met in a joint meeting to discuss the effect of the Bill on Town and School finances. Under the

Educational Reform Bill equal special education requirements have been established by the state including a foundation budget of \$5,500 per pupil. Therefore, Reading's taxpayers will be required to increase expenditures per pupil by approximately \$1,200 to meet state requirements.

Real Estate

The Town of Reading and the Homart Company agreed to terminate their Purchase and Sales agreement for the sale of the 35-acre former landfill site on Walkers Brook Drive. There was no financial impact to the Town or to Homart as a result of this action. The Town, by previous agreement, received all plans, drawings, engineering documents, and other data that Homart developed. Renamed the Reading Business Park, other options are being investigated for sale of this land.

Another long-term real estate venture came to closure with the Board's vote to approve the Certificate of Compliance for the School House Condominium Development according to the Purchase and Sales Agreement between the Town of Reading and H. A. Fafard & Sons Construction Company.

Requests for Proposals for the Bear Hill Nike Site were issued in February followed by the establishment of a 10-member Ad Hoc Bear Hill Evaluation Committee. The Committee's charge was to evaluate and rank the proposals made for the purchase of the Bear Hill property. The new committee held its first meeting on March 24. By April 13, the Board voted to accept the report of the Bear Hill Evaluation Committee as a Report of Progress and to begin discussions with Bear Hill Limited Partnership in Executive Sessions. The Board signed the Purchase and Sales Agreement and all related documents between the Town of Reading and Reading Bear Hill Limited Partnership on August 21.

After approving the sale of the Pearl Street School in accordance with previously submitted Request for Proposals, the Pearl Street School Evaluation Committee was established by the Board in May. The Committee was charged with evaluating and ranking the proposals made for the purchase of the Pearl Street School property. The evaluation was to be based on the Request for Proposals and on input received at public meetings held by the Ad Hoc Committee. In late June, the Board voted to reject the bid of Carriage Estates as being non-responsive to the Request for Proposals. A month later, the Pearl Street School Evaluation Committee appeared before the Board to report on the results of their four public meetings to evaluate the proposal of Pearl Street Associates, a joint venture between Longwood Senior Living and Wolf Construction Corporation. This proposal was supported by the Evaluation Committee by a vote of 8-0-0. Residents and neighbors were supportive of the concept of "Assisted Housing" and the Board of Selectmen unanimously approved the report of the Committee.

At a joint meeting the Board of Selectmen, the Finance Committee, Reading Municipal Light Department (RMLD) and RMLD Citizens Advisory Board reached a consensus that the proceeds of the sale of the RMLD facility on Haven Street would be used towards payment of the debt for the Light Department's new facility,

Community Issues

Parking, Traffic and Transportation, the Ice Rink, Rubbish Rules and Regulations, renaming of Elm Park, the Mineral Street Bridge, and the new Sign Bylaw were among the issues taken under advisement by the Board of Selectmen during 1993.

The Townwide Transportation Study identified 40 locations as construction projects, minor projects, those where policy decisions need to be made by the Board and those projects which had already been completed.

The status of improvements to South Street remained unresolved as 1993 came to a close. In 1992, Town Meeting voted to designate South Street as a scenic road and work went forward to design a roadway that would meet requirements and preserve as much of the character of the street as possible. The Board of Selectmen voted to remove an oak tree at 282 South Street in order to accomplish the necessary improvements of the street in accordance with the scenic road plans approved by CPDC. However, a group of neighbors filed a complaint in Middlesex Superior Court seeking to overturn approval of the project. A Motion to Dismiss the Complaint has been filed on behalf of the Selectmen and CPDC which remains to be heard.

In an effort to curb the high accident rate at the intersection of Lowell and Salem Streets, the Board voted to amend the Traffic Rules and Regulations to replace the yield sign on Lowell Street with a stop sign. Prescott Street westbound at West Street was designated a stop street. Also, during the year, refinements were made to the intersections of Hopkins and Main Streets and High, Bond and Lowell Streets.

On March 30, the Board approved the Policy on the Installation, Construction and Reconstruction of Curbs and Sidewalks. This policy provides guidance to the Board as Highway Commissioners and direction to the Community Planning and Development Commission and the Department of Public Works. Any variance from this policy requires the specific action of the Board of Selectmen.

In January, the three-year franchise renewal process began for Continental Cablevision. Under the guidance of Chairman Jim Guarante, the Cable TV Advisory Committee has reviewed the new laws. Under discussion is the need for upgraded equipment for the Selectmens' Meeting room, including lapel microphones. Another issue will be the quality of the equipment at the local studio.

Progress continued on the Ice Rink when the Board approved the awarding of the lease of the Haverhill Street Nike Base to the Reading Ice Arena Authority, Inc. In accordance with commitments made to Town Meeting, the Ice Rink Authority submitted the project to Site Plan Review by CPDC. The Commission approved the Authority's plans closely followed by hearings held by the Conservation Commission. The US Army Corp of Engineers completed tank removal and prepared the necessary plans, studies, and specifications for remediation work to be completed during the winter or spring of 1994.

Although fiscal constraints and the resulting program cutbacks have made 1993 a very challenging and difficult year, the Board of Selectmen thanks all the citizens of Reading for their support through these financially-troubled times and credits and congratulates staff and volunteers for making Town government in Reading a success.

In closing, the Board of Selectmen would like to extend to the 350th Anniversary Committee its support in achieving the Committee's goals for the upcoming festivities. The Board joins with the Committee and the residents of the Town in looking forward to 1994 and a splendid celebration of 350 years of progress.

TOWN CLERK

Elections

Reading's new Precincts became effective with the March 23, 1993 Local Election. Additionally, all voting was moved to the Hawkes Field House in an effort to accommodate the ever increasing number of voters, improve service to the voters, and and curtail costs. This Local Election saw 7,548 voters come to the polls which resulted in a 50.1% turnout - perhaps the largest vote in recent history for a local election.

It is safe to say that this large vote can be attributed to two factors: 1) the ballot contained a 2 1/2 Override Question; and 2) all Town Meeting Seats were on the ballot to accommodate the recent redistricting, which saw a substantial shift in precinct lines between Precinct 6, 7 and 8. All other Precincts incurred some changes, which resulted in approximately 2,000 residents being moved to a new precinct. The easement of movement from one precinct to another within the Field House was a tremendous benefit to those residents finding themselves in a new precinct. Most residents were happy with the new voting location once inside. Traffic in

the early morning hours created some problems, but ones that can be addressed and corrected in the future.

Reading passed its first override on a vote of 3,886 YES and 3523 NO votes.

Board of Registrars

Chairman C. Dewey Smith, and members Pearl E. Malphrus, Gloria Hulse and Town Clerk Catherine A. Quimby, in addition to certifying signatures for the local election, also certified over 1,000 signatures on various petitions for the November 1994 State Election. Special registration sessions were held prior to the Local Election with 230 new registered voters for 1993.

Census

As mandated by law, the Annual Town Census was conducted during the month of January. The census was conducted entirely by mail, with computer preprinted forms sent to 8,224 residences. Response was extremely high, as usual, causing only 455 voters to be dropped from the voting list. These voters were dropped after two additional attempts via the mail were completed.

Town Meeting

Annual Town Meeting in May, during three business sessions, adopted the Annual Budget for Fiscal Year 1994 in the amount of \$36,462.337. A Subsequent/Special Town Meeting held in November at two sessions, and addressed a 16 Article Warrant which included a major revision to the Sign Bylaw.

Vital Statistics and Licensing

During the calendar year January 1, 1993 through December 31, 1993 the following Vital Statistics were recorded in the Town Clerk's office:

Births - 247

Deaths - 187

Marriages - 147

During the same calendar year, 1568 dog licenses were issued. 87 dogs were reported as deceased and one kennel license was issued.

In July 222 owners of unlicensed dogs were notified via mail of their responsibility to license. Those that did not respond were issued "Non-Criminal Fine Citations" in the amount of \$25.00 prior to the Animal Control Officers pursuing further action in the Courts. Due to the rabies epidemic extra effort was expended to assure that all Reading Dogs were licensed.

A total of 467 Fish and Wildlife Licenses were issued during 1993. Of the \$8,260.35 collected only \$215.15 was retained by the Town.

Total receipts collect in the Clerk's Office for the calendar year 1993 amounted to \$40,547.66.

Fred VanMagness, Jr. once again volunteered hours during his summer break from Tufts University. He catalogued all deeds, old and new, in the Town Clerk's Vault and generated a computer printout of same. Additionally, he researched the Town Meeting Minutes and created a listing of all Statutes and Special Acts accepted by Reading Town Meeting. These two new "catalogues" are a tremendous resource for the Town Clerk's Office and will save staff endless hours of research.

High School Junior Michael Flynn manned our General Information Telephone and did general office work to earn some fifty hours for a Community Service Project. His presence was a great asset to the Clerk's Staff.

Phyllis Lamonica, a Principal Clerk in the Department of General Services, continued her battle with cancer. The battle was long and painful for her and her co-workers who offered support and prayers throughout her last few months. We were indeed saddened to learn of her death on January 31, 1994. She will be missed by all and remembered always for her courage and friendship.

TOWN COUNSEL

1993 was again a very busy year for Town Counsel with the legal affairs being of a very varied nature. However, real estate and land use matters did predominate, especially relating to the ease of the Haverhill Street Nike site, the sale of the Bear Hill Nike site and the sale of the Pearl Street School. In addition, there were several trials relating to the issuance or denial of special permits by the Board of Appeals, and several Conservation Commission cases went through lengthy mediation sessions and negotiations as to the Commission's powers to regulate the uses which may be made in buffer zone areas under the Town's Wetlands Bylaw.

Another area of contention was the new Senior Citizens Center with issues relating to construction difficulties, fire damage and the hotly debated question of the location of the restrooms. Further land use matters related to a challenge to the widening of South Street and the ongoing actions to remove certain billboards in the Town. Finally, the lengthy enforcement action regarding a boarding house in a residential district consumed substantial amounts of time, but ultimately a decision was rendered in favor of the Town upholding various earlier Court orders and agreements against the property owner.

The School Department generated numerous issues relating to renovations to the Joshua Eaton and Birch Meadow Schools, unsuccessful bidding challenges regarding portable classrooms and computers, several special education cases and numerous disciplinary actions ranging from student expulsions to teacher suspensions and discipline.

Financial issues also remained of paramount importance, ranging from budgetary concerns, the increasing number of local bankruptcy proceedings and ongoing negotiations to recoup monies expended to clean-up the Gulf tanker oil spill.

During 1993, H Theodore Cohen and Ronald C. Kaczynski were the principal attorneys from the firm servicing the Town, and they provided services to virtually every officer, board, department, commission and committee in the Town. From a legal point of a view, it was an exciting and rewarding year.

TOWN MANAGER

The Town of Reading was the recipient of the 1992 Environmental Service Award of the Massachusetts Associations of Conservation Commissions for its work on the gasoline spill. Those who were honored were Conservation Administrator Donald Nadeau, Chairman of the Conservation Commission Jim Biller, Fire Chief Donald Wood, and Public Works Director Ted McIntire.

In the area of sale of Town property, one bid in the amount of \$1.5 million was received for the sale of Bear Hill property and one qualified bid came in for the sale of the Pearl Street

School. The Bear Hill Property is under contract, and the Pearl Street School will be under contract in early 1994.

The official dedication and Open House of the Senior Center, housed in the former Central Fire Station, took place in March.

A \$2.4 million Override of Proposition 2 1/2 was approved by Reading voters in March, 1993, effective with the annual budget year beginning July, 1993. In June of 1993, the Governor approved and signed Senate Bill 1625 which allows the Town to bill the effect of the Prop 2 1/2 Override over all four quarters of the FY94 tax season, thus evening out the impact of the override over four quarters, rather than two.

The "Springfest" program at RMHS was a tremendous event. The outstanding attitude and cooperation in the part of students, teachers and staff, as well as cooperation from the Department of Public Works and other Town departments made this a very successful event. The Town Manager spent three hours working with the youngsters raking the leaves and mowing the lawns.

The regional Waste Oil Facility located at the DPW site, was dedicated. This is a regional facility for residents of Wakefield, Stoneham and Reading.

The Stage 2 Water Emergency which restricts the use of outdoor water use continued throughout the summer months, due to the aftermath of dealing with the September 30, 1992, gasoline spill.

Representatives of the Town, School and Boosters met to review issues related to replacing the Press Box at the football field.

In October the Town held an auction of surplus materials to help clear some storage areas, provide some useful items to Reading residents, and to bring a little bit of cash into the Town's coffers. Auctioneer Herb Perry, former Police Officer, did an excellent job on this event.

The monthly cable tv show, "Ask the Town Manager" premiered in October. This is a "call in" show that encourages residents to call in with their questions and concerns. Jerry Fiore is the host.

Town Manager Peter Hechenbleikner was selected to serve as a voting member of the Northeast Metropolitan Regional Vocational School District to vote on collective bargaining agreements.

Throughout the year many bids on services were received by the Town of Reading. Five bids, ranging from 25% - 50% discount, were received for office supplies. OPCO was the successful bidder with the 50% discount. The Rubbish Collection and Recycling bid came in at \$100,000 less than the previous year. Bids were also received and awarded for the regional Household Hazardous Waste Collection.

The Town of Reading was also recipient of grants throughout 1993. The Town received a grant in the amount of \$1.5 million for reconstructing the entire length of Route 129. A \$35,000 Tobacco Control Grant was also received due to the hard work of the Reading Health Department.

As Reading's ADA Coordinator, the Town Clerk took appropriate steps to start the process of compliance under the ACT. A "Reasonable Access Policy" has been adopted by the Board of

Selectmen; all employees have been properly notified of their rights and a grievance procedure has been established. A Workshop for all Department Heads was held on June 29, 1993. This Workshop was presented by Kathy Gips, Assistant Director for Community Services, Massachusetts Office on Disability. Ms. Gips acquainted the participants with what is expected of the community under Title II of the ADA. Reading's self-evaluation covering local public services, policies and practices and facilities is ongoing.

Personnel

The Finance Department administers personnel for the Town under the direction of the Town Manager, and administers all benefits for the School Department and the Town. Retiree and Light Department personnel issues are also handled by the Finance Department. An employee newsletter describing the availability through the Town of health insurance, deferred compensation, cafeteria benefits, disability insurance, sick leave bank, and family and medical leave was distributed to all employees.

New federal regulations for guaranteed Family and Medical Leave were posted at all work sites and were included in the revision of the Personnel Policies.

A Sick Leave Bank Committee consisting of delegates from member unions and non union Town Manager appointees established rules and regulations for the Sick Leave Bank. 61 employees joined the Bank on December 31, 1992, donating four days each, or a total of 1,773.6 hours. 289.1 hours had been distributed to an applicant through December 31, 1993. Members donated an additional two days each on December 31, 1993.

Personnel actions that took place in 1993 included the following:

- Susan Tapley was appointed as Animal Control Officer.
- Walter Howlett, the Building Inspector for Wakefield, was appointed as an alternate Building Inspector in Reading.
- Tamsen Almeida resigned to take a position as a Medical Social Worker at New England Memorial Hospital.
- Philip McCarthy was appointed as temporary Water Treatment Plant Operator.
- Francis Enos was appointed as part-time Dispatcher.
- Lisa Zanni was appointed as Secretary to the Finance Committee.
- Norman Perry was appointed as a Patrol Officer.
- Whitney Goetz was appointed to position of Outreach Worker.
- Stephen Kajander was appointed as Recreation Supervisor.
- Carol Decost was appointed as Administrative Assistant in the Human Services Department.
- Joseph Ciccotelli, Jr. and Philip McCarthy were appointed as Water Treatment Plant Operators.
- Paula Curren was appointed as a part time Nurse in the Health Division.
- John Whalen, Crew Master in Cemetery Division gave notice of his retirement.
- Fred Van Magness, Jr. completes a long term project in the Clerk's office - the listing of Town Meeting and Town acceptances of General Laws and Acts.
- David Lee was appointed as Business Supervisor in the Department of Public Works.
- Carolyn Walsh is appointed as a part time Clerk in the Community Development Department.
- Michael Green, Van Driver in Elder Services, resigned to go back to his former job.
- Robert Bugden was appointed Van Driver in the Elder Services Department.
- Don Stead, Firefighter retired.
- Mary Shaugnessy, Financial Analyst tenders her resignation.
- Robert Jutras was appointed as a Firefighter.
- Julie Consentino was appointed to the Financial Analyst position.

General Services Department

- Angela Doucette, a high school student, is hired for part time temporary help in the General Services Department.
- The Police Reserves Organization was desolved after considerable discussions as to its future.
- Non-union personnel and the Dispatchers received their 2.5% pay increase.
- Several Department Heads attended Total Quality Management training.
- Town officials attended a two day retreat at the Senior Center.

HOUSING AUTHORITY

The Reading Housing Authority is happy to announce that it has recently acquired three (3) additional units of family housing on Main Street. With this new acquisition the Authority currently operates 241 units of low-income housing: 80 units of elderly/handicapped housing at Frank D. Tanner Drive; 13 units of family housing: 6 at Waverly/Oakland Road, 4 at Parker/Pleasant Streets, and 3 at Summer/Main Street; 8 units of Housing for People with Special Needs at Bancroft Avenue; 4 elderly units at Schoolhouse condos; 136 rental assistance certificates and vouchers, which house people in private residences throughout the community and are supported by contracts through HUD's Section 8 Program and the Massachusetts Rental Voucher Program (MRVP).

The Reading Authority, as a member of a 4-Town consortium comprised of Melrose, Reading, Saugus, and Wakefield Housing Authorities is a forerunner in the Federal government's restructuring of the entitlement system. With the award of 100 vouchers from HUD, the four communities under the "Family Self-Sufficiency (FSS) Program" are working with governmental agencies, school systems, daycare providers and local business groups to coordinate housing, daycare, education, training and the necessary social service components which would enable families to become fully employed and not dependent on welfare assistance within 5-7 years. Ms. Barbara Zenn Rediker, LICSW, is the Program Coordinator that is working with community leaders for the necessary training, education, daycare and other support services necessary to enable families to achieve self-sufficiency. The FSS orientation sessions were held in March 1993 and the program is operational with over 16 families enrolled in the program and over 40 more in process. In order to insure its success locally, Ms. Rediker will be speaking with local groups and civic organizations to enlighten them about the program and how they can help in this new and exciting reform program.

The Board of Selectmen and the Housing Authority Board members have been working together on the inclusionary zoning for both the Pearl Street School and the Bear Hill sites. Although in preliminary stages, the Authority is excited about the new and varied housing opportunities that are possible with these linkage programs. The Board of Selectmen has promised their full support to the Authority as they negotiate with the developers for the mandated "inclusionary" housing units.

The recreation hall at Tanner Drive is still being used by the Oil Painting, Dance and Exercise classes sponsored by Reading Elder Services; Blood Pressure and Flu Clinics sponsored by Reading Health Department; weekly music by Downeast Revival every Wednesday night (all welcome); monthly music with Roaring Jelly, playing square and contra dance tunes, every second Tuesday of the month (all welcome); monthly social functions for Tannerville Club and Reading Singles Club; the annual Daughters of the American Revolution Dinner and the Mystic Valley Elder Services Annual Breakfast Meeting.

The Board and staff have been busy working on new and innovative housing opportunities. The focus for the upcoming year is to work with the local authorities, banks, developers and townspeople to assure access and a greater diversification of housing opportunities within the community for people of all income levels. This commitment of the Authority will provide and protect equal access to developments with the Town to diverse populations, while still maintaining the small town atmosphere of the Reading community. We look forward to meeting this challenge.

HUMAN SERVICES

The Department of Human Services includes the divisions of Health (including Weights and Measures), Elder Services, Veterans Services, Recreation, and Fuel Assistance. The Department is directed by Ruth Cogan whose responsibilities also include the operation of the Health Division.

In 1994, staff has become more proficient with the personal computers, making work more efficient and more professional in appearance. Money is saved by making flyers and pamphlets "camera ready" in house rather than paying for the service.

The Director of Human Services coordinates efforts at Thanksgiving and Christmas to help Reading's families. Efforts are made to work with other local agencies and clergy to minimize duplication of efforts. Through the generosity of 71 families, 23 church groups, 15 community groups and 10 businesses, 118 households received food baskets for Thanksgiving and food baskets with presents for Christmas. This is an increase of 5% from last year. These 118 households included 50 single mothers, 1 single father, 15 mentally retarded adults, and 178 children.

The Town provides the local intake service for fuel assistance. This program is for residents who require assistance in paying fuel and repair bills during the winter months. This year it has been handled by Ginger Butler who processed twelve new households (those who received fuel assistance last year receive their renewal application in the mail).

The Human Services Revolving Fund is a donation account dedicated to providing short term emergency relief to Reading residents with specific needs. In 1993 the monies were used as follows:

Rent	975.00
Heating fuel	213.85
Electricity	349.76
Medical	324.55
Telephone	401.14
Telephone installation	
Adopt-a-Kid/Family Programs	3225.17
(donations were specific for use)	
Total	<u>5489.47</u>

Donations received were as follows:

Arthur Hodgon	50.00
First Congregational Church	200.00
Reading Police	250.00
128 Ford Saab Volvo	1840.00
Reading Patrolman's Assoc	250.00
Texaco	175.00
Anonymous (for Adopt-a-Kid/Family)	1640.00
Total	4405.00

Elder Services

The Division of Elder Services provides services, activities and educational opportunities for Reading residents age 60 and over, and also works with the adult children of elders regarding related problems.

The outreach program focuses on crisis situations and critical needs or concerns of elders. Assistance includes case management, housing questions, intergenerational disputes, self neglect, loneliness, nursing home placement, eligibility screening for state and federal services, information and referral, resource development, and coordination with area medical and social service agencies. Assisting the adult children of elders is an important aspect of this program. The Outreach Worker made 1395 client contacts this past year.

The van transportation program serviced 43 new clients. The program provides an important service for senior citizens who no longer drive their own car, never did drive, or cannot afford "public" conveyances. Transportation, for a minimal donation, is offered for local shopping, medical appointments, occasional out-of-town trips to shopping malls, and to activities sponsored by Elder Services. The van made 8,011 one way trips this past year, traveling 16,741 miles.

The Shopping Assistance Program assisted 35 homebound persons who do not have the ability to do their own shopping. The client provides the shopping list and the monies to pay for the purchase of groceries and medicines. The Shopping Coordinator made 567 contacts to clients and volunteers. Eighteen volunteers made 630 client contacts this past year.

The daily nutrition program is provided through cooperation with Mystic Valley Elder Services, Inc. (MVES). They also provide assistance with information and referral, homemakers, home health aides, legal services, protective services, and respite care.

The weekday nutrition program is supervised by a meal site manager whose salary is paid by MVES. 6,402 meals were served in 1993. Socialization is an important component of the nutrition program.

The Meals on Wheels Coordinator oversees the delivery of a hot meal to a client's home. A pool of 44 volunteer drivers facilitate this program. A low of 43 participants at the beginning of the year dramatically increased to 61 participants at the end of the year. Clients are referred by Elder Services staff, medical personnel, MVES case managers, and/or concerned family members or neighbors.

The Coordinator of Volunteers organized opportunities for 7,303 volunteers who contributed 13,195 hours of community service. Examples of volunteers' efforts include: assisting citizens with income tax, distributing government surplus food, delivering Meals on Wheels, medical escorts, class instructors, office volunteers, gardeners, program leaders, "second harvest" distribution, daily assistance at the meal site, bingo and other recreation opportunities, shopping volunteers, Summerfest strawberry festival, hearing clinic receptionists, consumer complaint and Medicare assistance, Fix-It volunteers, Knitters who make garments for family shelters, retired musicians play at the monthly Jam Session. A Volunteer Reception recognized the contributions made by citizens of Reading for citizens of Reading. The reception was sponsored by a local organization.

Intergenerational projects continue to be an important teaching tool for cooperation among the generations. Students did yard work, snow shoveling and developed pen pal contacts with many Reading residents. Coordination of Scouting and Campfire groups yields approximately 60 children each month who make cards, tray favors and baked goods for the enjoyment of many elders.

Educational classes and activities are held at the Senior Center and the oil painting class at Tannerville. Teachers are paid directly by the students. The "Motion to Music" low impact exercise program, ceramics and oil painting classes continued from last year. The students' art

work is displayed at the Reading Public Library during the Spring. New classes in 1993 included family history, a writer's workshop and beginners country swing/line dancing. Informal instruction was offered in chess and pool.

New programs include the Book Nook, B & H, VCR films, women card game day, and wooden block project. The Reading Public Library began a cooperative program with the Senior Center, making available books for circulation in the second floor "Book Nook", staffed by volunteers. Educational VCR films are provided gratis by the Modern Talking Picture Services from St. Petersburg, Florida. Thursday afternoon is designated as "women's game day" in the Center's Card Room. A wooden block and toy project was begun by the Fix-It program men.

The Consumer Assistance program aids people who have consumer complaints. The program is backed by regional consumer assistance offices.

SHINE, Serving the Health Information Needs of Elders, is facilitated by a trained volunteer and two staff persons who assist people with Medicare and related health insurance questions.

The Cracker Barrel discussion group meets at the Senior Center Thursday mornings and features guest speakers and topics determined by the group.

The Division of Elder Services has a commitment to provide information to citizens enabling them to make decisions regarding their well being and quality of life. Programs have included: MBTA discount pass, tax exemption workshop, guardianship and conservatorship, health insurance information from Bay State and Blue Cross Blue Shield, Medicare insurance, Health Care Proxy workshops every other month, women's health issues in the 90's, breast health, Chinese "yin-yang" balance in life, camcorder class, coping with vision limitations, Senator Tisei elder issues forum, discussion of health care issues, travelogue on Chile, two part series on investments and mutual funds.

Many individuals and organizations have generously supported the Elder Services' agenda by providing monies, gifts and inkind services. Individuals and organizations have given hospital equipment, postage stamps for the "sunshine card" program, flowers, plants, books, clothing, food, dinners, knitting supplies, games, magazines, gift certificates, and VCR movies.

The Division of Elder Services has two revolving funds. The Shopping Assistance Revolving Fund received \$598.00. Expended on salary and travel reimbursement for the Shopping Coordinator totaled \$4,759.96. The Revolving Fund, received \$535.00 and expended \$1,072.26 for nutritional supplements, medicine, rent, utilities, furniture moving, and house repair.

The Senior Center Furnishings Fund received donations totaling \$2316.69 and expended \$4,380.07.

Additional revenues generated: Van rider: \$2,298.00; Classes: \$101.00.

Two staff changes occurred this year. Outreach Worker Tamsen Almeida resigned effective March 11, 1993, and the position was filled by Whitney Goetz who began May 10, 1993. Mike Green resigned as Van Driver September 3, 1993, and the position was filled by Robert Bugden who began October 5, 1993.

Loretta Spaulding completed a term with the Council on Aging and Mary Mundjer was appointed by the Selectmen. Irving Stackpole resigned from the Council and Sandra Trainor was appointed by the Selectmen to fill the unexpired term.

The Senior Center was relocated from the basement of the Pearl Street School to the old central Fire Station at 49 Pleasant Street in February, 1993. Rehabilitation of the building was accomplished through an EOCD Massachusetts Small Cities Program grant.

Health Division

The Board of Health continues in its mission to protect the health and well being of the citizens of Reading as well as protect the Town's environment from pollution and damage. The Division develops new programs and services to respond to new issues as they arise.

Substance Abuse is addressed by the Prevention Education Coordinator (PEC), a .6 position which is partially funded through the Drug Free School grant. The \$15,938.00 Drug Free School grant provides partial salary for the PEC, curricula for the schools and program/speaker monies.

Programs included a Family Wellness Night entitled "Healthy Choices/Healthy Lives" attended by approximately 500 people, the purchase and distribution of 300 copies of the book "Risky Times" through a donation from TASC and Stride-rite Shoes, a parent workshop by Freedom from Chemical Dependency and teacher training for 22 teachers.

The Peer Leader program continues its success with over 50 students applying for 11 available slots. These high school students received training on a variety of issues including team building and violence, suicide and eating disorders. They organized an AIDS Awareness Week at the high school, and taught classes at the elementary and middle school.

The substance Abuse Advisory Council is developing a formal mission statement and membership in preparation for the Selectmen's formation of this group as an official Council for the town.

Many programming costs are paid through the Prevention Education Revolving Fund which received donations in 1993 from the Reading Superior Officers, Young Women's League, Knights of Columbus, Arnold Berger, Junior Women's Club and other donations from individuals wishing to remain anonymous.

The Town was also the recipient of a \$35,150 grant from the Department of Public Health. The monies were raised from the 25 cent tax on cigarettes from the passage of Proposition 1. The grant began November 15 and is being used to increase the hours of existing staff, provide subsidized smoking cessation programs, and fund community education activities.

The PEC continues to organize after school seminars for 4th, 5th and 6th grade girls as well as 6th grade boys. Plans are underway to expand the program include fifth grade boys in 1994. There is a nominal fee for these volunteer programs which provide an opportunity to learn about and discuss issues concerning puberty.

The Public Health Nursing position was reinstated with a local Registered Nurse, Paula Curren, beginning in June. She has reinstated the service of providing free tuberculosis screening for residents (required for school and day care volunteers), communicable disease follow up and distribution of vaccine to local physicians. The influenza clinics were expanded to be Adult Immunization Clinics including pneumonia and tetanus shots. 1514 influenza, 124 pneumonia and 290 tetanus shots were administered - a threefold increase for pneumonia and 33% increase for influenza. Blood pressure clinics continue to be donated by the Visiting Nurse Association of Middlesex East and Winchester Visiting Nurse Association at senior living and recreation areas.

The Health Inspector and Director continue to carry out a comprehensive program of inspections totaling 728 in 1993. There were 547 food service, 78 housing inspections, 30 solid waste, 45 pool, 6 suntanning and 22 miscellaneous inspections. 79 burial permits were issued.

The office received 104 complaints including 32 housing, 30 solid waste, 24 restaurants, and 18 miscellaneous complaints ranging from odors to animals.

The Director was selected from a national field of candidates for a free three day training in Washington D.C. by the EPA on radon. An educational and training program is planned for this winter.

Contractual Services: The largest contractual service is mosquito control. The Town is part of the 19 member East Middlesex Mosquito Control Project which provides mosquito and wetland surveillance, larval and adult mosquito control, ditch maintenance and public education. Mosquito control populations in 1993 were generally below average in the summer; in early spring when populations exceeded nuisance levels. Eastern Equine Encephalitis was not a problem in Middlesex County this year. The wetland area off Haverhill Street had Bti granules applied to 205 acres in April as a larval control measure. Field crew using a truck mounted hydraulic sprayer and portable sprayers applied Bti to 4 acres of wetlands when high densities of larvae were found breeding in stagnant water. Adult mosquito control consisted of spraying targeted neighborhoods on three nights when survey traps in Reading indicated high populations of nuisance mosquitoes for a total of 4362 acres.

Two other contractual services are with Eastern Middlesex Human Services (EMHS) and East Middlesex Association for Retarded Citizens (EMARC). EMHS provides counseling services (mental health, mental retardation and substance abuse for children, adolescents, adults and elders who have limited financial resources. In FY93 this amounted to 1240 hours of clinical services for 99 clients. EMARC served 14 clients attending vocational skills training for individuals who are mentally retarded and then assists them in seeking and securing employment opportunities. This regional program was to Reading this year.

Dead animal pick up continued this year with 393 animals picked up on public ways, an increase of 71%!! This is due to the raccoon rabies epidemic which increased the number of raccoons which died of disease as well as the number killed by the local police in response to citizen concerns. The Health Division has worked with the Animal Control Officer and local veterinarians to address the local response to this issue of concern.

Weights and Measures: The Health Inspector also acts as the Sealer of Weights and Measures. In 1993 261 pumps and scales were sealed.

Revenue collected for FY93 was \$15,952.

Recreation

The Reading Recreation Division offers a variety of recreation and leisure time activities to all segments of the Town's population. The Recreation Revolving Account continued to fund all programs for 1993. The Recreation Committee, with nine members and three associate members, provided guidance to the division with its policy making decisions and approval of new programs. The Supervisor's position, .6 full time equivalent position, was filled by Steve Kajander. The Human Services/Health Director was the acting Recreation Supervisor September, 1992 - April, 1993.

Fall/Winter offerings for the 1993-1994 season included a new Challenger Basketball League, Reading Youth Basketball and Travel Team (A & B), Open Recreation at Hawkes Field House, the Middle school Ski Program with Bradford Ski Area, Tennis Clinics at Primetime Racquet & Fitness Club and Indoor Golf programs for juniors, adults and senior citizens at Ironwood in Woburn. To address the growing interest in youth Basketball, boys "B" travel teams for grades 6,7, & 8 were added. Girls Sunday League more than doubled in size from the previous year.

The Summer of 1993 was very successful. The Day Camp, located at the Coolidge Middle School, continued to offer instruction in Arts and crafts, Science and Nature, and Red Cross Swimming, along with field trips and special events. The Day Camp of "93" accommodated 110 more children than the previous summer, with continued expertise and quality of programming. A "Junior" version of the camp was also offered for children entering kindergarten with 80 participants. The Grant Municipal Pool offered Red Cross Swim Instruction in the morning and early afternoon, and open swim hours for children and families in the afternoon and evening. The Pool Pass program continued, saving frequent swimmers money from regular gate fee's.

Various clinics were run in conjunction with the Recreation Division and local athletic instructors with 15% of the clinic's gross revenue returned to the Revolving Fund to pay for the administrative costs. The clinics offered were baseball, soccer, basketball, tennis, wrestling, water tots, track and field, summer soccer, A new program, the Challenger Little League Baseball Team for special needs students, was extremely successful. Clinics were attended by more local students than ever before. Programs which were planned, yet not run due to insufficient registrations included Teen Golf, Adult Golf, Karate, and Birdwalks.

"Theater in the Green" for children on Wednesday afternoons and "A Touch of Class" for the community on Sunday evenings were again offered. Funding was secured through a grant from the Arts Council, local businesses and donations collected at the concerts. good weather allowed us to present all 8 Sunday concerts and all 7 Wednesday programs.

The Recreation Division includes services to the special needs population of Reading . A special needs coordinator is included in the Summer Camp staffing to address the needs of those campers. Three children were sent to Camp Hope, a camp offered through EMARC. In addition, the Spinning Wheels program provides programming throughout the school year, Reading's youth during the fall, winter and spring.

Veterans Services

Paul A. Farrell is the Veterans Agent for the Town, working an average of 14.5 hours per week. Veterans Services is governed by Chapter 115 of the General Laws. Veterans and his/her immediate family who are in need that qualify are eligible for benefits. Initial paper work is processed locally; final approval of benefits come from the Commissions of Veterans Services in Boston.

Additional Veterans Administration expenditures for FY93 for a Reading veteran population of approximately 2395 was \$133,133.00. These benefits were paid directly to recipients and/or their dependents by the Veterans Administration above and beyond the over 1,450,000 in benefits not through the Town's budget. \$27,292.27 was expended through the Town budget, 75% of which is reimbursed by the state. There were 329 active cases in 1993 with 57 current pending cases.

TOWN MEETING REPORTS

ANNUAL TOWN MEETING April 12, 1993 to May , 1993

Note: The following reports of actions taken on Articles in the Warrants for the Town Meetings are from the official records and indicate actions which bind the Town. The reader is referred to the official reports in the office of the Town Clerk.

ARTICLE 1 Annual Town Election - March 23, 1993 (Reported elsewhere in Town Meeting Reports under "Voting Results")

ARTICLE 2 Reports

To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Community Planning & Development Commission, Town Manager, and any other Boards or Special Committees. (See Reports on file in the Town Clerk's Office.)

ARTICLE 3 Instructional Motions

Instructions to the Town's representatives to the General Court - On motion of Daniel A. Ensminger it was voted that the Town instruct its representatives to the General Court to support an amendment to the FY'94 state budget to guarantee that cities and towns receive the full \$47 million growth in lottery revenues. Voted April 12, 1993

Instructions to the Town's representatives to the General Court - on motion of Daniel A. Ensminger it was voted that the Town instruct its representatives to the General Court to support legislation filed by the Massachusetts Municipal Association that would establish in state law a Local Roads Fund in order to ensure a fair and predictable share of state gas tax collections for distribution to cities and towns for use on local roads. Voted April 12, 1993

Improvements to Main and Washington Streets - On motion of Lynne A. Cassinari, Precinct 7, it was voted that the Board of Selectmen make improvements to Main and Washington Streets and that they will not close off Ash Street. Voted April 15, 1993

Override of the limits imposed by Proposition 2 1/2 - On motion of Daniel A. Ensminger it was voted to instruct the Board of Selectmen to petition and/or approve the filing of a petition to the Massachusetts General Court for legislation which would allow the Town of Reading to incorporate the \$2.4 million general override (of the limits imposed by Proposition 2 1/2) voted by the Town on March 23, 1993, into its preliminary tax commitment for fiscal year 1994. The Town presently uses the quarterly tax payment system that is allowed for in Chapter 59 Section 57C of the General Laws and accepted by the Town of Reading. Voted April 15, 1993

Local initiative procedure for an override of Proposition 2 1/2 - William C. Brown, Precinct 8, moved that the Board of Selectmen and/or the Bylaw Committee take all actions necessary to provide within the Town Bylaws or the Home Rule Charter a local initiative procedure for an override of Proposition 2 1/2. This motion was voted in the negative.

ARTICLE 4 - Authorization to pay unpaid bills - On motion of Willard J. Burditt, it was voted to indefinitely postpone the subject matter of Article 4. Voted April 12, 1993

ARTICLE 5 - Adopt the Capital Improvement Program - On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to adopt the Capital Improvement Program as provided for in Section 7-7 of the Reading Home Rule Charter. Voted April 12, 1993

ARTICLE 6 - Amend the Capital Improvement Program - On motion of Willard J. Burditt, it was voted indefinitely postpone the subject matter of Article 6. Voted April 12, 1993

ARTICLE 7 - Amend FY 1993 Budget - The subject matter of Article 7 was passed over. Voted April 12, 1993.

ARTICLE 8 - Approval of Land Takings - Washington/Main Streets - On motion of George V. Hines Article 8 was moved and voted in the negative. Under reconsideration of Article 8 on April 15, 1993 it was voted to authorize the Board of Selectmen to acquire all or any part of the following described parcels of land in fee or rights of easement therein by eminent domain under the provisions of Chapter 79 of the General Laws of the Commonwealth of Massachusetts, or to acquire said parcels of land or any part thereof in fee or rights of easement therein by gift, purchase, or otherwise, for the purpose of making improvements to the intersection of Main and Washington Streets, and to transfer from available funds the sum of \$5,000, and appropriate to the Board of Selectmen to pay for appraisals of said parcels and to pay for the acquisition of said parcels of land or rights of easement therein, or to be used for payment of land damages or other costs and expenses of such acquisitions, and to authorize the Board of Selectmen to enter into agreements with private parties or state and federal agencies for financial and other assistance in connection with such acquisition, including the use of Chapter 90 funds, and to do all other acts and things necessary and proper for carrying out the provision of this vote:

53.65 square feet of land believed to be owned by Joseph J. Dalelio, Jr. et al., Trustees of the Aunyx Realty Trust, of One Russett Lane, Melrose, MA 02176, being a portion of Board of Assessors' Jan. 1, 1991 Map 54, Plot 40, being bounded and described as follows:

Beginning at a point on the Westerly sideline of Main Street, said point being a point of curvature, thence running;
Southwesterly by a curve to the right having a radius of 20.71 feet a distance of 35.74 feet, to a point on the Northerly sideline of Washington Street;
Thence S83|-58'-20" E a distance of 20.71 feet to a point;
Thence N14|-54'-40" E a distance of 20.71 feet to the point of beginning of this description.

153.81 square feet of land believed to be owned by Charles C. and Doris R. Catalfamo of 5 Chapel Hill Drive, Reading, MA 01867, being a portion of Board of Assessors' Jan. 1, 1991 Map 55, Plot 20A, being bounded and described as follows:

Beginning at a point on the Easterly sideline of Main Street, said point being a point of curvature, thence running;
Southeasterly by a curve to the left having a radius of 30.73 feet a distance of 48.10 feet, to a point on the Northerly sideline of Washington Street;
Thence N75|-24'-50" W a distance of 10.73 feet to a stone bound;
Thence Northeasterly by a curve to the right having a radius of 20.00 feet a distance of 31.30 feet to a stone bound;
Thence N14|-54'-40" E a distance of 10.73 feet to the point of beginning of this description.

121.83 square feet of land believed to be owned by Socony Mobil Oil Co., Inc., of P.O. Box 290, Dallas, TX 75221, being a portion of Board of Assessors' Jan. 1, 1991 Map 55, Plot 21, being bounded and described as follows:

Beginning at a point along the easterly sideline of Main Street, said point being a point of curvature, thence running;

Northeasterly by a curve to the right having a radius of 31.23 feet a distance of 49.23 feet, to a point on the Southerly sideline of Washington Street;
Thence N75|-24'-50" W a distance of 11.23 feet to a stone bound;
Thence Southwesterly by a curve to the left having a radius of 20.00 feet a distance of 31.53 feet, to a stone bound;
Thence S14|-54'-40" W a distance of 11.23 feet to the point of beginning of this description.

2/3 vote required

132 voted in the affirmative

20 voted in the negative

Voted April 15, 1993

ARTICLE 9a - Transfer of land for Batchelder Field Cemetery - On motion of Daniel A. Ensminger it was voted to transfer the care, custody, management and control of the following described land or portions thereof, which is commonly known as Batchelder Field, from the School Committee and/or Board of Selectmen to the Board of Cemetery Trustees for cemetery purposes.

The land shown as a portion of Lot 1 on Town of Reading Board of Assessors' Map 227, Revised January 1, 1984, situated on the northerly side of Franklin Street, said land being shown as Parcel C on the plan of land entitled: "Plan of Land in Reading, Mass. Scale: 1" = 100' March 9, 1983" recorded at the Middlesex South District Registry of Deeds as Plan 295 of 1983. Said land is more particularly bounded and described as follows:

Beginning at a point on the north side of Franklin Street and by a curve along Franklin Street to the left, radius 1481.23' for a distance of 348.98' to a point, thence N26|-50'-48"E for a distance of 514.54' to a point, thence N61|-28'-29"E a distance of 243.05' to a point, thence N14|-50'-00"W a distance 238.70' to a point, thence S65°-39'-21"E a distance of 402.84' to an iron pipe, thence S12°-24'-50"W a distance of 338.05' to a drill hole, thence N63°-51'-20"W a distance of 157.11' to an iron pipe, thence S24°-24'-17"W a distance of 667.47' to point of beginning. Containing 310,773 square feet or 7.1344 acres. 129 voted in the affirmative

2/3 vote required

129 voted in the affirmative

5 voted in the negative

Voted April 12, 1993

ARTICLE 9b - Transfers of land for Batchelder Field Cemetery - On motion of Daniel A. Ensminger, it was voted to file a petition to the General Court for a special act or for leave of the General Court, pursuant to Articles 49 and 97 of the Articles of Amendment to the Massachusetts Constitution, or any other enabling authority, authorizing the Town to transfer the care, custody and control of all or any portion the following described land, which is commonly known as Batchelder Field, currently being held for conservation, recreation and water resource protection purposes to the Board of Cemetery Trustees; and transfer the care, custody and control of such land, subject, however, to the Board of Cemetery Trustees making

all necessary filings with the Reading Conservation Commission under all applicable State and local Wetlands Protection statutes and bylaws before performing any work on such land.

The land shown as a portion of Lot 1 on Town of Reading Board of Assessors' Map 227, Revised January 1, 1984, situated on the northerly side of Franklin Street, said land being shown as Parcel B on the plan of land entitled: "Plan of Land in Reading, Mass. Scale: 1" = 100' March 9, 1983" recorded at the Middlesex South District Registry of Deeds as Plan 295 of 1983. Said land is more particularly bounded and described as follows:

Beginning at an iron pipe at land shown on the aforesaid plan as of Alban G. & Mary C. Sheehan, thence N65°-39'-21"W a distance of 402.84' to a point, thence N14°-50'-00"W a distance of 26.24' to a point, thence N68°-40'-55"E a distance of 462.04' to a point, thence S64°-56'-40"E a distance of 22.44' to a point, thence S12°-24'-50"W a distance of 358.27' to point of beginning. Containing 80,604 +/- square feet or 1.85 acres.

2/3 vote required

126 voted in the affirmative

2 voted in the negative

Voted April 12, 1993

ARTICLE 10 - Zoning Map amendment to implement PRD-G - On motion of George V. Hines, it was voted to amend the Town of Reading Zoning Map to place a Planned Residential Development-General (PRD-G) Zoning overlay district on property at 89 Main Street designated as Parcels 8 and 24 on Board of Assessors Map 6 as revised through January 1, 1978.

2/3 vote required

135 voted in the affirmative

0 voted in the negative

Voted April 15, 1993

ARTICLE 11 - Street acceptances - Lila Lane, Verde Circle, Sanborn Lane, Thomas Drive, Fairchild Drive, Lindsay Lane, Ashley Place, Jessica Circle, Partridge Road, Duck Road, Old Farm Road, Haystack Road, Gateway Circle, Milepost Road, Riverside Drive, Chapel Hill Drive, Terrace Park, Fairview Avenue, Stone Well Road - On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Lila Lane**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as **Lila Lane**, and that the sum of \$34 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Verde Circle**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the

Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Verde Circle, and that the sum of \$5 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Sanborn Lane**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Sanborn Lane, and that the sum of \$23 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Thomas Drive**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Thomas Drive, and that the sum of \$9 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Fairchild Drive**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Fairchild Drive and that the sum of \$32 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Lindsay Lane**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Lindsay Lane, and that the sum of \$14 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was moved to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Ashley Place**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Ashley Place, and that the sum of \$12 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was moved to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Jessica Circle**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Jessica Circle, and that the sum of \$6 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Partridge Road**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Partridge Road, and that the sum of \$2 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent

domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Duck Road**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Duck road, and that the sum of \$14 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Old Farm Road**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Old Farm road, and that the sum of \$735.24 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Haystack Road**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Haystack Road, and that the sum of \$455.50 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Gateway Circle**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess

betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Gateway Circle, and that the sum of \$33 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Milepost Road**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Milepost Road, and that the sum of \$55 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Riverside Drive**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Riverside Drive, and that the sum of \$375.24 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Chapel Hill Drive**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Chapel Hill Drive, and that the sum of \$1658 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Terrace Park**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the

Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Terrace Park, and that the sum of \$470.50 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen and further

On motion of Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Fairview Avenue**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Fairview Avenue, and that the sum of \$23.38 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen.

2/3 vote required
128 voted in the affirmative
4 voted in the negative
Voted April 15, 1993

On motion by Sally M. Hoyt, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way of the following private way known as **Stone Well Road**, under the provision of law authorizing the assessment of betterments, such highway being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the office of the Town Clerk in accordance with the statutory requirements, and that the Town authorize the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift or otherwise, and to assess betterments therefor; and that the Town vote to accept the public way laid out by the Board of Selectmen as Stone Well Road, and that the sum of \$2 be raised from the tax levy and appropriated for the acquisition of said land or easement therein or payment of any eminent domain damages and for the construction of said way, said sum to be spent by and under the direction of the Board of Selectmen.

2/3 vote required
124 voted in the affirmative
3 voted in the negative
Voted April 15, 1993

ARTICLE 12 - Petition Article - level service funding of schools - On motion of Stephen W. Thomases, Precinct 8, it was voted to table the subject matter of Article 12. Voted April 15, 1993

ARTICLE 13 - Bond authorization - renovations/addition to Birch Meadow and/or Joshua Eaton Schools - On motion of Russell T. Graham, Precinct 8, it was voted to raise by

borrowing under Chapter 44, Section 7(3) and 7(3A), of the General Laws, Chapter 645 of the Acts of 1948 as amended, or any other enabling authority, the sum of \$6,346,465 for the purpose of constructing additions, remodeling, reconstructing and making extraordinary repairs to the Birch Meadow School on Arthur B. Lord Drive and to the Joshua Eaton School on Summer Avenue, including the costs of original furnishings and equipment, engineering and architectural fees, inspection fees, relocation costs, contingencies and related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of School Committee; that any maturities of an issue of bonds or notes authorized hereby may, to the extent permitted by law be arranged so that the amounts of principal and interest combined for the several years shall be as nearly equal as practicable in the opinion of the Town Treasurer and the Selectmen or in accordance with a schedule providing a more rapid amortization of principal; and to authorize the School Committee to file applications for a grant or grants to be used to defray all or any part of the cost of the project and to enter into all contracts and agreements as may be necessary to carry out the purposes of this vote.

2/3 vote required
137 voted in the affirmative
12 voted in the negative
Voted April 15, 1993

ARTICLE 14 - Bond authorization - portable building at Birch Meadow School - On motion of Matthew Cummings it was voted to indefinitely postpone the subject matter of Article 14. Voted April 15, 1993

ARTICLE 15 - Bond authorization - school roofs - Reading Memorial High School - On motion of Thomas J. Stohlman, Precinct 5, it was voted to raise by borrowing or from the tax levy or transfer from available funds, or otherwise, and appropriate for the purpose of repairing or replacing sections of the roof at Reading Memorial High School, 62 Oakland Road, Reading, Massachusetts, such appropriation to include all engineering fees and preparation costs required to complete the purpose of this Article, all monies to be expended under the direction of the Reading School Committee.

Under discussion of the above motion, Mr. Stohlman advised Town Meeting that the School Committee would ask that this Article be rescinded if the School Education Reform Bill passes. Voted April 15, 1993

ARTICLE 16 - Bond authorization - school track renovations - On motion of Matthew Cummings, Precinct 8, it was voted that the subject matter of Article 16 be indefinitely postponed. Voted May 3, 1993

ARTICLE 17 - Bond authorization - school gas conversion/boiler replacement - On motion of Matthew Cummings, Precinct 8, it was voted that the subject matter of Article 17 be indefinitely postponed. Voted May 3, 1993

ARTICLE 18 - Disposal of surplus property - On motion of Sally M. Hoyt, it was voted to authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property.

- 3 Police Cruisers
- 1 1982 Case Model W-20 Front End Loader
- 1 1980 Ford Backhoe Model 340 TBL

Voted May 3, 1993

ARTICLE 19 - FY 1994 Budget

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items A1 and A2 (Accounting Department). Funds are to be provided as follows:

Lines A1 and A2

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items B1 through B9 (Community Development). Funds are to be provided as follows:

Line B1

\$1,400 from Wetland Fees, with the remainder from Property taxes, State aid, and non-property tax local receipts.

Lines B2 - B9

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items C1 through C11 (Finance Development). Funds are to be provided as follows:

Lines C1 - C8 and C10 - C11

Property taxes, State aid, and non-property tax local receipts.

Line C9

\$600 from Wetland Fees, with the remainder from Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Willard J. Burditt, it was voted to amend Line C6 by adding \$3,000 and to reduce Line C3 by \$3,000.

ARTICLE 19 On motion of Robert I. Nordstrand, Precinct 8, it was moved to amend Line C6 by adding \$6,250 and to reduce Line C3 by \$6,250. This motion was voted in the negative.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items D1 through D13 (General Services Department). Funds are to be provided as follows:

Lines D1 - D13

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items E1 through E11 (Human Services Department). Funds are to be provided as follows:

Lines E1 - E11

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items F1 through F2 (Library Department). Funds are to be provided as follows:

Lines F1 - F2

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items G1 through G8 (Public Safety Department). Funds are to be provided as follows:

Lines G1 - G8

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Daniel A. Ensminger, it was voted to increase line item G2 by \$4,000 to \$161,986 and to reduce line item C3 by \$4,000.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items H15 through H17 (Public Works Department: Administration, Engineering, Highway & Equipment Maintenance, Parks/Forestry, and Building Maintenance) and line items H18 - (Street Lighting), H19 - (Rubbish Collection/Disposal), H20 - (Snow and Ice Control), H21-12 - (Cemeteries). Funds are to be provided as follows:

Lines H15 - H20

Property taxes, State aid, and non-property tax local receipts.

Line H21

\$53,000 Bequest Income and \$4,570 Sale of Lots with remainder from Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Francis P. Driscoll, Precinct 3, it was moved to amend H22 by an increase of \$2,100 so that H22 will read \$23,730. This motion was voted in the negative.

ARTICLE 19 On motion of Willard J. Burditt, it was voted to amend line item H16 by adding \$16,768 to Public Works Non-Personal expenses, and to reduce item C3, FinCom Reserve Fund, by that amount.

ARTICLE 19 On motion of Richard H. Coco, it was voted that the Town approve Fund). Funds are to be provided from Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, it was voted that the Town approve and appropriate \$15,580,970 for line item J1 (School Department). Funds are to be provided as follows:

Line J1

Property taxes, State aid, and non-property tax local receipts.

Matthew Cummings, Precinct 8 and Chairman of the School Committee, spoke to this motion.

ARTICLE 19 On motion of Richard Coco, it was voted that the Town approve and appropriate \$117,915 for line item J2 (Northeast Regional Vocational School District Assessment). Funds are to be provided as follows:

Line J2

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line item K1 (Debt Service). Funds are to be provided as follows:

Line K1

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items L1 through L7 (Employee Benefits). Funds are to be provided as follows:

Line L1

\$38,000 from Overlay Surplus

with the remainder of Lines L1 - L7

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items M1 through M4 (Water Department). Funds are to be provided as follows:

Line M1

\$229,184 from Water Surplus

with the remainder of Lines M1 - M4

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to approve and appropriate the Proposed FY1994 Budget as presented for line items N1 through N5 (Water Department). Funds are to be provided as follows:

Line N1

\$47,433 from Sewer Surplus

with the remainder of Lines N1 - N5

Property taxes, State aid, and non-property tax local receipts.

ARTICLE 19 On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to appropriate for the Proposed FY1994 Budget exclusive of previous years snow/ice, the sum of Thirty-Six Million Four Hundred Sixty-Two Thousand Three Hundred Thirty-Seven (\$36,462,337) Dollars, representing the total of all previously made motions under Article 19 of the 1993 Annual Town Meeting Warrant as amended; funds are to be provided as set forth in said previously made motions.

Voted May 3, 1993

ARTICLE 20 - Removal of Town Meeting members for non-attendance - On motion of Eugene R. Nigro, it was voted that the subject matter of Article 20 be indefinitely postponed. Voted May 3, 1993

SUBSEQUENT TOWN MEETING

November 8, 1993 to November 18, 1993

SPECIAL TOWN MEETING

November 15, 1993 to November 18, 1993

ARTICLE 1 Reports

To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Community Planning & Development Commission, Town Manager, and any other Boards or Special Committees. (See Reports on file in the Town Clerk's Office.)

ARTICLE 2 Instructional Motions

ARTICLE 2A Instruction to Selectmen to reconstruct South Street within present footprint - Edwin E. Cowart, Precinct 2, moved that: Whereas the Reading Town Meeting voted affirmatively to designate South Street a Scenic Road;

Further, where Reading Town Meeting voted overwhelmingly to petition the Massachusetts State Legislature to enact a Home Rule exempting South Street from reconstruction at standard minimum road widths to maintain the current footprint of South Street, and such legislation is pending in the Legislature;

through the enactment of this motion the Selectmen of the Town of Reading are hereby **instructed** to pursue the reconstruction of South Street within the present footprint using such means as are at their disposal.

Francis P. Driscoll, Precinct 3, asked permission of the Meeting for two citizens to speak. Walter Begonis, 289 South Street, and William Weimar, 286 South Street, addressed the Meeting.

Town Council H Theodore Cohen reviewed the status of the suit brought by the South Street abutters against the Town.

This motion was voted in the negative. Voted November 18, 1993

ARTICLE 2B Establish a Mineral Street Task Force - On motion of Thomas J. Stohlman, Precinct 5, it was voted that the Board of Selectmen establish a task force to advise them and Town Meeting on the future status of the Mineral Street Bridge and furthermore, that the Board of Selectmen seek the endorsement of Town Meeting for their proposed action on the issue.

Membership in the task force shall include representatives from: the Board of Selectmen, the Police Department, the Fire Department, the Town Engineer, the Community Planning and Development Commission, two representatives of the neighborhood, and any other group or persons the Selectmen deem appropriate. Voted November 18, 1993

ARTICLE 2C Appoint an Arts Center Task Force - On motion of Thomas J. Stohman, Precinct 5, it was voted that the Board of Selectmen appoint a task force to determine the potential of developing the public property on Haven Street currently being used for offices of the Reading Municipal Light Department into a community arts center.

Among other things, said task force shall examine the impact of such development on the Town of Reading and the downtown business district.

Membership in the task force shall include representatives from: the Board of Selectmen, Town Meeting, the Community Planning and Development Commission, the Chamber of Commerce, the Reading Association for the Fine and Performing Arts, the Reading Municipal Light Board and any other groups the Selectmen deem appropriate. Voted November 18, 1993.

ARTICLE 4A - Amendments to the Fiscal Year 1994 Municipal Budget - On motion of Richard H. Coco, Chairman of the Finance Committee, it was voted to ammend the following line items by \$136,705. Voted November 15, 1993

<u>TOWN OF READING BUDGET ADJUSTMENTS</u>					
A1	Acc't Pers. Services	\$2,312	E8	Recreation Pers. Serv.	\$447
B1	Conserv. Pers. Serv.	\$695	E10	Hum.Ser.Gen.Pers.Serv.	\$2,058
B3	Zoning Bd .Pers.Serv.	\$18	F1	Library Pers. Serv.	\$9,901
B6	Inspect. Pers. Serv.	\$1,340	G1	Police Pers. Serv.	\$61,270
B8	C.D. Gen. Pers. Serv.	\$1,498	G3	An. Cont. Pers. Serv.	\$4,984
C1	Fincom Pers. Serv.	\$26	G5	Fire Pers. Serv.	\$84,725
C4	Assess. Pers. Serv.	\$1,557	G7	P.S. Gen. Pers. Serv.	\$4,278
C8	Data Processing	\$7,390	G8	P.S. Gen. Expenses	\$1,800
C10	Fin. Gen. Pers. Serv.	\$6,194	H15	DPW Pers. Serv.	\$23,417
D2	Twn. Mgr. Pers. Serv.	\$1,618	H16	DPW Expenses	\$6,700
D3	Twn. Mgr. Expenses	\$10,000	H21	Cem. Pers. Serv.	\$4,239
D5	Labor Counsel	\$5,000	H22	Cemetery Expenses	\$4,100 (\$2,000 from sale of lots)
D7	Twn. Clerk Pers. Serv.	\$808	I1	Salary Adj. Fund	(\$156,975)
D9	Elect. Pers. Serv.	\$7,202	J1	School Department	\$213,314
D10	Elect. Expenses	\$5,450	J2	Voke School Assess.	\$2,225
D11	Casualty Insurance	(\$50,000)	L4	Group Health/Life	\$45,000 from Ins Trust
D12	Gen. Serv. Pers. Serv.	\$2,296	M1	Water Pers. Serv.	\$11,304 (\$193,261 from water res*)
E1	Health Pers. Serv.	\$677	N1	Sewer Pers. Serv.	\$3,603 (\$52,000 from sewer res.)
E2	Health Expenses	\$2,500	N2	Sewer Expenses	(\$471,589)
E3	Eld. Serv. Pers. Serv.	\$1,724			
E5	Veterans Pers. Serv.	\$189		Total	(\$136,705)
*To be used against prior votes					

Town Manager Peter I. Hechenbleikner spoke to each proposal, outlining the reasons for the

amendment . He noted that all salary lines reflect an increase of 2 1/2% as voted under Proposition 2 1/2 in March 1993. He advised that \$10,000 under D2-Town Manager Expense would be earmarked to cover the Town's expenses for the 350th Celebration in May/June 1994.

ARTICLE 4B On motion of Richard H. Coco it was voted to appropriate from available funds (pursuant to Chapter 33 of the Acts of 1991) the sum of Two Hundred Sixty-Six Thousand Six Hundred and One Dollars (\$266,601.00) for highway projects in accordance with Chapter 90, Massachusetts General Laws. Voted November 15, 1993

ARTICLE 5 - Rescinding of bond authorization - school roofs - Reading Memorial High School - On motion of Daniel A. Ensminger it was voted to rescind all of the \$70,000 bond authorization made for the purpose of repairing or replacing sections of the roof of Reading Memorial High School pursuant to the vote taken under Article 15 of the 1993 Annual Town Meeting Warrant and that the Town vote to rescind \$1,000 of the remaining bond authorization voted for the purpose of repairing or replacing sections of the roof of Reading Memorial High School pursuant to the vote taken under Article 5 of the 1992 Subsequent Town Meeting Warrant. Voted November 15, 1993

ARTICLE 6 - Bond authorization - sewer systems and sewer facilities on portions of Larch Lane - On motion of Daniel A. Ensminger, it was voted that the Town transfer from Sewer Surplus and appropriate \$8000 for the purpose of constructing a sanitary sewer system and sewer facilities on portions of Larch Lane; such sum to be expended by and under the direction of the Board of Selectmen. Voted November 15, 1993

ARTICLE 7 - Quinn Bill - On motion of Willard J. Burditt, it was voted to accept the provisions of Massachusetts General Laws Chapter 41, Section 108L (Quinn Bill). Voted November 15, 1993

ARTICLE 8 - Delete Section 5.11 of the General Bylaws - On motion of George V. Hines, it was voted to indefinitely postpone Article 8. Voted November 15, 1993

ARTICLE 9 - Amend Sections 5.1.6.3. and 5.7.16 on the General Bylaws - On motion of George V. Hines, it was voted to indefinitely postpone Article 9. Voted November 15, 1993

ARTICLE 10 - Amend Section 5.5.4.1. of the General Bylaws - On motion of Sally M. Hoyt, it was voted to amend the General Bylaws of the Town of Reading, Section 5.5.4.1, by inserting the phrase "Town Meeting," after the words "authorized by" so that Section 5.5.4.1 will read as follows:

"5.5.4.1 No person shall gamble or keep, use or have in his possession any spiritous or intoxicating liquor in any building or room owned or occupied by the Town, except as otherwise authorized by Town Meeting, special statute or general laws." Voted November 15, 1993

ARTICLE 11 - Authorization to serve beer and wine - On motion of Sally M. Hoyt, it was voted pursuant to Reading General Bylaws, Section 5.5.4.1., as amended by vote taken under Article 10 of this Town Meeting, that the 350th Steering Committee is hereby authorized to serve beer and wine at the Grand Ball scheduled to be held at Hawkes Field House, June 3, 1994. Voted November 15, 1993

ARTICLE 12 - Addition to description of a PRD-M district - On motion of Daniel A. Ensminger it was voted to amend Section 4.10.1 of the Zoning By-laws of the Town of Reading by adding the following sentence to the description of a PRD-M district:

"There may be included in a PRD-M Zoning Overlay District privately owned property which was not former municipally owned property provided that any such property can only be used for the purposes of providing access to, drainage control from or open space recreational uses for a contiguous parcel or parcels of property which otherwise complies in all respects for development as a PRD-M."

The description of a PRD-M in Section 4.10.1. shall then read as follows:

"PRD-M: Planned Residential Development on current or former municipally owned properties. There may be included in a PRD-M Zoning Overlay District privately owned property which was not former municipally owned property provided that any such property can only be used for the purposes of providing access to, drainage control from or open space recreational uses for a contiguous parcel or parcels of property which otherwise complies in all respects for development as a PRD-M."

2/3 vote required
81 voted in the affirmative
40 voted in the negative
voted November 15, 1993

ARTICLE 13 - Amend the Reading Zoning Map - 168 Hopkins Street - On motion of Daniel A. Ensminger, it was voted to amend the Reading Zoning Map to include within the Planned Residential Development PRD-M overlay district established under Article 13 of the Warrant for the 1989 Annual Town Meeting as the same was renamed by vote under Article 30 of the Warrant for the November, 1992 Subsequent Town Meeting, the land known as 168 Hopkins Street and shown as Plot 50 on Reading Board of Assessors' Map 13, Rev. Jan. 1, 1986, currently believed to be owned by Summit Towers Company.

2/3 vote required
86 voted in the affirmative
35 voted in the negative
Voted November 15, 1993

ARTICLE 14 - Amend the Reading Zoning Map - 64 Bay State Road - On motion of Thomas C. Baillie, Precinct 7, it was voted to amend the Reading Zoning Map by applying a General Planned Residential Development (PRD-G) overlay zoning district to the property known as 64 Bay State Road and shown as Plots 7, 8 and 9 on Reading Board of Assessors' Map 95, Rev. Jan. 1, 1983, currently believed to be owned by Robert Keegan.

2/3 vote required
127 voted in the affirmative
1 voted in the negative
Voted November 18, 1993

ARTICLE 15 - Amend the Reading Zoning Map - 59 Forest Street - On motion of Thomas C. Baillie, Precinct 7, it was voted to amend the Reading Zoning Map by applying a General Planned Residential Development (PRD-G) overlay zoning district to the property known as 59 Forest Street, and shown as Plot 15 on Reading Board of Assessors' Map 156, Rev. Jan. 1, 1981, currently believed to be owned by Vincent Bruzzese.

2/3 vote required
126 voted in the affirmative
0 voted in the negative
Voted November 18, 1993

ARTICLE 16 - Amend the Zoning Bylaws "Signs" - On motion of Thomas C. Baillie, Precinct 7, it was voted to amend the Zoning Bylaws of the Town of Reading by deleting Section 6.2., "Signs," thereof in its entirety and by substituting in its place the following:

6.2. SIGNS

6.2.1. General Provisions:

6.2.1.1. Purpose: The purpose of this section is:

- a. To encourage the effective use of signs as a means of communication in the Town,
- b. To maintain and enhance the quality of the physical and visual environment as essential components of the Town's character and identity and of the Town's ability to attract and retain appropriate economic activity,
- c. To improve traffic, pedestrian, and public safety,
- d. To minimize possible adverse affects of signs on nearby public and private properties,
- e. To enable fair, consistent, and effective enforcement of the provisions of Section 6.2.

6.2.1.2. Applicability: A sign may be erected, placed, established, painted, created, or maintained only in conformity with the provisions of this Section.

6.2.1.3. Definitions: For the purposes of Section 6.2., the following terms shall have the meanings hereby assigned to them:

- a. **Area Identification Sign:** a sign, located at the site entrance(s), identifying a common area containing a group of structures, or a single structure containing several uses.
- b. **Banner or Pennant:** any sign of lightweight fabric or similar material that is mounted or affixed at one or more edges, except that the Flags of the United States of America, the Commonwealth of Massachusetts, the Town of Reading, and any other Federally tax-exempt organization shall not be considered to be banners if displayed in a noncommercial manner; any flag otherwise displayed or any other flag displayed on a nonresidential lot shall be construed to be a banner.
- c. **Beacon:** a stationary or revolving light, not primarily illuminating a sign, which flashes or projects illumination, single color or multi-colored, in any manner which is intended to attract or divert attention, except any such fixture which is required by the Federal Aviation Administration or a similar agency and is installed and operated under the safety regulations of such agency
- d. **Bulletin Board:** any sign erected by a charitable, educational, or religious institution or a public body on its property for purposes of announcing events which are held on the premises, and contains no commercial information.
- e. **Changeable Copy Sign/Reader Board:** a sign or portion thereof with characters, letters, or illustrations that can be changed or rearranged without altering the face or surface of the

sign or signboard; a sign on which the message changes more than eight times per day shall be considered an animated sign and not a changeable copy sign; a sign on which the only copy that changes is an electronic or mechanical indication of time or temperature shall be considered a "time and temperature" portion of a sign and not a changeable copy sign.

f. Commercial Message: any sign wording, logo, or other representation that directly or indirectly names, advertises, or calls attention to a business, product, service, sale, or sales event or other commercial activity.

g. Joint Identification Sign: a sign which serves as common or collective identification for a group of persons or businesses operating on the same lot and which contains no advertising or promotional information.

h. Marquee Sign: any sign attached to or made part of a marquee, that is, any permanent canopy or structure projecting beyond and extending along a building wall.

i. Off-Premises Sign: any sign which directs attention to a business, commodity, service, entertainment, attraction, or other commercial activity which is sold, offered, or existing elsewhere than upon the same lot on which such sign is located, including any outdoor advertising sign ("billboard") on which space is leased or rented for the purpose of conveying a commercial or noncommercial message.

j. Portable Sign: any sign not permanently attached to the ground or any permanent structure, or a sign designed to be transported in any way including:

- signs converted to "A" or "T" frames;
- menu and sandwich-board signs;
- balloons or blimps used as signs;
- movable poster or panel signs;
- umbrellas containing any commercial message; or
- signs attached to or painted on vehicles travelling or parked on, or visible from, any public right-of-way, unless such vehicle is used in the normal day-to-day operation of a business.

k. Sign Area: the area contained entirely within the signboard (the flat surface of durable material upon which letters or other graphic content of a sign is displayed) or if no signboard is present the area contained entirely within the smallest square, circle, triangle, or rectangle which completely encloses the outer extremities of all graphic material of a sign.

l. Sign Height: the distance from the base of the sign at normal grade to the top of the highest attached component of the sign or sign structure; normal grade shall be construed to be the lower of (1) existing grade prior to construction, or (2) the newly established grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purpose of locating the sign; in cases in which the normal grade cannot be reasonably determined, sign height shall be computed on the assumption that the elevation of the nearest point of the crown of the public street along which the lot has frontage or the grade of the land at the principal entrance to the principal structure on the lot, whichever is lower.

m. Temporary Sign: any sign which is used temporarily, relates to events of a temporary nature, or is not permanently mounted.

6.2.2. Signs in Any Zoning District:

Signs for which no permit is required are identified in Table 6.2.3 and Section 6.2.2.5.

No private sign shall be installed or placed on public property, except by express permission of the Town or as otherwise allowed herein.

6.2.2.2. Removal of Defunct Signs:

In the event a business, other than a seasonal business, ceases operations for a period of time in excess of thirty days, the sign owner or lessee, or the property owner, shall immediately remove any identification or advertising of said business or any product or service sold thereby. If the sign conforms to the provisions of this Section, and if a permit has been requested within said thirty-day period for altering the same sign in conformity with this Section to identify a new business in the same location, such alteration shall be allowed. Changes in legend on any directory sign shall be exempt from the provisions of this paragraph.

6.2.2.3. Nonconforming Signs:

All nonconforming signs shall be removed or shall be altered so as to conform with the following provisions, whichever occurs sooner:

- a. When the nature of the business changes and the sign is changed or modified in shape, size, or legend; or
- b. When the name of the business changes and the sign is changed or modified in shape, size, or legend; or
- c. July 1, 1994 for any temporary sign or nonconforming temporary or permanent window sign; or
- d. July 1, 2000 for any internally illuminated sign which does not have an opaque background; or
- e. July 1, 2000 for any sign which is in excess of the number of signs allowed per business or per lot; or
- f. July 1, 2005 for any nonconforming permanent sign which had an original installed cost of \$10,000 or less; or
- g. July 1, 2010 for any nonconforming permanent sign which had an original installed cost of more than \$10,000.

A nonconforming sign may not be enlarged or altered in any way which would increase its nonconformity. Should any nonconforming sign be damaged by any means to an extent of more than fifty percent of its replacement cost at the time of damage, it shall not be reconstructed except in conformity with the provisions of this Section.

6.2.2.4. Prohibited Signs:

The following signs are prohibited in any zoning district::

- a. Signs which interfere with traffic or pedestrian safety, including any which may obstruct or interfere with traffic or pedestrian visibility or movement at any intersection or into or out of

any property, or which by reason of position, shape, or color may interfere with, may obstruct the view of, or be confused with any authorized traffic sign, signal, or device; or which makes use of the words "STOP", "LOOK", "DANGER", or any other word, phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse motorists or pedestrians.

b. Signs placed or painted on any tree (other than street address), rock (other than street address), utility pole (other than yard sale sign), traffic safety sign, or similar fixture; painted on any building wall, bench, pavement, parking bumper or curb (other than a "Reserved" marking), or other similar outdoor surface.

c. Internally illuminated signs in a Business-B Zoning District, internally illuminated signs without opaque background or signboard in any other zoning district; signs which contain a beacon of any type; which contain a spot light providing direct illumination to the public; which flash, revolve, rotate, move, or blink, or which fluctuate in light intensity; animated signs, that is, which use lighting to depict action or to create an illusion of movement or a special effect or scene; neon or similar signs except as displayed on the inside of windows subject to the provisions of Paragraph 6.2.3.2.d.

d. Banners (except as a temporary sign as specified in Paragraph 6.2.3.2.i below), pennants, off-premises signs, portable signs, roof signs extending above the parapet or ridgeline of a structure, or strings of lights not permanently mounted to a rigid background, of any type, except as provided in Subsection 6.2.2.5.e.

e. Signs located on any portion of a lot except a Front Yard or a Side Yard directly abutting a public street.

f. Signs which do not meet and are not maintained to meet the provisions of this Section and all applicable building, wiring, health, and safety codes; or which are not neatly and legibly lettered.

6.2.2.5. Exempt Signs:

The following signs are exempt from this Section 6.2 and may be installed without permit, provided that the following is complied with:

a. Authorized signs installed by the Town of Reading or the Commonwealth of Massachusetts, or any agency thereof, or with the express written permission thereof, for the purposes of traffic control or traffic or pedestrian safety or convenience, identification of public facilities or streets, or for direction to same; public notices and warnings required by and erected by Town, State, or Federal Government agencies.

b. Directional signs; building markers.

c. Political signs on private properties or vehicles only, provided that such sign shall not exceed six square feet in sign area, shall not be placed in such location as to constitute a traffic or pedestrian safety hazard, and shall not be displayed for more than forty-two days prior to the appropriate election or more than two days following such election.

d. Signs for churches and other Federally tax-exempt institutions.

e. Holiday lights and decorations which contain no commercial messages and which are displayed during the appropriate season.

- f. Works of art which contain no commercial messages.
- g. Fuel pump information signs, only as required by State law, are allowed and shall not affect the computation of allowable number of signs or aggregate sign size on a property.
- h. Any sign within a structure, not attached to any window or door, which is not visible from other properties or from any street right-of-way.
- i. Identification Signs, showing resident's name, street address and/or name of a lawful home occupation taking place on the premises.
- j. Construction Signs, identifying contractors while doing construction work on a property .
- k. Temporary Subdivision Sales Signs and permanent Subdivision Identification Signs as approved in connection with the Definitive Plans for such subdivision and located at the principal entrance to the subdivision in an acceptable easement, not within any street right-of-way or access easement.
- l. Real Estate Sales Signs, including placards showing the words "Sold" or "Sale Pending" or similar not exceeding one-third the size of the sales sign.
- m. Temporary Open House signs, not exceeding four square feet each, may be placed at a rate of one per agency per intersection per property and one on the open house property.
- n. Garage/Yard Sale Signs, limited to one sign located on the property on which the garage/yard sale is taking place and one at each of no more than two intersections of public streets.

Table 6.2.3. Signs Permitted According to Zoning District

Type	Permit Required	Max.	Max.	Setbacks:		Maximum Number
		Sign	Sign	Front	Side	
		Area (sq ft)	Height (ft)	(ft)	(ft)	
<u>All Zoning Districts</u>						
1. Personal Message	N	4	6	n/a	20	1/lot
2. Identification	N	1	6(A)	n/a	n/a	1/lot
3. Construction	N	16(B)	n/a	n/a	20	n/a
4. Subdivision Sales	(C)	48	n/a	n/a	n/a	1/subdiv.
5. Subdivision	(C)	24	n/a	n/a	n/a	1/subdiv.
6. Real Estate Sales	N	8	6	n/a	20	1/lot
7. Temp. Open House	N	4	n/a	n/a	20	1/agency per lot
8. Garage/Yard Sale	N	4	n/a	n/a	20	1/lot
<u>Business-A, Business-C, and Industrial Zoning Districts:</u>						
9. Free-Standing	Y	50(D)	20	0	20	1/lot
10. Wall	Y	2/4E	(A)	49	10	1/business
11. Projecting	Y	8	(A)	46	10	1/business
<u>Business-B Zoning Districts:</u>						
12. Wall	Y	2(F)	(A)	0	0	1/business
13. Projecting	Y	8	(A)	-4	0	1/business

NOTES:

(A) No portion of such sign shall extend higher than the bottom of the sills of the windows of the second floor of a building or higher than the lowest portion of the eaves or, in the case of a gabled wall, no higher than a line equal in height to the lowest portion of the lower eave of any adjoining building wall, whichever of the above is lowest.

(B) Aggregate sign area of all applicable signs.

(C) Only as shown in Definitive Subdivision Plans as approved by the Community Planning and Development Commission consistent with Paragraph 6.2.1.1.

(D) May not be larger than 75 square feet if more than one business occupies the lot.

Table 6.2.3. continued

additional requirements by type listed in Table 6.2.3.

1. Displayed for not more than 14 days
2. May display resident's name, address, name of home occupation
3. Free-standing only; to be removed prior to Occupancy Permit
4. Free-standing only; to be removed prior to Occupancy Permit for the last house in the subdivision
5. Free-standing only, at principal entrance to subdivision
6. Free-standing only; to be removed by 14th day after transfer of property
7. Plus 4 total directional/agency/event, one per intersection; displayed only from 9:00AM to 6:00PM on day of event
8. Plus up to two directional signs/event; displayed only from 6:00PM on day before event to 6:00PM on day of event
9. Not more than two sign faces; 0' side setback on corner lots
10. Parallel mounting on building wall only; no portion may project more than twelve inches from building wall; lesser front setback permitted for legally nonconforming buildings
11. Perpendicular to building wall; no portion may project more than 4 feet from building; 10 feet minimum clearance above ground; no exposed guy-wires or turnbuckles
12. Parallel mounting on building wall only; no portion may project more than six inches from building wall
13. Perpendicular to building wall; no portion may project more than 4 feet from building; 10 feet minimum clearance above ground; no exposed guy-wires or turnbuckles

(E)If the minimum distance from the building wall on which the sign is mounted is less than 100 feet from the centerline of the street which the sign faces, the maximum sign area shall be equal to 2 square feet per linear foot of said wall occupied by the establishment to which the sign relates; if such distance is more than 100 feet, maximum sign area shall be equal to 4 square feet per linear foot of said wall so occupied.

(F)No wall sign for any non-residential establishment shall exceed a sign area equal to 2 square feet per linear footage of length of the front wall of the building occupied by the establishment to which the sign relates.

6.2.3. Signs by Zoning District:

Signs are allowed or permitted in each Zoning District only as specified in Table 6.2.3. and as follows:

6.2.3.1. Signs in Residential Districts:

Except for identification signs (6.2.2.5.i.) or signs allowed in Subsection 6.2.3.1.1., no sign in any Residential Zoning District shall be illuminated in any manner. Decorative non-commercial banners or flags displayed on residential lots shall not be construed as signs for purposes of this By-Law. In connection with any Special Permit to Construct a Planned Residential Development (PRD) granted in accordance with Section 4.10. hereof, the Community Planning and Development Commission may allow modifications to any provision of this Section which is not inconsistent with the Purposes of this Section as specified in Subsection 6.2.1.1.

6.2.3.1.1. Business or Commercial Signs:

Legal nonconforming business or commercial operations in any residential zoning district shall be permitted only such signs as are permitted in a Business-B Zoning District, as specified in Subsection 6.2.3.2.2., except that such signs shall be set back a minimum of twenty feet from any other lot and shall not be illuminated except during hours of operation.

6.2.3.2. Signs in Business and Industrial Zoning Districts:

In addition to the requirements of Table 6.2.3., the following signs are allowed in all Business and Industrial Zoning Districts:

a. Signs in connection with legal nonconforming residential uses in these districts shall comply with the provisions, and be subject to the exemptions allowed, in Subsection 6.2.3.1. above.

b. Without sign permit, retractable opaque cloth awnings may contain letters up to four inches in height stating only the name of the business; such lettering shall not count toward allowed sign area. All other awnings or canopies with lettering or graphics shall require a sign permit and count as part of allowed sign area, provided that such has a minimum clearance of seven feet for retractable and ten feet for fixed awnings or canopies between the lowest point thereof and the ground or sidewalk and provided that they are not illuminated in such a way that the light from such illumination is visible through the canopy or awning.

c. Bulletin boards are allowed, provided that no free-standing or wall-mounted bulletin board may exceed twelve square feet in size.

d. Temporary and permanent signs are allowed to be attached to the inside or outside of the glass surface of a window, subject to the following:

(1) The aggregate total sign area of all permanent and temporary signs attached to a window shall not exceed one-half of the transparent area of the window;

(2) Permanent signs shall be of a durable material, such as wood, metal, plastic, neon tubes, decals, or paint, and shall be displayed only on the interior side of the surface of a window and door, provided that no lettering contained in such sign shall exceed six inches in height and that only the name of the establishment and the type of goods or services it offers shall be displayed or may state "OPEN"; no such sign shall be internally illuminated except for those of neon tubes and these shall not be illuminated except during hours of operation of the business; no such sign shall require a permit;

(3) Temporary signs of one square foot or less may be displayed without permit on the interior surface of a window with no restriction on material, duration, or number; the aggregate sign area of all such signs is included in the limitation specified in Paragraph 6.2.3.2.d(1) above.

e. Directional, identification, and informational signs are allowed provided that such signs shall be limited to wall and free-standing signs with a maximum of four square feet of sign area. One such sign, not exceeding six feet in height, may be placed at each vehicular entrance or exit on a lot to identify such entrance or exit provided such sign does not constitute a traffic hazard; such signs shall not affect the computation of allowable number of signs or aggregate sign size on a property. One such sign, not exceeding six feet in height and four square feet of sign area, may be placed in conjunction with each drive-up bank teller window or machine provided that such sign shall not constitute a traffic hazard.

f. Marquee signs are prohibited except when used in conjunction with an indoor movie theatre and attached to the outside wall of the building, provided that the size of the marquee sign shall not exceed twenty-four square feet and the bottom of the marquee sign shall not be of a height of less than 8 feet above the grade directly below.

g. Outdoor menu boards are prohibited except when used in conjunction with a restaurant having a drive-up window, provided that there be not more than three such signs with an aggregate total sign area not to exceed one hundred square feet, no one sign to exceed fifty square feet, and that any lettering thereon shall not be legible from any other property or any street right-of-way, shall be allowed per restaurant.

h. Area identification signs are prohibited unless the size of the sign and the location of the wall or other structure upon which such sign is to be mounted are approved consistent with Subsection 6.2.1.1., by the Building Inspector, or in the case of Site Plan Review (Section 4.3.3.) by the Community Planning and Development Commission, based on traffic and pedestrian safety considerations; unless the size of the sign does not exceed twenty-four square feet and the height of the sign does not exceed six feet; and unless the sign has been granted a Certificate of Appropriateness as specified in Subsection 6.2.4. if located in a Business-B Zoning District.

i. Temporary signs only for business openings and reopenings, open houses, and special sales and promotional events for an individual business, are allowed, provided that the individual business shall place no more than three such signs per year (except in conjunction with an organized Town-wide common special event as specified below), that no such sign shall exceed sixteen square feet in sign area, that any such sign shall be printed or legibly lettered on a rigid signboard or fabric banner, that no such sign shall be a portable sign, that no such sign shall be displayed for more than fourteen consecutive days, that no such sign shall be placed so as to constitute a hazard to motorists or pedestrians, that if placed upon a window any such sign shall be included in the aggregate window area specified in Paragraph 6.2.3.2.d. above, and that any such sign shall have received a temporary sign permit from the Building Inspector. In the case only of common special events organized by a recognized association of businesses for which events a license has been granted by the Board of Selectmen, an individual participating business may display a temporary sign in conjunction with such an event, provided that such signs related to said events shall not exceed three per year.

j. Farm Stands and Garden Stands which do not have permanent windows shall be allowed, without permit or limitation as to number or material, to display temporary signs identifying goods offered for sale on the premises, provided that such signs are kept in good

order and that the aggregate total sign area of all such signs on a lot shall not exceed one square-foot per lineal feet of frontage of such lot. Decorative noncommercial flags may be displayed for sale.

k. Clocks, not to exceed eight square feet in surface area per side or twelve feet in height, are allowed, provided that they display no advertising or commercial material. Time and Temperature displays may be included in any free-standing or wall sign, and no more than twelve additional square feet of sign area may be added to the otherwise allowable sign area of such sign.

6.2.3.2.1. Signs in Business-A Zoning Districts:

Free-Standing, wall, and projecting signs permitted in any Business-A Zoning District are specified in Table 6.2.3. and as follows:

All internally illuminated signs shall have an opaque background or signboard such that illumination shows through only the lettering or graphics. A lot which contains not more than one establishment shall be allowed one free-standing sign or one wall sign or one projecting sign only; the street address number of the property shall be prominently displayed on such sign, and the sign shall in all respects conform to the above requirements.

A lot which contains more than one establishment shall be allowed a maximum of the following signs, all of which shall in every respect conform to the requirements of this Section:

- a. One free-standing sign identifying the property, and
- b. One wall or projecting sign per business occupying the ground floor and front wall of the building, provided that a lot may contain only wall or only projecting signs, and
- c. One joint identification sign listing the names and logos of the establishments on the premises but containing no other advertising matter, mounted either on an appropriate building wall or on two posts, provided that such joint identification sign shall not exceed sixteen square feet in sign area, shall not exceed eight feet in height, and shall not be located within a front, side, or rear yard as required in Subsection 5.1.2. hereof.
- d. Either the allowed free-standing sign or, if no free-standing sign is used, then at least one wall or projecting sign, shall prominently display the street address number of the property.

6.2.3.2.2. Signs in Business-B Zoning Districts:

No sign permit shall be issued for any permanent sign in the Business-B Zoning District without the sign having been granted a Certificate of Appropriateness (Subsection 6.2.4.). Wall and projecting signs permitted in any Business-B Zoning District are specified in Table 6.2.3. No lot may contain a mixture of wall signs and projecting signs, but shall contain either all wall signs or all projecting signs. No free-standing or Changeable Copy/Reader Board signs shall be permitted.

Signs for properties containing more than one establishment:

For a lot which contains more than one business, a Certificate of Appropriateness may be granted for more than one sign, and a maximum of the following signs are allowed, all of which shall in every respect conform to the requirements of this Section:

- a. One wall or projecting sign per business occupying the ground floor and front wall of the building, and
- b. One joint identification sign listing the names and logos of the establishments on the premises but containing no other advertising matter, mounted on the building wall immediately adjacent to the door leading to such establishments, provided that such joint identification sign shall not exceed four square feet in sign area, shall not exceed eight feet in height, and shall not be located so as to project beyond the property line.
- c. In addition to the signs allowed above, a building may contain one additional wall sign not to exceed four square feet in sign area and subject to the height limits specified for wall signs, provided that such sign shall only display the street address number of the property.

The provisions of Subsection 6.2.2.4. to the contrary notwithstanding, wall signs or projecting signs may be placed on the wall of a building which directly faces a side street or a public off-street parking lot as if such wall were front wall of the building or a side wall directly facing the public street providing principal frontage for the lot as specified in said Subsection, provided that the sign area of any such sign shall not exceed half the sign area allowed for a sign located on the principal frontage of such building.

Temporary signs of one square foot or less may be displayed without permit and without restriction on material or number in direct connection with goods offered on outside tables, bins, or racks during a sidewalk sale.

6.2.3.2.3. Signs in Business-C Zoning Districts:

No signs are permitted in any Business-C Zoning District except in accordance with the provisions of Paragraph 6.2.3.2.1., provided, however, that in addition to those signs allowed in said paragraph, a wall sign consisting only of the name and corporate logo of the principal occupant of a building located within eighteen hundred feet of the centerline of an Interstate Highway may be displayed between the top course of windows and the parapet of such building provided that sign area not exceed fifty percent of the surface area described by the tops of such windows, the parapet, and the wall corners, that letters and logo contained in or constituting such sign shall not exceed eight feet in height, that the lowest point of such sign shall not be closer than 48 feet above the ground immediately below, that such sign shall not be illuminated between the hours of 11:00 PM and sunrise, and that such sign shall be located on the building wall most directly facing said highway.

6.2.3.2.4. Signs in Industrial Zoning Districts:

No signs are permitted in any Industrial Zoning District except in accordance with the provisions of Subsection 6.2.3.2.3. hereof, except that in connection with any Special Permit to Construct a Planned Unit Development (PUD) granted in accordance with Section 4.9. hereof, the Community Planning and Development Commission may, consistent with Subsection 6.2.1.1., allow modifications to any provision of this Section, and may allow one additional free-standing sign, not to exceed thirty-five feet in height or 144 square feet in sign area, in that portion of the PUD parcel's landscaped perimeter buffer area most closely adjacent to Route 128 but not closer than 500 feet from any other public street existing at the time of submission of a relevant Preliminary PUD Plan.

6.2.4. Certificate of Appropriateness/Sign Review Board:

The Sign Review Board shall consist of five members appointed by the Board of Selectmen each for a three-year term in such a manner that the regular terms of no more than two

members shall expire in the same year. At least three of the members shall possess specific training or have exhibited special interest in architecture, graphic design, or historic preservation; at least one member shall be a Reading business owner or manager. The Board shall duly establish procedures for conducting its business, for receiving and reviewing applications for Certificates of Appropriateness, and for communicating issuance of same to the Building Inspector. The Board shall, in reviewing such applications, consider the design, arrangement, location, texture, materials, colors, lighting, and other visual characteristics of each proposed sign and its compatibility with its general surroundings with regard to the purposes outlined in Paragraph 6.2.1.1. If the Board shall refuse to issue a Certificate of Appropriateness for any proposed sign, it shall state in writing the reasons therefor, with suggestions as to how the proposal may be modified so as to be approved. If the Board shall fail either to issue or to refuse to issue a Certificate of Appropriateness within forty-five days of the date of application therefore, the Certificate shall be deemed to have been issued. An appeal from any decision of this Board may be made within twenty days of such decision to the Community Planning and Development Commission, which may uphold or modify the action of the Board or overturn it and grant the Certificate of Appropriateness. In those cases where proposed signs are included as part of plans for approval under Site Plan Review (Section 4.3.3.) or PRD Special Permit review (Section 4.10.), a Certificate of Appropriateness separate from such approval shall not be required.

6.2.5. Severability:

In the event that any provision of this Section 6.2. shall be determined to be invalid by a Court of competent jurisdiction, the remaining provisions of this Section 6.2. not manifestly inseparable from the invalid provisions shall continue in force."

2/3 vote required

124 voted in the affirmative

7 voted in the negative

Voted November 18, 1993

VOTING RESULTS
ANNUAL TOWN ELECTION
March 23, 1993

Pursuant to the Warrant and the Constable's Return thereon, a General Election was held for all eight precincts at the Hawkes Field House. The Warrant was partially read by the Town Clerk, Catherine A. Quimby, when on motion of Barbara Takach, Warden, Precinct 1, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the Town Clerk. The ballot boxes were examined by the respective Wardens and each found to be empty and registered at 000.

The Town Clerk declared the polls open at 7:00 A.M. and closed at 8:00 P.M., with the following results:

7578 ballots (50% of registered voters) cast as follows:

	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
<u>MODERATOR for one year - Vote for One</u>									
Paul C. Dustin*	620	467	380	688	478	646	593	562	4434
Blanks	<u>431</u>	<u>338</u>	<u>295</u>	<u>445</u>	<u>346</u>	<u>427</u>	<u>421</u>	<u>441</u>	<u>3144</u>
Total	1051	805	675	1133	824	1073	1014	1003	7578
*Elected									

<u>BOARD OF SELECTMEN for three years - Vote for Two</u>									
George V. Hines*	376	252	226	489	307	424	439	348	2861
Sally M. Hoyt*	421	294	294	531	359	504	413	403	3219
Stuart S. LeClaire	357	315	265	317	283	404	348	374	2663
Gail F. Wood	365	269	202	323	263	310	308	347	2387
Ronald L. Wood	148	125	110	111	98	127	122	121	962
Blanks	<u>435</u>	<u>355</u>	<u>253</u>	<u>495</u>	<u>338</u>	<u>377</u>	<u>398</u>	<u>413</u>	<u>3064</u>
Total	2102	1610	1350	2266	1648	2146	2028	2006	15156
Elected									

<u>BOARD OF ASSESSORS for three years - Vote for One</u>									
Robert I. Nordstrand*	727	549	467	787	559	757	690	691	5227
Blanks	<u>324</u>	<u>256</u>	<u>208</u>	<u>346</u>	<u>265</u>	<u>316</u>	<u>324</u>	<u>312</u>	<u>2351</u>
Total	1051	805	675	1133	824	1073	1014	1003	7578
*Elected									

<u>BOARD OF LIBRARY TRUSTEES for three years - Vote for Two</u>									
Robert J. Fields*	670	516	430	745	517	728	676	626	4908
Elia A. Marnick*	665	517	448	808	546	720	670	647	5021
Blanks	<u>767</u>	<u>577</u>	<u>472</u>	<u>713</u>	<u>585</u>	<u>698</u>	<u>682</u>	<u>733</u>	<u>5227</u>
Total	2102	1610	1350	2266	1648	2146	2028	2006	15156
*Elected									

	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Annual Town Election Total
<u>MUNICIPAL LIGHT BOARD for three years - Vote for One</u>									
John P. Holland, Jr.*	424	321	254	400	240	420	439	422	2920
G. Marty McWilliams	250	226	214	332	317	292	250	224	2105
Blanks	<u>377</u>	<u>258</u>	<u>207</u>	<u>401</u>	<u>267</u>	<u>361</u>	<u>325</u>	<u>357</u>	<u>2553</u>
Total	1051	805	675	1133	824	1073	1014	1003	7578

<u>SCHOOL COMMITTEE for three years - Vote for Two</u>									
Susan C. Cavicchi*	545	387	362	654	485	552	537	518	4040
Barbara B. Philbrick	471	337	290	405	317	497	451	454	3222
Thomas J. Stohlman*	548	436	359	662	467	607	611	527	4217
Blanks	538	450	339	545	379	490	429	507	3677
Total	2102	1610	1350	2266	1648	2146	2028	2006	15156
Elected*									

<u>NORTHEAST REGIONAL VOCATIONAL SCHOOL COMMITTEE - Vote for One</u>									
John B. Pacino*	695	539	460	767	548	735	696	658	5098
Blanks	<u>356</u>	<u>266</u>	<u>215</u>	<u>366</u>	<u>276</u>	<u>338</u>	<u>318</u>	<u>345</u>	<u>2480</u>
Total	1015	805	675	1133	824	1073	1014	1003	7578
*Elected									

QUESTION #1

Shall the Town of Reading be allowed to assess an additional \$2,410,512.00 in real estate and personal property taxes for the purposes of general government, schools, and rubbish collection and disposal for the fiscal year beginning July first nineteen hundred and ninety three?

Yes	505	307	302	681	444	571	598	492	3900
No	529	481	360	434	362	482	393	497	3538
Blanks	<u>17</u>	<u>17</u>	<u>13</u>	<u>18</u>	<u>18</u>	<u>20</u>	<u>23</u>	<u>14</u>	<u>140</u>
Total	1051	805	675	1133	824	1073	1014	1003	7578

PRECINCT 1

TOWN MEETING MEMBERS - Vote for Not More Than Twenty-Four
Terms of Office Shall be Determined by the Number of Votes Received

Frank H. Baggs, Jr.**	464
James E. Barry*	410
Kay E. Clark***	494
Herbert W. Converse**	425
Doris M. Fantasia***	514
David Goodemote***	489
Linda L. Goodemote***	504
George A. Hodges, Jr***	473
Frances C. Howell*	389
Richard B. Hoyt**	462
Barbara L. Luddy**	432
Bethann Matathia***	475
Karol A. McLaughlin*	410
Joan Y. Nickerson**	456
Nancy W. Ortiz*	415
James B. Perry**	429
Maurice C. Proctor, Jr*	414
Catherine A. Quimby***	531

Precinct 1 continued

Thomas J. Ryan**	432
James K. Taylor**	432
Sheila Krekorian Tully***	505
James R. Boucher	1
Susan Bryant-Conley*	10
Paul N. Chapman	1
Cathy Chase	1
Steven F. Clark	1
Alfonso J. DaSilva	1
Nancy L. Eaton*	10
Robert L. Gibbons*	12
Gaetano C. Grande	10
Marc Guyott	2
Lorraine Horn	6
Robert G. Kevorkian	2
Paul A. Lazzara	2
Gary A. Muise	2
Thomas S. Natale	1
Ronda H. Paradis	7
Stanley I. Robinson	3
Arthur G. Scarpa	1
Susan R. Shealy	2
Allison Sloane-DaSilva	2
* Elected for one year	
** Elected for two years	
*** Elected for three years	

PRECINCT 2

TOWN MEETING MEMBERS - Vote for Not More than Twenty-Four
Terms of Office Shall be Determined by the Number of Votes Received

Virginia M. Adams***	390
Francis P. Burke**	319
Dolores S. Carroll***	344
Marlene W. Cohen**	321
Wayne S. Davis*	293
Alan E. Foulds*	292
Robert W. Hilliard**	307
Mark D. Huber***	375
Ginny Lane***	342
Philip D. LeBlanc**	316
Frederick F. Martin, Jr.**	305
June R. Milligan***	411
John E. Parsons, III**	307
Margaret V. Pratt**	338
Anthony L. Rickley**	318
Wendy J. Small***	343
Gail F. Wood***	421
John D. Wood***	359
Edwin E. Cowart, III*	2
Maureen S. Hilliard*	2
Nancy L. McGinty*	6

Precinct 2 continued

James T. McTaggart	1
Bruce A. Reilly*	3
* Elected for one year	
** Elected for two years	
*** Elected for three years	

PRECINCT 3

TOWN MEETING MEMBERS - Vote for Not More than Twenty-Four
Terms of Office Shall be Determined by the Number of Votes Received

William J. Bartosch, Jr***	309
Victor R. Carlson***	307
William L. Childress**	286
Roberta C. D'Antona***	328
Agnes H. Donovan***	298
John L. Donovan**	281
Francis P. Driscoll**	287
Silva K. M. Gerety**	284
Diane R. Kurkjian***	294
Gerald L. MacDonald**	289
William J. Marshall**	285
Salvatore L. Mele**	274
Lance Watson***	292
Stephen R. Wladyka***	306
Ronald L. Wood***	312
Allan E. Ames*	9
Lois K. Bond*	9
Diane A. Chapin*	1
Nicholas J. DeMatteo**	10
Courtney A. Evans*	8
Kim R. Honetschlager	1
Ronald Howland*	2
Lee Kesler*	8
Robert M. Malay	1
John L. Milano*	2
Steven G. Oston*	2
William K. Reidy	1
* Elected for one year	
** Elected for two years	
*** Elected for three years	

PRECINCT 4

TOWN MEETING MEMBERS - Vote for Not More than Twenty-Four
Terms of Office Shall be Determined by the Number of Votes Received

Willard J. (Bill) Burditt***	550
Richard H. Coco*	455
Stephen N. Conner**	526
Joseph G. Duffy**	516
Jonathan Edwards*	493
Nancy M. Graham***	533
Russell T. Graham***	589
Glen M. Hartzler*	502
Sally M. Hoyt***	623
Susan B. Kalmakis***	529

Precinct 4 continued

Edwin J. Loschi, Jr.*	455
W. Bruce MacDonald**	521
Linda M. Molloy***	560
Philip B. Pacino**	504
Elsbeth L. Quimby*	498
William A. Redford***	544
Leora E. (Lee) Roberts*	494
Robert S. Salter**	516
George A. Theophanis**	513
Timothy R. Twomey**	512
Mary Ann Wright**	513
Mary S. (Mollie) Ziegler***	643
Martin J. Benison	2
Patrick M. Fennely	3
Patricia P. Fitzgerald*	34
Joyce M. Hamer	1
David Lautman	1
Elia A. Dangelmaier Marnick	2
Michael P. Marnick	2
James T. Maughan	2
James A. Molloy	23
Rosalyn W. Westra	23
Nancy J. Ziemiak*	34
* Elected for one year	
** Elected for two years	
*** Elected for three years	

PRECINCT 5

TOWN MEETING MEMBERS - Vote for Not More than Twenty-Four
Terms of Office Shall be Determined by the Number of Votes Received

Susan C. Cavicchi***	435
Robert L. Fuller***	359
Kathleen Hahn**	326
Leslie J. Haley**	321
Deirdre B. Hanley***	392
Eleanor K. Higgott**	328
Henry A. Higgott*	298
Janice M. Jones**	342
Thomas A. Jones**	313
John A. Lippitt**	312
Lawrence E. Mabius*	309
Joseph P. Marshall***	357
Mary Masterson***	368
Victor Petri**	338
Michael F. Slezak*	294
Thomas J. Stohlman***	466
William O. Stroman***	379
Richard A. Surette**	351
Kathleen S. Vaccaro***	357
Ann Caulfield Ward*	294
Robert P. Zitzow*	300
Camille W. Anthony*	1
Andrew P. Connolly	1

Precinct 5 continued

Brevard S. Garrison*	12
Lee A. Selzer	1
Rebecca A. Selzer*	2
Regina M. Snyder	1
* Elected for one year	
** Elected for two years	
*** Elected for three years	

PRECINCT 6

TOWN MEETING MEMBERS - Vote for Not More than Twenty-Four
Terms of Office Shall be Determined by the Number of Votes Received

Ernest J. Arsenault***	417
James E. Biller***	470
Robert A. Brown*	360
Christopher Campbell*	370
Rodney J. Chandler*	356
Stephen A. Chapman	321
MaryBanks M.Cool*	347
Ronald M. D'Addario***	476
James J. Fandel**	406
Brendan L. Hoyt, Jr.***	432
Diana M. Kaine**	383
Patricia L. Keane***	421
James A. Keigley**	380
James W. Killam, III**	379
Stuart S, LeClaire***	502
Robert R. Lynch*	360
Jacquelyn Mandell*	368
Robert L. Mandell	336
Eugene R. Nigro***	543
Stephen P. Quigley**	380
John J. Shemkus*	349
Roger O. Sanstad	337
Carol A. Trodella**	404
William H. Watt*	364
Nathan C. White**	406
Irene M. York**	412
Leslie H. York***	413
* Elected for one year	
** Elected for two years	
*** Elected for three years	

PRECINCT 7

TOWN MEETING MEMBERS - Vote for Not More than Twenty-Four
Terms of Office Shall be Determined by the Number of Votes

Thomas C. Baillie*	376
Carol S. Beckwith***	530
Patricia A. Biamonte**	402
Thomas W. Boshar*	368
Peter A. Brown***	424
John E. Carpenter**	402
Lynne A. Cassinari*	372

Precinct 7 continued

Daniel A. Ensminger***	507
Bruce W. Haas**	407
James L. Hall*	357
Laurence F. Hayes, Jr.*	357
George V. Hines***	505
William J. Hughes, Jr.***	423
Mark H. Johnson*	371
Norman F. Kozlowski*	370
Carroll E. McMillan**	397
Teresa Moran**	398
Barbara B. Philbrick***	435
Catherine M. Powell**	417
Richard A. Radville***	437
Richard W. Schubert*	381
Patrick S. Sudbay**	416
David M. Swyter**	397
Kathy J. Whittaker***	445
Robert G. Pothier	1

* Elected for one year

** Elected for two years

*** Elected for three years

PRECINCT 8

TOWN MEETING MEMBERS - Vote for Not More than Twenty-FourTerms of Office Shall be Determined by the Number of Votes Received

William C. Brown**	393
Maryann B. Cummings***	437
Matthew Cummings***	402
Harvey J. (Pete) Dahl**	395
John K. Downing***	440
John L. Fallon, Jr.*	369
David M. Ferris*	372
William M. Fowler, Jr.*	374
Peter Grossman*	378
Gloria R. Hulse*	361
Pasquale M. Iapicca***	420
Stephen J. Ippolito***	438
William C. Murphy**	380
Carl J. Nelson**	379
Robert I. Nordstrand***	442
George B. Perry, II**	378
Natalie L. Petrillo***	430
John H. Russell**	379
Margaret W. Russell**	379
Walter J. Spaulding, Jr.*	377
Stephen W. Thomases*	373
Frederick VanMagness**	387
Charles A. Wayne***	414
Patricia G. Brigham	1
Patricia M. Dady*	53
Francis P. Gorgone	2
William F. LeBlanc	9
Robert G. Mallion	1
Michael J. O'Donnell, Jr.	13
John M. Silvaggi	2

Precinct 8 continued

Maria E. Silvaggi	20
* Elected for one year	
** Elected for two years	
*** Elected for three years	

The votes were publicly announced in open meeting, locked in ballot cases and placed by the Town Clerk in the vault for safe keeping.

Voted to adjourn at 11:15 p.m., March 23, 1993

A true copy. Attest:

Catherine A. Quimby, Town Clerk

LIBRARY

The Reading Public Library made great progress in 1993. Its new Long-range Plan, published at the end of 1992, charted a course emphasizing technology and new media.

A donation of \$6500 from the Friends spurred the debut of a video collection on June 19, three years ahead of the Plan's deadline, albeit several years behind customer demand. The Friends contributed another \$3500 to purchase more compact discs, audiocassettes, and computer software.

A Macintosh computer was installed for public use, alongside the public PC that had been booked solid for over two years. The two computers with their high-tech printers, (much of the funding provided by Arnold Berger), were moved to a new computer center which opened on October 29. Children got their own Mac in the Children's Room -- loaded with animated books, games, and painting programs -- thanks to the support of Reading Rotary.

Via the regional NOBLE consortium, Reading librarians began exploring the Internet, an international network of computers that provides information on everything under the sun. The goal of linking the public and school libraries electronically was brought closer by dialogue between the NOBLE network and the school department during the year.

Young Adult librarian Nancy Aberman was sought after by national literacy and library organizations to tell the story of her success with Electronic Bookshelf, a computerized quiz program for middle schoolers. Donated by the Friends and a number of individuals, it meshes with the reading programs at Coolidge and Parker. The schools' Electronic Bookshelf parties at the end of the school year served as a kickoff for the summer reading club. 209 young adults read madly to earn "money" for the final prize auction, the capping event of the "Into the Future" club.

At the same time, in the Children's Room, 1,207 kids had signed up for SeaRead, and were learning about tide pools from the Aquarium's traveling show, singing sea chanteys, and building a whale of amazing verisimilitude out of papier-mache. A well-timed and generous donation of \$5,000 from the Nigro family bought over 400 children's books for eager little hands.

On October 3, the Library opened its doors for the first Sunday of service in its history. 900 items were borrowed in four hours -- almost the equivalent of a regular full day! Town Meeting's funding of Sunday hours had turned wishes into reality. Residents who had been asking for Sunday hours for at least ten years swarmed the library and kept the staff going full-speed.

Services to old and young were creatively expanded. Elder Services Librarian Sally McDonald established a book nook at the Senior Center. Children's Librarians Brenda Wettergreen and Corinne Fisher landed a grant to fund "Wee Care," a program directed towards Reading day care centers and nurseries. By teaching day care providers storytelling skills and lending kits of toys and books, the Library can now serve children unable to come to the library.

Under the direction of a very responsive Department of Public Works, a bigger and better book drop was constructed, leading right into the building. DPW also helped the library staff in

creating a new audio-visual area for videos, CDs, and tapes. In the fall, planning began in earnest for an expanded Information Desk, which will accommodate a growing number of customers and an increasing reliance on electronic sources of information. The desk,

designed by Tom Stohlman, will serve as a memorial to Trudy Paradis, former reference librarian.

In May, staff members and Friends won four PR awards from the Massachusetts Library Association against stiff competition, and in June, the Children's Room staff received the Selectmen's Community Service award in recognition of their continually award-winning summer reading programs.

As for the Friends, their year bubbled over with activity: John Kenneth Galbraith's lecture, a Red Sox game, the "Walk on the West Side" house tour, a talk on "The Library of the Future, or the Future of the Library," a trip to the Nutcracker, sales of all kinds of gift items at their "country store." The Friends gave vitality to the Library, along with untold hours of volunteer work and funds that made a lasting impact.

Volunteers donated over 1,000 hours to the Library in 1993. Innumerable small and large donations of money bought books, magazines, and equipment. This astounding level of support from the Library's own customers continues to be a cornerstone of the Reading Public Library's success.

Circulation of nearly 290,000 items during 1993 attests to the fact that the Reading Public Library serves more citizens of all ages than any other library in NOBLE and most other libraries its size throughout the state. It remains true to its mission to provide "library materials selected in response to the diverse educational needs of all community members" and to "deliver information which meets community needs."

Fire Department

This year there was an increase in fire activity within the Town of Reading. There were 52% more fires in buildings and 50% more car fires in 1993 than there were in 1992. Box alarms increased by 30%, ambulance calls increased by 10% and there were 189 calls for fires in buildings, brush, dumpsters and automobiles. This increased activity has been reflected throughout the year by a continuous strain on the budget in both the overtime accounts and the apparatus maintenance areas.

There continues to be a great deal of activity in issuing permits for underground storage tank removals. The Commonwealth of Massachusetts continues to issue regulations in this area and then hand over enforcement responsibilities to the local Fire Department. We continue to notify homeowners of these changes and work with them to see that they are in compliance with Commonwealth of Massachusetts regulations. This year there have been over 100 underground storage tanks removed. This Department will continue to educate the public to the dangers of leaking underground tanks, and will continue to promote voluntary removal and testing.

Training is still a priority in this Department. Within this past year we have conducted EMT Refresher Training for all of the Fire Departments Emergency medical Technicians. We have also conducted a Department of Transportation Refresher Course for our EMTS'. This is a course that is mandated by the Commonwealth of Massachusetts to be conducted every two years. The ambulance service in the Town of Reading remains as one of the best in Massachusetts. This is, in part, due to the high level of dedication, commitment to excellence and concern for the community on the part of the Fire Department members involved. New programs are constantly being introduced to our staff and after thorough training, new medical techniques are being added to our list of services available to the community.

Training for the suppression side of the Fire Department continues. We have had numerous sessions that were developed by members of this Department as well as using the resources available from the Massachusetts Firefighting Academy. Our personnel train constantly on all phases of firefighting, from the simplest of tasks to the most difficult. This is necessary because firefighting requires teamwork and this teamwork can only be achieved by constant training and drilling.

Several fires in surrounding communities and the firefighter injuries that resulted have prompted us to take a serious look at the equipment we wear. New guidelines for protective clothing will be forthcoming shortly.

The Fire Prevention Inspection Program has been reinstituted with all commercial occupancies undergoing inspection by in service staff. Unfortunately, there is no staff available on a consistent basis to provide follow up on the violations that are found. This has been an ongoing problem for this Department and if future budgeting does not allow for necessary support staff, this situation will deteriorate even more.

Major projects such as the Birch Meadow and Joshua Eaton School additions, the Ice Arena and the ongoing residential development are receiving only cursory attention from this Department due to lack of staff in the Fire Prevention area. In the near future, the 11 million dollar Parker Middle School project will suffer with the same lack of attention to detail.

At the regional level, the Metrofire District continues to operate a Hazardous Materials Response Unit which covers the Town of Reading by request. In the last year, Metrofire has added to its available fleet, a command vehicle and an air supply unit, also available to the Town of Reading.

As a member of the Metrofire Policy Committee, I have been working with other Metrofire Chiefs to provide specialized equipment to this Mutual Aid District that would otherwise be unaffordable to individual communities. Through Metrofire we have the ability to acquire supplies and equipment at a lower price through common purchase.

The Fire Alarm System continues to provide the Town with early warning when fires occur. The Fire Alarm Division has provided the necessary maintenance to the system to ensure continuous early fire warning protection throughout the community. The bucket truck that these men use to maintain this system is due for replacement via the Capital Improvement Program. The cost to maintain this 17 year old piece of equipment has become exorbitant. A new truck is essential in order to continue to maintain this system. It is my opinion that the hydraulic lift system on this truck would not pass the safety inspection and soon will end up being condemned.

The volunteer members of the Auxiliary Fire Service continue to give generously of their time and their efforts are, as always, appreciated.

I would like to thank all Town Officers, Boards and Department Heads for their assistance during the past year. Without their continued support, my position would be much more difficult.

Finally, thanks to the citizens of Reading for their continued support of this Department. To all the members of the Department and its support staff, I commend you for your dedication to duty, commitment to the mission of the Fire Department and your job performance during this past year.

Emergency Management

The Reading Emergency Management Agency continues to meet all the requirements of Federal and State regulations in order to remain eligible for assistance and support. As a result of this effort, the Town of Reading received reimbursements of \$58,000 this past year. In order to continue to reap this benefit, we must expend a great deal of time attending workshops, seminars and meetings mandated by both the Federal and Massachusetts Emergency Management Agencies.

FIRE DEPARTMENT ROSTER

Chief

Donald L. Wood

Captains

Kenneth M. Campbell

Gordon E. Sargent

Stephen A. Ballou

John T. Mooney

Lieutenants

William F. Campbell

Gregory J. Burns

Paul D. Jackson

Peter L. Marchetti

Firefighters

Verlon M. Curtis
Anthony J. Gentile
Paul D. Murphy
James A. Stevenson
Roger C. Quimby
Arthur H. Vars
Philip G. Dole
David C. Bishop
Domenic D. Ricci
Francis P. Driscoll
Philip B. Boisvert
Matthew McSheehy
Arthur A. King Jr.
Daniel W. Cahoon
Kevin F. Kelly
Stephen W. Lewko
Richard A. Puopolo
Michael K. Holmes
Perry M. Raffi
David M. Roy
Paul F. Guarino
Michael J. Blanchard

Mark F. Dwyer
Robert E. McCarthy
Patrick Wallace
Donald E. Stead
Brian D. Ryan
David T. Ballou
Stephen Pelrine
Paul F. MacKinnon
Robert L. Beck
James M. Hennessy
David E. Sutton
*~John P. O'Brien
*Stephen K. Murphy
*Robert J. Jutras

Secretary

Cynthia M.B. Keenan

Mechanic

Wayne J. Bell

#Retired

*Appointed to fill vacancy

~Resigned

Emergency Management

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POLICE DEPARTMENT

The Reading Police Department consisted of thirty-seven members at the end of December, 1993. The Chief, two Lieutenants, one Lieutenant Detective, one Sergeant Detective, five Sergeants, three Detectives, one Safety Officer, one Armorer, and twenty-two Patrol Officers.

In January, Chief Marchand, Lt. Silva, and Officer Paul Peoples met with the Town Manager regarding Capital Outlay Projects, namely the expansion of the police station. The committee was very receptive in regards to solving problems, such as limited space in the station, and hopefully, in the future these problems can be resolved.

The Police-Fire Central Dispatch Unit has been in full operation for the past two years and eight months. We currently have six full-time dispatchers and two part-time dispatchers, after hiring Michael Belmonte as a full-time dispatcher.

Candidate Norman Perry was selected to replace Officer MacKay in March. Officer Norman Perry began his eighteen weeks of training at the academy in Burlington and after completion, he graduated in November.

Two new cruisers were delivered and put into service in February.

This year, the police department applied for and received a grant for \$20,000 from the Committee on Criminal Justice. This is a state organization that manages federal money. With this grant money, our computer system was upgraded, enlarging the capacity of our current system, adding new terminals and a laser printer. Word Perfect 5.1 was also incorporated into the system and is being utilized.

Intensive training for all officers of the Department continues, and includes one week training sessions at the Regional Police Institute in Tewksbury, certification in First Aid and First Responder, training in the use of rifles and shotguns and day and night shootings at the Police Range. Since subscribing to L.E.T.N. (Law Enforcement Training Network) on cable TV, many programs have been taped and viewed for our "in house" training program.

The Department once again actively supported the Special Olympics torch Run in 1993 and is assisting in the planning of the Torch Run in 1994.

The Special Operation Unit of the Northeastern Massachusetts Law Enforcement Council Tactical Police Force, commanded by Lieutenant Robert J. Silva, was used on several occasions this year.

The Honor Guard has attended many functions this year and continues to be well received wherever it appears.

In June, the Reserve Officers held their annual dinner. Over the years the Police Reserves have been supported personally and financially by the Town of Reading, but for legal reasons the Reading Police Reserves were desolved as of June 30th.

Complimenting our regular Police Department is our force of School Traffic Officers under the direction of Safety Officer Joseph R. Veno. These Officers, who supervise the crossing of children on their way to and from school at various locations about town, have proved to be devoted to their duties and are a great asset to the town. Three new crossing guards were hired this year and they are Tina Lantz, John Landry and Elwin Frederick.

Sgt. Richard Robbins has been involved in the Neighborhood Crime Watch Program. He has conducted meetings in residential Reading neighborhoods answering questions and offering suggestions on how to help cut down crime in our community.

We have continued our involvement with the Governors Alliance Against Drugs Program, which was initiated in 1986 to bring awareness of the problems of drugs with our school-age children.

We have recently applied for a federal grant from the U.S. Department of Justice to add three more police officers to the force. Because it was just recently submitted, we have not heard anything on this proposal yet.

Within the last year there has been a noticeable number of B&E's (breaking and entering) within the town. Residential housebreaks continue to plague the town and mainly jewelry and cash is targeted in these breaks. In July, a male subject who was believed responsible for hundred of housebreaks north of Boston was arrested. He was positively identified for committing at least forty-seven housebreaks in Reading.

The Department is indebted to Mr. Edwin Ciampa, a resident of Reading and owner of Crest Buick of Woburn, for donating a Buick sedan for the use of our Safety Officer.

Arrests and Services Performed (year to date):

Arrests:

362

Persons held in Protective Custody:

72

Motor Vehicle Violations:

5,022

Parking Violations:

1,729

Juveniles Apprehended:

32

Detective Criminal Cases:

257

Auto Accidents Investigated:

674

Fees Collected (Fiscal 93):

Revolver Permits:

\$3,385.00

Firearms Identification Cards:

\$490.00

Police Reports Copied:

\$1,673.00

Parking Fines:

\$22,537.00

Court Fines:

\$53,495.00

Administrative Fee for Details:

\$16,574.00

Parking Permits:

\$11,955.00

Civil Infractions:

\$57,358.00

Tape Viewing:

\$300.00

Motorized Equipment:

2 1993 Ford Sedans

(Chief's car)

(Patrol car)

2 1992 Ford Sedans

(2 Patrol cars)

3 1991 Ford Sedans

Motorized Equipment:

1 1989 Ford Sedan

(Detective car)

2 1988 Ford Sedans

(Lieutenants' cars)

1 1988 Ford Van

(Animal Control Officer's Van)

(Detective car)	1 1978 Chevy Van
(Patrol supervisor's car)	1 1994 Pontiac Sedan
(Patrol car)	(Safety Officer's car)

POLICE DEPARTMENT ROSTER

CHIEF

Edward W. Marchand

LIEUTENANTS

Robert J. Silva, Executive Officer
N. Kevin Patterson, Lieutenant Detective
Michael P. Cloonan

SERGEANT-DETECTIVE

William F. Keefe

SERGEANTS

Bruce F. Russell	Patrick M. O'Brien	Mark J. O'Brien
Richard W. Robbins	Peter C. Garchinsky	

PATROLMAN-DETECTIVES

David E. Saunders	William A. Pacunas	Robert F. Flynn
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SAFETY OFFICER

Joseph R. Veno

ARMORER

Paul G. Peoples

PATROL OFFICERS

William E. Arakelian	Richard L. Nelson	Dennis F. Farrell
Walter R. Franklin	Hobart E. Nelson	Larry E. Frederick
Peter R. O'Brien	Robert J. Moreschi	Charles J. Lentini
James W. Cormier	Pasquale M. Iapicca	Christopher J. Voegelin
David M. Stamatis	Leone M. Sullivan	Michael D. Saunders
David M. Richards	James P. Collins	Anthony F. Caturello
John T. Kyle	Francis G. Duclos	Matthew C. Edson
Norman E. Perry		

DEPARTMENT OF PUBLIC WORKS

The Administration Division of the Public Works Department was reorganized resulting in the elimination of the Assistant Director of Operations and establishment of a Supervisor of Business Services. This position was filled by David Lee in August of 1993.

The Town, and in particular the Public Works Department, is still affected by the gasoline spill on September 30, 1992. The Department has been working closely with the Department of Environmental Protection, our Engineering Consultants Weston and Sampson Engineers Inc., and representatives of Cumberland Farms toward turning our other water production wells in service. The Town is still on water usage restrictions, which have been reduced from no outside watering to alternating days. This was due to the fact that we were able to turn on a fourth production well, B-line well.

The Town's contractor completed the construction of a 24" diameter water main connection from the 36" MWRA water system in Woburn to our 12" diameter water loop main located on West Street. This connection and supply will insure that we will have a sufficient water supply during any, and all, emergency conditions.

Following a number of years of average or below average snowfall we had a total of 11 plowable storms in 1993. The storms in March caused a great deal of tree damage resulting in the Department having to collect brush curbside, taking approximately six to eight weeks to complete.

The Department has also has been involved either as a member or a liaison to the following Task Forces: Parking and Transportation, DPW Operations, Reading Business Park, Water Supply Protection, Municipal Swimming Pool, Personnel By-Laws, and Professional Development.

It has been a pleasure working with this dedicated and devoted staff in the Public Works Department. The gas spill, snow storms, and tree damage has required the staff to respond to situations that are trying both for the residents and the employees. They have responded magnificently whether it be handling telephone inquiries or performing the physical work in the field. Because of their dedication and effort we are able to provide good service within Town government and to the general public.

Parks and Forestry Division

The Division continues to maintain approximately 64 acres of grassed areas throughout the Town and the facilities within the parks and school athletic fields, perform tree maintenance on all public shade trees including tree removal and replacement and the operations of leaf composting at Strout Ave. A tree nursery is in the development stage.

The Tree Warden and Superintendent of Insect Pest control for 1993 reports that seventy-nine public shade trees were removed. Thirty trees were planted on public and private property as replacements and an additional sixty trees were supplied by private contractors on new subdivisions.

Deadwood and low branches have been removed from the public trees as requested or as scouted. The decline in gypsy moth population eliminated spray controls for 1993. The Town of Reading was awarded "Tree City U.S.A." for the eighth consecutive year by the National Arbor Foundation. Three hundred fir trees were given to all fifth grade students in Reading to celebrate Arbor Day, sponsored by Doug Wade and Arnold Berger. A special thanks to all organizations, committees and commissions that promote our tree planting programs.

Engineering Division

The Engineering Division provides engineering services to all Divisions within the Department of Public Works and Departments within the Town of Reading. The Division is responsible for the supervision, inspection, cost estimates, specifications, bids, and the construction services for Town projects. The Division is involved in various stages; from review to construction inspection of 15 subdivisions. The staff is currently working on a variety of projects, including Chapter 90 roadway, Batchelder Field Cemetery, Ice Rink access road, the lagoon at the W.T.P. and proposed grant projects for various roadway construction.

Sanitary Sewer System

The sewer system evaluation program continues with emphasis on critical areas such as the Newcrossing Road area which has elevation and leaking problems. The I&I (inflow & infiltration) program is still active. In the reconstruction of the Washington-Village-John Streets project a developer eliminated 20 sump pump discharges through the construction of a drainage network. The staff is currently gathering information for corrective action in other areas of Town in order to have developers complete their obligation.

Water and Sewer Division

The Water Division installed a total of 46 new water services, replaced 22 services. A total of 2,820 linear feet of water main has also been installed.

The Sewer Division operates and maintains 11 sewerage pumping stations. Licensed Drain Layers connected 30 new sewage services in the past year. A total of 2,410 lineal feet of sewer main has been installed.

Louannis Water Treatment Plant

A 24" emergency use connection to the M.W.R.A. high pressure 30" main in Woburn was completed. B-Line well was put back into service, after being off line due to the gasoline spill on September 30, 1992, on July 17, 1993. The Town is now being supplied by 4 of it's 9 wells.

A total of 655,355,000 gallons of water was delivered to the distribution system in 1993.

The highest single day's consumption - 3,144,000 gallons;

highest week's consumption - 16,911,000 gallons;

average daily pumpage - 1,795,438;

Total rainfall in 1993 was 45.77" which is 3.25" above normal.

Cemetery Division

The following is a summary of Cemetery Division activity for calendar year 1993.

Interments 125

Interments for all years 11,974

Sale of Lots:

Forest Glen - 17 Lots - 5 Single Graves - Total for all years - 1976 Lots 793 Single Graves.

Charles Lawn - 18 Lots - 5 Single Graves - Total for all years - 307 Lots - 174 Single Graves and Veteran's Graves.

Laurel Hill - 10 Lots - Total for all years 1506 Lots.

Development:

Charles Lawn - 2 1/2 acres of land were seeded. 800 feet of asphalt base was paved.

Laurel Hill - 80 additional graves were made available for sale in 1993.

Cooperation from other Divisions of Public Works was outstanding and much appreciated. The Board of Cemetery Trustees has been very supportive of all the numerous programs and goals of this Division.

Custodian of Soldiers and Sailors Graves

Interments	WWII -	20
	Korea -	6
	Veteran -	1

The Total of all Veterans interred in Reading cemeteries is 1,319. As has been the custom for many years all Veteran's graves were decorated with a flag and a potted flower on Memorial Day.

Vehicle Maintenance

In addition to maintaining the vehicles within the Public Works Department the Division also maintains the Building Inspector vehicle, Council on Aging van and School Cafeteria van. With the workload on the vehicles, in particular snow and ice operations, and staff vacations it has been nearly impossible to develop a workable preventive maintenance program. Due to the age of the vehicles and the reduction in capital replacements it has been necessary to spend a great deal of money on parts and also on contractual work.

Building Maintenance

Custodial services were provided for Town Hall, Police Station, Pleasant Street Fire Station, Woburn Street Fire Station, Main Street Fire Station, Pearl Street School, Library and DPW Facility. Staffing for these services consisted of 3 employees with the addition of contractual custodial services.

Snow and Ice Control

The Town had 11 plowable storms in calendar year 1993. Sidewalk plowing was a problem in early 1993 due to the age of the equipment. In FY94 we purchased a new unit which is working extremely well.

Highway Division

The Highway Division continued to develop the leaf compost site and Charles Lawn Cemetery. The normal projects such as street sweeping, tree lawn replacement, sidewalk and street maintenance, mixing leaf compost and loam and shredding it, cleaning catch basins, and maintaining traffic signs and school flashers, were done on a regular basis.

Storm Drain Maintenance

The maintenance of the drainage system and catch basins, (rebuilding, flushing of the mains, raising and lowering structures) continue.

Solid Waste Collection and Disposal

The Town continues to maintain a reduced level of tipping tonnage to RESCO due to the efforts of the community in the area of curbside recycling and leaf composting. The Town added Number 1 and 2 plastics, magazines and telephone books, and corrugated cardboard to the recycling program. In addition changes in regulations require that all yard waste be

processed either through home composting or dropped off at the compost area at Strout Avenue.

The arbitration case with RESCO has been ruled on and the Town of Reading realized a savings of over \$1,000,000 for the life of the contract.

1993 saw the construction of a number of roadway improvements, all of them designed by the Engineering Division and paid for through Chapter 90 State funds.

SCHOOL DEPARTMENT

It is clear that the highlight of 1993, for the Reading School System and the entire town was the successful Proposition 2 1/2 override in March. After a decade of fiscal erosion ,marked with program cuts, user fees, and a deteriorating physical plant, the voters injected slightly over 1 million back into educating the children of Reading.

This money went to eliminating user fees, funding portable buildings for an ever-increasing elementary school population, and stabilizing the effect of costlier special needs mandates. While surrounding towns struggled with contract negotiations and teacher strikes, the override allowed the School Committee to successfully negotiate new three-year contracts with five of the six employee unions.

Through the combined efforts of the School Committee, particularly Matt Cummings, Dr. Munnelly, the Finance Committee, and the Board of Selectmen the budget was voted quickly at April Town Meeting.

With the help of the School Building Committee, chaired by Roger Sanstad with additional help from Robin D'Antona, the same groups successfully convinced Town Meeting to fund the badly-needed renovations of the Joshua Eaton and Birch Meadow Elementary schools. Renovations began in the fall. The School Building Committee then began to investigate the building needs for middle school students.

Longtime member Barbara Philbrick left the committee in the spring with the election of Sue Cavicchi and Tom Stohlman to new three-year terms. Dennis Richards was approved as the new Assistant Superintendent after Susan Whetle's competent and professional stint as Interim Assistant Superintendent.

The Committee established a several new policies including no-smoking policy, search and seizure policy, a policy prohibiting sexual harassment and affirmed a policy of inclusion for special needs students.

Donations of time and money to Reading's schools continued at a high level. Some highlights include another year of extraordinary support by Reading High Band parents, fundraising for a new press box by the Reading Boosters, tens of thousands of dollars for field trips for elementary students, a trip to the nationals for the Coolidge Middle School Science Olympiad Team, and hundreds of hours of volunteer teaching by Reading parents.

SUPERINTENDENT'S ANNUAL REPORT

On the whole, the year 1993 was an uplifting one for the Reading Schools. In the March override election the community voted to give support to the schools by infusing monies into a financially starving school district. Town Meeting along with all Town officials, approved the long delayed bonding plans for renovations and classroom additions to Birch Meadow Elementary School and Joshua Eaton. The funds made available by the override were used to give modest raises to teaching and support staff who had been two years with cost-of-living adjustments. The morale of our hundred employees who labor on behalf of Reading's youngsters was raised by several degrees. Our youngsters who graduated the June showed how well they had prepared themselves when an astounding 91% gained admittance to college. Our Scholastic Achievement scores which are used by most college admission offices continue to go up.

Young people at Coolidge Middle School earned the honors of representing Massachusetts at the National Science Olympiad in Colorado. Our sports teams were extraordinary successful being competitive in every sport and, almost as a routine expectation, winning league, regional and statewide banners to hang in RMHS Field House. Of special note is the twenty-three year old dual-meet winning streak of our Spring Track team. Yes, that is 23 consecutive years without a loss to other league teams!

In the fall our high school was evaluated for 10 year accreditation by the New England Association of Schools and Colleges. We know that the school scored well in academics and school programs although the praise was tempered by the condition of the physical plant and the low financial support for textbooks and other instructional tools. Gaining accredited status is a prerequisite for our students to enter the college of the choice, which, in Reading's case, includes a number of the highly rated schools in the nation.

The passage in July of the Educational Reform Act of 1993 by the Legislature and Governor of the Commonwealth gives promise of lifting the quality of education in Reading and statewide. We look forward to carrying out a broad assortment of changes in the way schooling is conducted in our Commonwealth. The Reading Schools have room to improve, and statewide the educational performance of students needs a major boost. The Reform Act may be the vehicle for making Massachusetts #1 among states in our Nation.

While the main features of this report are positive, the schools have their share of troubles. The Reading Schools are a big organization serving 3757 pupils, employing hundreds of adults, and spending 18 million dollars; troubles and painful situations pursue any big enterprise. This year there were several litigations involving professional behavior; Reading sadly experienced tragic deaths; the schools find themselves identified as social agencies who are expected to and care for the complications, of troubled families. Good, high performing school systems---and Reading is no different from their communities--are engulfed by difficult, pathetic individual situations for which solutions are difficult to arrange.

As Superintendent, I am especially grateful to the parents and other interested citizens who has gone out the their way to keep the Reading Schools from slipping backwards. The leaders of Yes for Reading namely Russ Graham, Rachel Baumgartner and Richard Radville--exerted special leadership and high energy. Citizen Carroll McMillan and members of Town Government helped the schools by their straight-from-the shoulder perspectives which they shared with the voters. The School Committee, chaired during the spring by Matthew Cummings, never waived from their commitment to tell the school story openly and honestly, and all to good effect.

NORTHEAST METROPOLITAN REGIONAL VOCATIONAL SCHOOL DISTRICT

Accreditation

Among education strides made in 1993, Northeast Metropolitan Regional Vocational School was granted initial accreditation by the New England Association of Schools and Colleges, Inc. In addition it met strict industry standards in all eight areas required for ASEMASTER Certification of the Auto Technology Program.

Tech Prep

Northeast Metro Tech has enhanced its educational options by participating in the "Tech Prep" movement. This program provides the student with college credit for participating and achieving honor status in certain vocational-technical programs and successfully fulfilling a rigorous academic program. Articulations presently exist with a number of area institutions of higher learning.

Awards & Honors

Among awards and honors earned by Northeast Metro Tech students, was the induction of seventy-nine students into the Northeast Chapter of the National Vocational Technical Honor society in 1992-93.

Exchange Program

The second phase of the Northeast/Russian Exchange Program continued with the arrival of eight Russian students and three adults in March. Faculty and students hosted the visitors during their two-week stay. In October, 18 Northeast students, faculty, retirees and relatives continued their commitment to the Russian/American exchange program when they left for Russia. One of the biggest changes noticed was how much western influence had come to Russia in the one year since the last exchange.

Student Built House

Northeast students completed the Student Built House in Saugus and began the House Project in Woburn.

Scholarships

A total of \$83,625 in scholarships was awarded to sixty deserving students at 1993 graduation exercises. 74% of the scholarship aid went to students furthering their education at a four-year school.

Peer Advisory Leaders

The Center for Addictive Behaviors in Salem presented certificates to 65 Northeast Student Safety Council members for successfully completing the Peer Advisory Leadership Training Course.

Summer Programs

Over 100 students in grades 9 through 12 participated in a full scale academic and vocational summer school. In its fifth year, the popular Computer Camp took on a whole new look in 1993. The Computer Camp schedule consisted of a three-hour rotating schedule of computer lab, swimming, and sports and games with programs to help strengthen reading and math skills.

Enrollment History

Enrollment at Northeast has dropped in recent years from a high in 1984-85 of 1381 to a low of 1066 in school year 1992-93. Following is a table comparing Reading participation to the total enrollment from school year '83-'84 to school year '93-94

ENROLLMENT HISTORY		
School Year	Reading Enrollment	Total Enrollment
83-84	110	1,376
84-85	99	1,381
85-86	84	1,374
86-87	69	1,329
87-88	53	1,329
88-89	43	1,288
89-90	30	1,296
90-91	29	*1,168
91-92	22	*1,138
92-93	22	*1,066
93-94	23	*1,109
*Indicates non-district students included in the count		

Adult Education

Adult Education continued at an all-time high, with over 3,000 students enrolled in 1993. The Adult Education staff maximized utilization of the Northeast facilities, offering an extensive selection of stimulating and practical programs Monday through Saturday during the school year and Monday through Friday during the summer months.

Special Needs Enrollment

Special Needs enrollment for the 1992-93 school year continued to represent a fair share of the total school enrollment with 218 students representing 20% of the school population.

Conclusion

As Northeast continues into its third decade of service to the twelve member communities, the faculty, administrators and students look forward to another rewarding year. The school curriculum continues to offer students the finest education with which to build a successful career, no matter which career path they have chosen.

APPOINTED AND ELECTED TOWN BOARDS, COMMITTEES & COMMISSIONS
(Effective March 1994)

<u>Title</u>	<u># Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp*</u>	<u>Appt'g. Auth.</u>
<u>*Arts Council (6 years max.)</u>	(12)	2 yrs.			BOS
Alice W. Collins, Chairman	23 Mineral Street		(89)	1995	
Diane N. Slezak, Secretary	32 Mineral Street		(88)	1994	
Beverly B. McAleer, Treasurer	135 Summer Avenue		(89)	1995	
Jeanne M. Freeman	16 Grant Street		(93)	1995	
Jane M. McKenzie	34 Puritan Road		(90)	1994	
David C. Mitchell	33 Auburn Street		(89)	1995	
Ronald Morse	91 John Street		(93)	1995	
Erline M. Robinson	273 Pearl Street		(89)	1995	
Michael J. Wright	18 Highland Street		(92)	1994	
Karin Ann Samatis	74 Prescott Street		(93)	1994	
Lee Selzer	22 Kensington Avenue		(93)	1995	
Vacancy				1994	
*See individual committee file					
<u>Audit Committee</u>	(5)	3 yrs.			
Richard H. Coco	4 Fremont Street		(93)	1995	B.V.of O
Thomas W. Blaney	29 Riverside Drive		(93)	1996	Sch.Co.
Daniel A. Ensminger	6 Oakland Road		(93)	1994	BOS
Robert E. Hoffman	17 Forest Glen Road		(93)	1995	Mod.
Fred VanMagness	243 Franklin Street		(93)	1996	FFChr.
<u>Board of Appeals</u>	(3+3 Associates)	3 yrs.			BOS
John A. Jarema, Chairman	797 Main Street		(78)	1994	
Stephen G. Tucker, V. Chairman	41 Mt. Vernon Street		(81)	1996	
Ardith A. Wieworka	31 Avon Street		(85)	1995	
John A. Coote (Associate)	332 Summer Avenue		(89)	1995	
Robinson E. Rummel (Associate)	414 Grove Street		(93)	1994	
C. Nancy Scott (Associate)	34 Emerson Street		(82)	1994	
<u>Board of Assessors</u>	(3)	3 yrs.			Elected
Robert I. Nordstrand, Chairman	384 Franklin Street				Mar.'96
BOS - Board of Selectmen, T Mgr. - Town Manager; Mod. - Town Moderator; B V of O. - By virtue of office *All terms expire June 30 of year noted, unless indicated otherwise.					

<u>Title</u>	<u># Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp*</u>	<u>Appt'g. Auth.</u>
<u>Board of Assessors continued</u>					
David R. Nugent	511 Pearl Street				Mar '94
Mary S. Ziegler	37 Redgate Lane				Mar '95
<u>Board of Cemetery Trustees</u>					
	(6)	3 yrs.			
John M. Silvaggi, Chairman	74 Whittier Road		(81)	1996	
Joyce K. Miller, V. Chairman	26 Avon Street		(81)	1996	
Daniel F. Driscoll, Jr., Secretary	14 Vista Avenue		(86)	1995	
Carl H. Amon, Jr.	40 Scotland Road		(77)	1995	
Edward F. Fuller	4 County Road		(83)	1994	
James J. Sullivan, Jr.	112 Mineral Street		(83)	1994	
<u>Board of Health</u>					
	(3)	3 yrs.			
James J. Nugent, Chairman	511 Pearl Street		(83)	1995	
Cathy P. Baranofsky	401 West Street		(91)	1994	
William C. Murphy	12 Cumberland Road		(92)	1996	
<u>Board of Library Trustees</u>					
	(6)	3 yrs.			
Elia A. Marnik, Chairman	35 Sherwood Road				Mar.'96
Robert J. Fields, V. Chairman	76 Prospect Street				Mar.'96
Cherrie M. Dubois, Secretary	9 Meadowbrook Lane				Mar.'94
Carol S. Beckwith	23 Highland Street				Mar.'94
William H. Diamond	236 Summer Avenue				Mar.'95
Christine B. Redford	18 Maple Ridge Road				Mar.'95
<u>Board of Registrars</u>					
	4-2 from each major party	3 yrs.			BOS
C. Dewey Smith, Chairman	110 Grove Street		(88)	1996	
Gloria R. Hulse	107 Sanborn Lane		(92)	1994	
Pearl E. Malphrus	595 Haverhill Street		(83)	1995	
Catherine A. Quimby	43 Linea Lane				Indef. B.V.of O
<u>Board of Selectmen</u>					
	(5)	3 yrs.			Elected
George V. Hines, Chairman	35 Grand Street				Mar'96
Willard J. Burditt, V. Chairman	35 Holly Road				Mar.'95
Sally M. Hoyt, Secretary	221 West Street				Mar.'96

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<u>Title</u>	<u># Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp*</u>	<u>Appt'g. Auth.</u>
<u>Board of Selectmen continued</u>					
Camille W. Anthony	26 Orchard Park Drive			Mar '97	
Daniel A. Ensminger	6 Oakland Road			Mar '95	
<u>Bylaw Committee</u>	(5)	3 yrs.			Mod.
Philip B. Pacino, Chairman	3 Copeland Avenue		(86)	1995	
Dolores S. Carroll, Secretary	37 Johanna Drive		(87)	1996	
Edward F. Murphy, Jr.	335 Summer Avenue		(84)	1994	
John H. Russell	91 Spruce Road		(91)	1994	
George A. Theophanis	86 West Street		(78)	1996	
<u>Cable TV Committee</u>	(9)	3 yrs.			BOS
James A. Guarente, Chairman	29 Terrace Park		(83)	1996	
James M. Liston, Secretary	200 West Street		(90)	1996	
Mark A. Cloutier	21 Warren Avenue		(94)	1995	
Richard B. Cohen	48 Arcadia Avenue		(92)	1994	
Silva Gerety (School Committee)	6052 Summer Avenue		(93)	1995	
Marc Guyott	23 Briarwood Avenue		(93)	1996	
Joseph M. Hagan	40 Richards Road		(94)	1994	
Michael M. Longo	50 Pratt Street		(93)	1995	
Theiss E. Winkler	66 Longview Road		(91)	1994	
<u>Capital Improvements Advisory Subcommittee</u>	(5)	3 yrs.			CIAS
James A. Keigley, Chairman	3 Pilgrim Road			1994	
Vacancy				1995	
William C. Murphy	65 Dividence Road			1996	
Victor E. Petri	68 Mineral Street			1996	
George T. Thompson	51 Berkeley Street			1994	
<u>Commisioners of Trust Funds</u>	(5)	3 yrs.			BOS
Robert S. Cummings, Chairman	105 Gleason Road		(90)	1996	
Robert A. D'Ambrosio	105 Belmont Street		(89)	1995	
Dana E. Hennigar	48 Colonial Drive		(89)	1994	
George V. Hines	35 Grand Street (Chairman BOS)			1995	B.V. of

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<u>Comm. of Trust Funds cont.</u>					
Elizabeth W. Klepeis	68 Tennyson Road (Treas./Coll.)			Indef	B.V.of O
<u>Community Planning & Development Commission</u>	(5)	3 yrs.			BOS
Richard D. Howard, Chairman	21 Kiernan Road	(89)	1995		
Jonathan E. Barnes, Secretary	41 Pratt Street	(90)	1995		
Thomas C. Baillie	89 Vine Street	(93)	1996		
William E. Goodrich	38 Terrace Park	(89)	1994		
Nancy E. Shipes	33 Ashley Place	(93)	1996		
<u>Conservation Commission</u>	(7)	3 yrs.			BOS
James E. Biller, Chairman	523 Franklin Street	(90)	1994		
Camille W. Anthony, V. Chairman	26 Orchard Park Drive	(90)	1994		
Stephen A. Chapman	66 Causeway Road	(93)	1996		
Harold V. Hulse	107 Sanborn Lane	(79)	1994		
Jennifer A. Lachmayr	14 Federal Street	(90)	1995		
Joan Y. Nickerson	299 Pearl Street	(89)	1995		
M. Clifton Proctor	379 Haverhill Street	(78)	1996		
		1 yr.			ConCo.
Leo P. Kenney (Associate)	577 Lowell Street (Lynnfield)		1994		
Jenifer Miksen (Associate)	41 Pinevale Avenue		1994		
Nancy Eaton (Associate)	13 Short Street		1994		
<u>Constables</u>	(5)	3 yrs.			BOS
Thomas H. Freeman	P.O. Box 825	(93)	1994		
Sally M. Hoyt	221 West Street	(72)	1996		
William J. Hughes, Jr.	102 Hanscom Avenue	(81)	1995		
Salvatore Mele	7 Gateway Circle	(93)	1995		
<u>Contributory Retirement Board</u>	(3)	3 yrs.			
Henry J. Boissoneau, Chairman	109 Green Street		1996		Employ.
Richard P. Foley, Town Accountant	13 Ipswich Woods Dr. Ipswich				B.V.ofO

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<u>Contributory Retirement Bd.con.</u>					
Elizabeth W Klepeis	68 Tennyson Road			Dec. 21 '94	Bd. Mem.
<u>Council on Aging</u>	(10)	3 yrs.			
Ginny Lane, Chairman	43 Pearl Street		(90)	1996	
Linda C. Nordberg, Sec./Treas.	32 Pennsylvania Avenue		(91)	1994	
Mary J. Andreola	331 Summer Avenue		(89)	1995	
Gladys B. Cail	36 Frank D. Tanner Drive		(86)	1994	
Leonard J. Dergay	28 Van Norden Road		(91)	1994	
Dorothy L. Foxon	23 Ash Hill Road		(89)	1994	
Eva M. Hakanson	22 Arlington Street		(90)	1995	
Salvatore L. Mele	7 Gateway Circle		(92)	1996	
Mary Flora Mundjer	8 Frank D. Tanner Drive		(93)	1996	
Sandra Jean Trainor	35 Scotland Road		(93)	1995	
<u>Custodian of Soldiers and Sailors Graves</u>	(1)	1 yr.			BOS
Francis P Driscoll	7 Ordway Terrace		(92)	1994	
<u>Employee Awards Committee</u>	(5)	1 yr.			
Vacant					BOS
Peter I. Hechenbleikner	102 Eastway			Indef.	B.V.ofO
Vacant					T.Mgr.
Vacant					
Vacant					
<u>Fair Housing Committee</u>	(9)	3 yrs.			BOS
Margaret K. Plansky	17 Wakefield Street		(89)	1995	
<u>Finance Committee (9 yrs. max.)</u>	(9)	3 yrs.			FinCom AppCom
Richard H. Coco, Chairman	4 Fremont Street		(89)	1995	
Fred VanMagness, V. Chairman	243 Franklin Street		(90)	1996	
Stephen J. Blewitt	45 Catherine Avenue		(93)	1994	
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<u>Finance Committee continued</u>					
Elizabeth M.T. Greene	273 Forest Street		(86)	1994	
Carol S. Grimm	12 Estate Lane		(93)	1994	
James A. Keigley	3 Pilgrim Road		(92)	1995	
Gerald L. MacDonald	9 Bear Hill Road		(89)	1996	
William C. Murphy	65 Dividence Road		(92)	1995	
Nathan C. White	24 Meadow Brook Lane		(89)	1996	
<u>FinCom Appointment Committee</u>	(3)	1 yr.			
Paul C. Dustin, Chairman Moderator	3 Orchard Park Drive			1994	B.V.ofO
Richard H. Coco Chairman Finance Committe	4 Fremont Street			1994	
George V. Hines Chairman Board of Selectmen	35 Grand Street			1994	
<u>Hazardous Waste Advisory Com</u>	(7)	3 yrs.			BOS
David W. Beaulieu	295 Main Street #28		(93)	1994	
Kevin P. Hayes	11 Echo Avenue		(92)	1995	
Foy L. Johnson	143 Willow Street		(92)	1995	
Gretchen P. Latowsky	93 King Street		(89)	1994	
Martin Offenhauer	11 Gould Street		(93)	1996	
Steven G. Oston	66 Sturges Road		(80)	1996	
Regina M. Snyder	11 Jadem Terrace		(89)	1996	
<u>Historical Commission</u>	(5 + Associates)	3 yrs.			BOS
Edward W. Palmer, CoChairman	45 Pratt Street		(86)	1994	
Edward G. Smethurst, CoChairman	86 Gleason Road		(85)	1996	
John F. McCauley III, Secretary	269 West Street		(78)	1995	
David H. O'Sullivan, Treasurer	96 John Street		(93)	1995	
Virginia M. Adams	59 Azalea Circle		(78)	1996	
		1 yr.			
William M. Fowler (Associate)	323 Franklin Street		(93)	1994	
Wilbar M. Hoxie (Associate)	31 Green Street		(93)	1994	
Frank P. Orlando (Associate)	210 Summer Avenue		(86)	1994	

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<u>Historical Commission continued</u>					
Nancy L. Smethurst (Associate)	86 Gleason Road		(85)	1994	
<u>Housing Authority</u>					
	(5)	5 yrs.			BOS
William E. McIsaac, Chairman	17 Whitehall Lane		(89)	1994	
Robert K. Sweet, Jr., V. Chairman	32 Baker Road		(89)	1998	
Arthur J. Reynolds, Jr., Treasurer	33 Hillside Road		(89)	1997	
Donald C. Allen, Asst. Treasurer	231 Forest Street (State Appoint.)			5/3/96	
Jean H. Galvin	225 Forest Street		(88)	1995	
<u>Insurance Committee</u>					
	(5)	3 yrs.			BOS
Robert W. Ingves	19 Milepost Road		(91)	1994	
Vacant				1995	
Vacant				1995	
Vacant				1996	
Vacant				1996	
<u>Land Bank Committee</u>					
	(3)	3 yrs.			BOS
Benjamin E. Nichols, Chairman	25 Avon Street		(66)	1996	
George B. Perry, II	230 Franklin Street		(82)	1995	
Edward G. Smethurst	86 Gleason Road		(91)	1994	
<u>MBTA Advisory Board</u>					
	(1)	Indef			T.Mgr.
Richard P. Foley	16 Lowell Street				
<u>(MEPA)Rep to Citizens Advisory Committee</u>					
	(1 + Alternate)	Indef			BOS
Steven G. Oston	66 Sturges Road				
Robert F. Cashins (Alternate)	12 Ash Hill Road				
<u>Metropolitan Area Planning Council</u>					
	(1 + Alternate)	3 yrs.			BOS
William F. Crowley	42 Locust Street			Dec 31, '96	

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<u>MAPC continued</u>					
Jonathan Edwards (Alternate)	16 Lowell Street			Dec 31 '93	
<u>Municipal Light Board</u>					
	(5)	3 yrs			Elected
Philip B. Pacino, Chairman	3 Copeland Avenue			Mar.'95	
Allan E. Ames, Secretary	14 Arnold Avenue			Mar.'94	
John P. Holland, Jr.	7 Woodland Street			Mar.'96	
William J. Hughes, Jr.	102 Hanscom Avenue			Mar.'95	
David M. Swyter	98 Hartshorn Street			Mar.'94	
<u>Mystic Valley Elder Services, Inc.</u>					
	(2)	3 yrs			
Doris M. Fantasia	32 Beaver Road			9/30/95	COA
Rheta C. McKinley	4 Elderberry Lane 4-211			9/30/94	BOS
<u>Reading Housing Partnership Committee</u>					
	(9)	3 yrs.			BOS
Paul A. Kelley, Chairman	56 Sunnyside Avenue		(89)	1994	
Ralph A. Colorusso	31 Enos Circle			1995	
John A. Coote (Board of Appeals)	332 Summer Avenue		(93)	1996	
John C. Flynn, III	49 Locust Street		(90)	1996	
Sally M. Hoyt (Board of Selectmen)	221 West Street			1996	
Nancy E. Shipes (CPDC)	33 Ashley Place			1994	
Maria E. Silvaggi	74 Whittier Road		(92)	1995	
Sally C. Nitzsche	453 Haverhill Street			1994	
Christopher R. Vaccaro	57 Woburn Street		(89)	1995	
<u>Recreation Committee</u>					
	8+1 School Comm. + Alternate	3 yrs.			BOS
Catherine R. Kaminer, Chairman	37 Warren Avenue		(88)	1994	
Christopher R. Campbell	12 Overlook Road		(93)	1996	
Susan C. Cavicchi	4 Orchard Park Drive			1996	SchCom
Fred L. Conover, Jr.	10 Birch Road		(89)	1995	
Edward F. Hanley	42 Washington Street		(91)	1995	
John McGrath	76 Vine Street		(93)	1994	
John B. Pacino	3 Copeland Avenue		(89)	1995	

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<u>Recreation Committee continued</u>					
Gordon S. Richards	345 Summer Avenue		(92)	1996	
Lorraine Z. Salter	247 Summer Avenue		(91)	1994	
		1 yr.			
William H. Buckley (Associate)	30 Perkins Avenue		(93)	1994	
Gary P. Roberts (Associate)	77 Pine Ridge Road		(91)	1994	
Steven R. Sullivan (Associate)	160 High Street		(89)	1994	
Thomas J. Zaya (Associate)	108 Winthrop Avenue		(91)	1994	
<u>Regional School District Comm.</u>					
	(1)	4 yrs.			Elected
John B. Pacino	3 Copeland Avenue			Mar '97	
<u>Rules Committee</u>					
	(8 No more than 6 consecutive years)				Precinct members
Gordon A. Hodges, Jr. (Precinct 1)	380 Pearl Street		(93)		
Gail F. Wood (Precinct 2)	213 Pleasant Street		(90)		
William J. Marshall (Precinct 3)	11 Old Farm Road		(93)		
Mary S. Ziegler (Precinct 4)	37 Red Gate Lane		(93)		
Henry A. Higgott, Chr. (Prec. 5)	18 Buckingham Drive		(93)		
Robert R. Lynch (Precinct 6)	24 Shelby Road		(89)		
Catherine M. Powell (Precinct 7)	91 John Carver Road		(93)		
Carl J. Nelson (Precinct 8)	24 Kurchian Lane		(93)		
<u>School Committee</u>					
	(6)	3 yrs.			Elected
Roberta C. D'Antona, Chairman	68 Old Farm Road			Mar '95	
Timothy R. Twomey, V. Chairman	23 California Road			Mar '94	
Susan C. Cavicchi	4 Orchard Park Drive			Mar '96	
Matthew Cummings	1243 Main Street			Mar '94	
George J. Shannon	54 Linden Street			Mar '95	
Thomas J. Stohlman	14 Mineral Street			Mar '96	
<u>School Building Committee</u>					
	(11)	Indef.			Mod
Roger O. Sanstad, Chairman	120 Grove Street			Citizen at Large	
Margaret Cowell	958 Main Street			Citizen at Large	
Roberta D'Antona	68 Old Farm Road			School Committee	

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<u>School Building Committee cont.</u>					
Donald B. Farnham	34 Putnam Road				School Administration
Russell T. Graham	68 Maple Ridge Road				Town Meeting
Robert J. Grasso	114 Gleason Road				Citizen at Large
Joseph A. Lupi	167 Summer Avenue				Citizen at Large
Paula A. O'Leary	31 Fairview Avenue				Citizen at Large
Barbara A. Pooch	134 South Street				Citizen at Large
David Williams					Teacher Representative
Vacancy					Citizen at Large

<u>Sick Bank Committee</u>	(7)	3 yrs.			T.Mgr
Elizabeth W. Klepeis, Chairman				1994	
Deirdre Hanley				1995	
Cynthia Keenan				1996	
Margaret A. Campbell				1995	AFS.
Gael Desmond				1995	AFS.
Peter Reinhart				1996	AFS.
Robert Ripley				1994	AFS.

<u>Sign Review Board</u>	(5)	3 yrs.			BOS
Jeanne Bastoni	29 Milepost Road		(94)	1995	
Wayne A. MacLeod	38 Minot Street		(94)	1996	
Leslie McGonagle	140 Pine Ridge Road		(94)	1994	
Robert J. McIsaac	267 Grove Street		(94)	1996	
Geraldine Varney	64 Village Street		(94)	1995	

<u>Solid Waste Committee</u>	(7)	3 yrs.			BOS
Sara C. Sabo, Chairman	15 Covey Hill Road		(91)	1996	
Anne P. Mark, V. Chairman	284 Summer Avenue		(91)	1996	
Indira G. Balkissoon	21 Prescott Street		(93)	1996	
Robert A. Brown	37 Susan Drive		(92)	1995	
Linda L. King	836 Main Street		(91)	1994	
Vacancy				1994	
Joseph J. Tarantino	37 Emerald Drive		(93)	1995	

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<u>Substance Abuse Advisory Coun.</u>	(16)	3 yrs.			BOS
Marc J. Alterio	62 Oakland Road		(94)	1996	
Robert Towle Bennett	90 Red Gate Lane		(94)	1994	
David H. Bryant	113 Oak Street		(94)	1996	
Janet E. Cloutier	21 Warren Avenue		(94)	1996	
John E. Costigan	75 Mill Street		(94)	1996	
Patricia Anne Donnelly	34 Heather Drive		(94)	1996	
Patrick M. Fennelly	82 Howard Street		(94)	1996	
Gaynell Knowlton	Birch Meadow School		(94)	1995	
Sandra J. Michaud	37 Estate Lane		(94)	1995	
Erica Newell	10 Meadow Brook Lane		(94)	1995	
Dennis Richards	82 Oakland Road		(94)	1995	
Gordon S. Richards	345 Summer Avenue		(94)	1995	
Jean Russo-Parks	750 Main Street		(94)	1994	
Lynda Wall Schmidt	60 Deering Street		(94)	1994	
Robert J. Silva	45 Ash Hill Road		(94)	1994	
Donald L. Welford	30 Gavin Circle		(94)	1994	
<u>350th Anniversary Steering Committee</u>	(9)			Dec. 31 1994	
Alan E. Foulds, Chairman	9 Ide Street				BOS
Paul J. Sweeney, V. Chairman	168 Walnut Street				Mod.
Everett A. Blodgett	99 Prescott Street				Ant.Soc.
Shirley A. Buzderewicz	244 Franklin Street				Mod.
Catherine A. Quimby	43 Linnea Lane				BOS
Nancy L. Smethurst	86 Gleason Road				Hist.Co.
Ellen H. Stanton	104 Lowell Street				Mod.
Susan C. Theophanis	86 West Street				BOS
Mary E. Williams	82 Mineral Street				Sch.Co.
<u>Town Forest Committee</u>	(3)	3 yrs.			BOS
George B. Perry, II, Chairman	230 Franklin Street		(76)	1994	
Irving E. Dickey, Jr. V. Chairman	9 Arbor Way		(75)	1996	
Benjamin E. Nichols, Secretary	25 Avon Street		(77)	1995	

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Water & Sewer Advisory Committee	(3)	3 Yrs.			BOS
Isidoro D. Perez, Chairman	23 Ridge Road		(90)	1996	
Stewart D. Chipman	94 Summer Avenue		(93)	1995	
Gail F. Wood	213 Pleasant Street		(88)	1994	

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